

Reprinted as in force on 1 December 2005

**Reprint No. 2D** 

This reprint is prepared by the Office of the Queensland Parliamentary Counsel Warning—This reprint is not an authorised copy

## Information about this reprint

This Act is reprinted as at 1 December 2005. The reprint shows the law as amended by all amendments that commenced on or before that day (Reprints Act 1992 s 5(c)).

The reprint includes a reference to the law by which each amendment was made—see list of legislation and list of annotations in endnotes. Also see list of legislation for any uncommenced amendments.

This page is specific to this reprint. See previous reprints for information about earlier changes made under the Reprints Act 1992. A table of reprints is included in the endnotes.

#### Also see endnotes for information about—

- when provisions commenced
- editorial changes made in earlier reprints.

#### Dates shown on reprints

**Reprints dated at last amendment** All reprints produced on or after 1 July 2002, hard copy and electronic, are dated as at the last date of amendment. Previously reprints were dated as at the date of publication. If a hard copy reprint is dated earlier than an electronic version published before 1 July 2002, it means the legislation was not further amended and the reprint date is the commencement of the last amendment.

If the date of a hard copy reprint is the same as the date shown for an electronic version previously published, it merely means that the electronic version was published before the hard copy version. Also, any revised edition of the previously published electronic version will have the same date as that version.

**Replacement reprint date** If the date of a hard copy reprint is the same as the date shown on another hard copy reprint it means that one is the replacement of the other.



## Queensland

## Food Production (Safety) Act 2000

## Contents

		Page
Part 1	Preliminary	
Division 1	Introduction	
1	Short title	9
2	Commencement	9
Division 2	Objects and application	
3	Main objects of Act	10
4	Act binds all persons	10
5	Food Act 1981 not affected	10
6	Exemption from application of Act	10
Division 3	Interpretation	
7	Definitions	12
8	Meaning of dairy produce	12
9	Meaning of meat	12
10	Meaning of primary produce	13
11	Meaning of production of primary produce	13
12	Meaning of substantially changed	14
Part 2	Safe Food Production QLD	
Division 1	Establishment, functions and powers of Safe Food	
13	Establishment	15
14	Functions	15
15	General powers	16
16	Ministerial direction	17
Division 2	Board of directors	
16A	The board	17
16B	Role of board	17
16C	Composition of board	18
16D	Chairperson to report to Minister	18

Chairperson to give business plan to Minister	19
Additional provisions about board	19
Chief executive officer of Safe Food	
Appointment of chief executive officer	19
Conditions of appointment	19
Qualifications for appointment	19
Vacation of office	20
Responsibilities of chief executive officer and other matters about Safe Food	
Responsibilities of chief executive officer	20
Application of other Acts	21
Safe Food's seal	22
Judicial notice of certain signatures	22
Authentication of documents	22
Delegation	23
Food Safety Advisory Committee	
Establishment and functions	
Establishment	23
Functions	24
Membership	
Membership of committee	24
Term of appointment	25
Conditions of appointment	25
Proceedings	
Conduct of business	25
Chief executive officer to invite committee members	25
Quorum	26
Presiding at meetings	26
Conduct of meetings	26
Minutes	27
Disclosure of interests by committee members	27
Subcommittees	
Subcommittees	28
Food safety schemes and programs	
Food safety schemes	
Making food safety schemes	29
Contents of food safety schemes	30
	Additional provisions about board Chief executive officer of Safe Food Appointment of chief executive officer Conditions of appointment Qualifications for appointment Vacation of office Responsibilities of chief executive officer and other matters about Safe Food Responsibilities of chief executive officer Application of other Acts. Safe Food's seal. Judicial notice of certain signatures Authentication of documents Delegation Food Safety Advisory Committee Establishment and functions Establishment Functions Membership Membership of committee Term of appointment. Conditions of appointment Proceedings Conduct of business. Chief executive officer to invite committee members Quorum Presiding at meetings Minutes. Disclosure of interests by committee members Subcommittees Subcommittees Subcommittees. Food safety schemes Making food safety schemes

Division 2	Food safety programs	
41	Food safety programs	31
Part 5	Accreditation	
Division 1	Preliminary	
42	Purpose of accreditation system	32
43	Authority given by accreditation	32
Division 2	Obtaining accreditation	
44	Application for grant or renewal of accreditations	32
45	Additional information for applications	33
46	Deciding applications	33
47	Temporary accreditations	33
48	Grant or renewal of accreditations	34
49	Refusal of applications	34
50	Conditions of accreditations	35
Division 3	Amendment, suspension or cancellation of accreditations	
51	Amendment—grounds	35
52	Suspension or cancellation—grounds	36
53	Amendment, suspension or cancellation—procedure	36
54	Immediate suspension	37
55	Notice and effect of amendment, suspension or cancellation	38
56	Return of amended, suspended or cancelled accreditations	38
Division 4	Surrender	
57	Surrender of accreditations	39
Part 6	Auditing	
Division 1	Preliminary	
58	Purpose of auditing system	39
59	Auditors' authority	39
Division 2	Obtaining approval	
60	Applications for approval as auditor	40
61	Additional information for applications	40
62	Deciding applications	40
63	Grant or renewal of approvals	41
64	Refusal of applications	41
65	Term of approvals	41
Division 3	Amendment, suspension or cancellation of approvals	
66	Amendment—grounds	42
67	Suspension or cancellation—grounds	42

68	Amendment, suspension or cancellation—procedure	42
69	Immediate suspension of approvals	43
70	Notice and effect of amendment, suspension or cancellation	44
71	Return of amended, suspended or cancelled approvals	45
Division 4	Surrender	
72	Surrender of approvals	45
Division 5	Identity cards and register	
73	Auditor's identity card	45
74	Register of auditors	46
Division 6	Audit reports and auditors' responsibilities	
75	Audit reports	46
76	Responsibilities of auditors	47
Part 7	Serious food safety offences	
77	Supply of unsafe primary produce	48
78	Production of unsafe primary produce	48
79	Unauthorised production of primary produce	48
80	Supply of unwholesome meat or seafood	48
81	Meat substitution	49
82	Supply of equipment or other things	49
Part 8	Enforcement, investigations and offences	
Division 1	Enforcement and investigations	
Subdivision 1	Authorised officers	
83	Appointment and qualifications of authorised officers	50
84	Functions and powers of authorised officers	50
85	Conditions of appointment of authorised officers	51
86	Authorised officer's identity card	51
87	Failure to return identity card	51
88	Production or display of identity card	52
Subdivision 2	Power to enter places	
89	Power to enter places	52
Subdivision 3	Procedure for entry	
90	Entry with consent	53
91	Application for warrant	54
92	Issue of warrant	54
93	Special warrants	55
94	Warrants—procedure before entry	56

Subdivision 4	Powers after entering a place	
95	General powers after entering places	57
96	Failure to help authorised officer	58
97	Failure to give information	58
Subdivision 5	Power to seize evidence	
98	Definition for sdiv 5	58
99	Seizing evidence	58
100	Securing seized things	59
101	Tampering with seized things	60
102	Powers to support seizure	60
103	Receipts for seized things	61
104	Authorised officer may dispose of seized primary produce	61
105	Forfeiture by authorised officer	62
106	Forfeiture on conviction	62
107	Dealing with forfeited things	63
108	Recovering costs of destruction or disposal	63
109	Return of seized things	63
110	Access to seized things	64
Subdivision 6	Power to obtain information	
111	Power to require name and address	64
112	Failure to give name or address	64
113	Power to require information	65
114	Power to require production of documents	65
115	Failure to produce documents	66
Subdivision 7	Emergency powers of authorised officers	
116	Emergency powers	66
117	Failure to comply with authorised person's directions in emergency	68
Subdivision 8	Power to require compliance	
118	Compliance notice	68
Division 2	Other enforcement provisions	
119	Restraining orders	69
120	Notice of damage	70
121	Compensation	70
Division 3	Offences	
122	False or misleading statements	71
123	False or misleading documents	71

124	Obstructing an authorised officer	72
125	Impersonation of authorised officer	72
Part 9	Appeals	
126	Who may appeal	72
127	Starting appeal	73
128	Stay of operation of decisions	73
129	Hearing procedures	74
130	Powers of court on appeal	74
131	Appeal to District Court on questions of law only	74
Part 10	Miscellaneous	
132	Review of Act	75
133	Protecting authorised persons and other persons from liability	75
134	Summary proceedings for offences	75
135	Regulation-making power	75
Part 11	Transitional and savings provisions	
Division 1	Transitional and savings provisions for Act No. 45 of 2000	
136	Definitions for div 1	76
137	Dissolution of Queensland Livestock and Meat Authority	76
138	Transfer of assets and liabilities	77
139	Administrator becomes chief executive officer of Safe Food	77
140	Employees	77
Division 2	Transitional and savings provisions for repeal of Dairy Industry Act 1993	
140A	Definitions for div 2	78
140B	Existing licences	79
140C	Variation, suspension and cancellation of licences	80
140D	Existing tribunal appeals about part 3 or 4 matter	80
140E	Appeals to court about part 3 or 4 matter	80
140F	Proceedings by or against former authority about part 3 or 4 matters	81
140G	Liabilities of former authority for part 3 or 4 matters	81
140H	Existing authorised persons	81
1401	References to repealed Act	82
140J	Safe Food taken to be the former authority	82
Division 3	Transitional and savings provisions for repeal of Meat Industry Act 1993	
140K	Definitions for div 3	82
140L	Existing accreditations	82

140M	Existing temporary accreditations	83
140N	Variation, suspension and cancellation of accreditation	84
1400	Existing appeals to tribunal	84
140P	Appeals to court	84
140Q	Proceedings by or against former authority	85
140R	Existing meat safety persons	85
140S	References to repealed Act	85
140T	Safe Food taken to be the former authority	86
Division 4	Transitional provision for Primary Industries and Other Legislation Amendment Act 2003	
140U	References in existing documents	86
Part 12	Repeal of Acts	
141	Repeal of Dairy Industry Act 1993	86
142	Repeal of Meat Industry Act 1993	86
Schedule 1	Additional provisions about board of Safe Food	88
Part 1	Directors	
1	Qualifications for appointment	88
2	Duration of appointment	88
3	Terms of appointment	88
4	Termination of appointment	89
Part 2	Business and meetings of board	
5	Conduct of business	89
6	Committees	89
7	Times and places of meetings	89
8	Quorum	89
9	Presiding at meetings	90
10	Departmental officer may attend board meetings	90
11	Conduct of meetings	90
12	Minutes	91
13	Disclosure of interests by directors	91
Schedule 2	Dictionary	93
Endnotes		
1	Index to endnotes	98
2	Date to which amendments incorporated	98
3	Key	98
4	Table of reprints	99

5	Tables in earlier reprints	99
6	List of legislation	99
7	List of annotations	100

s2

## Food Production (Safety) Act 2000

[as amended by all amendments that commenced on or before 1 December 2005]

An Act to establish Safe Food Production QLD and provide for food safety matters relating to the production of primary produce, and for other purposes

## Part 1 Preliminary

## Division 1 Introduction

#### 1 Short title

s 1

This Act may be cited as the *Food Production (Safety) Act* 2000.

#### 2 Commencement

- (1) The following provisions commence on a day to be fixed by proclamation—
  - (a) parts 5 to 8;
  - (b) part 11, divisions 2 and 3;
  - (c) part 12.
- (2) However, if no day has been fixed by 1 January 2004, the provisions commence on that day.
- (3) The Acts Interpretation Act 1954, section 15DA<sup>1</sup> does not apply to this Act.

<sup>1</sup> Acts Interpretation Act 1954, section 15DA (Automatic commencement of postponed law)

## Division 2 Objects and application

#### 3 Main objects of Act

The main objects of this Act are—

- (a) to establish Safe Food Production QLD; and
- (b) to ensure the production of primary produce is carried out in a way that—
  - (i) makes the primary produce fit for human or animal consumption; and
  - (ii) maintains food quality; and
- (c) to provide for food safety measures for the production of primary produce consistent with other State laws relating to food safety.

## 4 Act binds all persons

This Act binds all persons, including the State and, so far as the legislative authority of the Parliament permits, the Commonwealth and the other States.

## 5 Food Act 1981 not affected

This Act is in addition to, and does not limit, the *Food Act* 1981.

## 6 Exemption from application of Act

- (1) This Act does not apply to primary produce or the production of primary produce—
  - (a) at premises on or from which primary produce is sold by retail, other than—
    - (i) meat retail premises; or
    - (ii) other premises on which the production of primary produce is the predominant activity carried out on the premises; or

#### Example for subparagraph (ii)—

A packing shed, situated on an apple orchard, that is used to wash and pack apples but from which a person may occasionally sell apples by retail.

- (b) in vehicles on or from which primary produce is sold by retail, other than—
  - (i) meat retail vehicles; or
  - (ii) other vehicles in which the production of primary produce is the predominant activity carried out in the vehicle.
- (2) Also, this Act does not apply to—
  - (a) primary produce possessed by an individual for the individual's own use, unless the produce is moved from the place at which it was produced; or
  - (b) the production of primary produce carried out by an individual, unless the produce is—
    - (i) supplied, or intended for supply; or
    - (ii) used, or intended for use, as food for paying guests; or
    - (iii) moved from the place at which it was produced.
- (3) Despite subsection (2), this Act does not apply to primary produce moved from the place at which it was produced if—
  - (a) the primary produce is harvested in the wild by an individual for the individual's own use; or
  - (b) the following apply—
    - (i) Safe Food has advised the Minister that it is satisfied the primary produce is unlikely to expose members of the public to a food safety hazard;
    - (ii) the primary produce is prescribed under a regulation for this subsection.
- (4) In this section—

*meat retail premises* means retail premises, or part of a retail premises, on or from which meat processing is carried out, or meat is sold, other than retail premises on or from which all

meat sold on the premises is sold ready for immediate consumption.

Example of part of retail premises—

A meat section in a supermarket.

*meat retail vehicle* means a vehicle on or from which meat is sold, other than meat ready for immediate consumption.

## Division 3 Interpretation

#### 7 Definitions

The dictionary in schedule 2 defines particular words used in this Act.

## 8 Meaning of dairy produce

Dairy produce means—

- (a) milk of a bovine animal, camel, goat or sheep, or other milk prescribed under a regulation; or
- (b) a product consisting substantially of milk or milk solids and prescribed under a regulation to be dairy produce.

Examples of a product for paragraph (b)—

Butter, cheese, yoghurt and flavoured milk.

## 9 Meaning of *meat*

- (1) **Meat** is raw food that is the whole or part of a killed animal.
- (2) *Meat* does not stop being meat merely because its nature is changed, otherwise than by cooking, or it is mixed with another substance.
- (3) However, *meat* does not include smallgoods.

Examples of meat—

Marinated meat, meat rissoles, meat sausages and stir-fry lamb mix.

## 10 Meaning of *primary produce*

- (1) **Primary produce** means—
  - (a) food produced by the production of primary produce; or
  - (b) an animal, plant or other organism intended for human or animal consumption; or
  - (c) raw material taken from an animal, plant or other organism for food; or
  - (d) a substance, other than food—
    - (i) that is labelled as not intended for consumption by humans or animals; and
    - (ii) that the Minister is satisfied—
      - (A) is likely to be consumed by humans or animals; and
      - (B) if consumed by humans or animals—poses a food safety hazard to the humans or animals; and
    - (iii) that is prescribed under a regulation to be primary produce.
- (2) However, *primary produce* does not include a raw material mentioned in subsection (1)(c) unless the raw material is in substantially the same condition as when it was taken from the animal, plant or other organism.

Example of a raw material in substantially the same condition as when it was taken from a plant—

A whole apple.

## 11 Meaning of production of primary produce

- (1) The *production of primary produce* includes the following—
  - (a) the growing, cultivation, picking, harvesting, collection or catching of animals, plants or other organisms;
  - (b) the transportation or delivery of primary produce;
  - (c) the freezing, packaging, refrigeration, storage, treating or washing of primary produce;

- (d) the dismembering, filleting, peeling or shucking of seafood, or adding brine to seafood;
- (e) the boiling of crustaceans;
- (f) the pasteurisation or homogenisation of milk, or manufacturing of other dairy produce;
- (g) the making of smallgoods;
- (h) meat processing or rendering;
- (i) the processing of primary produce—
  - (i) intended for consumption by a domestic animal; or
  - (ii) intended for consumption by another animal if the animal, or any part or product of the animal, is intended for human consumption.
- (2) Subject to subsection (1), *production of primary produce* does not include a process, including, for example, manufacturing or canning, in which the nature of the primary produce is substantially changed.
- (3) In this section—

treating, of primary produce, means—

- (a) enhancing the appearance of the primary produce, including, for example, by waxing or oiling it; or
- (b) dealing with the primary produce solely to kill bacteria or germs in the primary produce, or to ripen it.

Examples for paragraph (b)—

- 1 Using ultraviolet light to kill bacteria or germs.
- 2 Using gas to ripen bananas.

## 12 Meaning of substantially changed

The nature of primary produce is substantially changed if—

- (a) any thing done to the primary produce markedly increases its shelf life; or
- (b) any food is added to it.

## Part 2 Safe Food Production QLD

# Division 1 Establishment, functions and powers of Safe Food

#### 13 Establishment

- (1) Safe Food Production QLD (*Safe Food*) is established.
- (2) Safe Food—
  - (a) is a body corporate; and
  - (b) has a seal; and
  - (c) may sue and be sued in its corporate name.
- (3) Safe Food does not represent the State.

#### 14 Functions

The functions of Safe Food are as follows—

- (a) to regulate, under food safety schemes, the production of primary produce to ensure primary produce is safe for human and animal consumption;
- (b) to advise, or make recommendations to, the Minister about—
  - (i) food safety matters relating to the production of primary produce; and
  - (ii) the development or implementation of food safety schemes;
- (c) to monitor the hygiene and operating procedures of premises, vehicles, plant and equipment used for production of primary produce;
- (d) to encourage businesses engaged in the production of primary produce—
  - (i) to minimise food safety risks by developing and maintaining food safety programs; and

- (ii) to develop and adopt quality assurance measures for the primary produce;
- (e) to approve or audit quality assurance measures mentioned in paragraph (d)(ii);
- (f) to approve food safety programs;
- (g) to grant accreditations;
- (h) to approve and train individuals to conduct audits to monitor compliance with food safety schemes;
- (i) to review audits mentioned in paragraph (h);
- (j) to commission research relating to food safety matters for primary produce.

#### 15 General powers

- (1) Safe Food has all the powers of an individual and may, for example, do the following—
  - (a) enter into contracts;
  - (b) acquire, hold, deal with, and dispose of, property;
  - (c) appoint and act through agents and attorneys;
  - (d) employ staff and engage consultants;
  - (e) charge for services and facilities it supplies;
  - (f) join and participate in industry associations;
  - (g) do anything else necessary or convenient to be done for, or in connection with, the performance of its functions.
- (2) Without limiting subsection (1), Safe Food has the powers given to it under this or another Act.
- (3) However, Safe Food may not acquire shares or another interest in an entity holding an accreditation under this Act.
- (4) Safe Food may exercise its powers inside or outside Queensland, including outside Australia.

#### 16 Ministerial direction

- (1) The Minister may give Safe Food a written direction about the performance of Safe Food's functions or exercise of its powers, or written notice of a public sector policy, if satisfied it is necessary to give the direction or notice in the public interest.
- (2) Safe Food must ensure the direction or policy is complied with.
- (3) However, before giving the direction or notice the Minister must—
  - (a) consult with Safe Food; and
  - (b) ask Safe Food to advise whether, in its opinion, complying with the direction or notice would not be in its financial interest.
- (4) The Minister must gazette a copy of the direction or notice within 21 days after the direction or notice is given.

## Division 2 Board of directors

#### 16A The board

There is a board of directors of Safe Food (the *board*).

#### 16B Role of board

- (1) The board is responsible for the way in which Safe Food performs its functions and exercises its powers.
- (2) Without limiting subsection (1), it is the board's role—
  - (a) to decide the strategies and the operational, administrative and financial policies to be followed by Safe Food; and
  - (b) to receive advice or recommendations from the advisory committee, and make recommendations to the Minister, about the level and structure of fees proposed to be included in a food safety scheme; and

- (c) to ensure Safe Food performs its functions in a proper, effective and efficient way; and
- (d) to review annually the performance of its chief executive officer.

#### 16C Composition of board

- (1) The board consists of the following persons (*directors*)—
  - (a) the chief executive;
  - (b) the health chief executive;
  - (c) not more than 3 persons, appointed by the Governor in Council, who have qualifications or experience in at least 1 of the following areas—
    - (i) finance or financial administration;
    - (ii) food safety;
    - (iii) law;
    - (iv) public administration;
    - (v) representing the interests of consumers.
- (2) The Governor in Council must appoint 1 of the directors appointed under subsection (1)(c) as the chairperson.

## 16D Chairperson to report to Minister

- (1) The chairperson must report to the Minister on the performance of Safe Food's functions or the exercise of its powers.
- (2) A report must be given—
  - (a) within 1 month after the end of each quarter; and
  - (b) at any other time at the Minister's request.
- (3) Also, the chairperson must, immediately after becoming aware of a matter the chairperson is satisfied may adversely affect Safe Food's ability to perform its functions, report the matter to the Minister.

#### (4) In subsection (2)—

*quarter* means the 3 month period ending on 31 March, 30 June, 30 September or 31 December.

## 16E Chairperson to give business plan to Minister

- (1) The chairperson must give the Minister a copy of each business plan, prepared by the chief executive officer, by 30 April in the year for which the plan is prepared.
- (2) The chairperson must not give a copy of a business plan to the Minister unless the board has approved the business plan.

## 16F Additional provisions about board

Additional provisions about the board are in schedule 1.

#### Division 3 Chief executive officer of Safe Food

## 17 Appointment of chief executive officer

- (1) Safe Food's chief executive officer is to be appointed by the Governor in Council on the recommendation of Safe Food's board.
- (2) The chief executive officer is to be appointed for a term of no more than 5 years.

## 18 Conditions of appointment

The chief executive officer holds office on the conditions not provided for by this Act that are decided by the board.

## 19 Qualifications for appointment

(1) The board may, under section 17, recommend a person to be appointed as chief executive officer of Safe Food only if the board is satisfied the person has the necessary experience or expertise to be the chief executive officer.

- (2) A person is not qualified to be or to continue as the chief executive officer if the person—
  - (a) is an undischarged bankrupt or is taking advantage of the laws in force for the time being relating to bankrupt or insolvent debtors; or
  - (b) is, or has been, convicted of an indictable offence; or
  - (c) becomes incapable of performing the duties of the chief executive officer because of physical or mental incapacity; or
  - (d) is not able to manage a corporation because of the Corporations Act, part 2D.6; or
  - (e) is named in the register held by the Australian Securities and Investments Commission under the Corporations Act, section 1274AA.<sup>2</sup>

#### 20 Vacation of office

The office of the chief executive officer becomes vacant if the chief executive officer—

- (a) dies; or
- (b) resigns office by notice given to the Minister; or
- (c) ceases to be qualified to be the chief executive officer.

# Division 4 Responsibilities of chief executive officer and other matters about Safe Food

## 21 Responsibilities of chief executive officer

- (1) The chief executive officer must—
  - (a) manage the affairs of Safe Food in accordance with the strategies and operational, administrative and financial policies decided by the board; and

<sup>2</sup> Corporations Act, part 2D.6 (Disqualification from managing corporations) and section 1274AA (Register of disqualified company directors and other officers)

- (b) report to the board about the implementation of the strategies and policies; and
- (c) advise the board about the activities of the advisory committee and its subcommittees; and
- (d) advise the board about progress in the development of food safety schemes and related food safety policies.
- (2) Without limiting subsection (1), the chief executive officer must—
  - (a) prepare a business plan for each year; and
  - (b) give the plan to the board by 31 March in the year for which the plan is prepared.
- (3) The business plan must cover Safe Food's operations for the year in which the plan is prepared and the 2 following years.
- (4) The business plan must include details of the following matters for the period covered by the plan—
  - (a) the food safety schemes under this Act, and any food safety schemes being developed, including, for example, projected cost structures and funding arrangements for each scheme:
  - (b) Safe Food's funding arrangements for food safety activities carried out by Safe Food other than in connection with a food safety scheme;
  - (c) Safe Food's administrative costs;
  - (d) the projected funding required from the State to ensure compliance with this Act;
  - (e) how Safe Food intends to ensure its activities in connection with food safety schemes are managed on a cost-recovery basis.

## 23 Application of other Acts

- (1) Safe Food is—
  - (a) a statutory body under the Financial Administration and Audit Act 1977 and the Statutory Bodies Financial Arrangements Act 1982; and

- (b) a unit of public administration under the *Crime and Misconduct Act 2001*.
- (2) The Statutory Bodies Financial Arrangements Act 1982, part 2B<sup>3</sup> states the way in which Safe Food's powers under this Act are affected by the Statutory Bodies Financial Arrangements Act 1982.

#### 23A Safe Food's seal

- (1) Safe Food's seal must be kept in the custody of the chief executive officer or as directed by the board and may be used only as authorised by the board.
- (2) Judicial notice must be taken of the imprint of Safe Food's seal appearing on a document and the document must be presumed to have been properly sealed until the contrary is proved.

## 23B Judicial notice of certain signatures

Judicial notice must be taken of—

- (a) the official signature of a person who is or has been the chairperson; and
- (b) the fact that the person holds or has held the office concerned

#### 23C Authentication of documents

- (1) A document made by Safe Food, other than a document that is required to be sealed, is sufficiently made if it is signed by—
  - (a) the chairperson; or
  - (b) the chief executive officer; or
  - (c) another person authorised by Safe Food.
- (2) A document made by Safe Food under seal is sufficiently made under seal if it is sealed in the way authorised under

<sup>3</sup> Statutory Bodies Financial Arrangements Act 1982, part 2B (Powers under this Act and relationship with other Acts)

section 23A(1) and signed by a person mentioned in subsection (1).

#### 24 Delegation

- (1) Safe Food may delegate its powers to a committee or employee of Safe Food if satisfied the committee members or employee are appropriately qualified.
- (2) The chief executive officer of Safe Food may delegate the chief executive officer's powers, other than a power under section 54(2) or 69(2),<sup>4</sup> to a committee or employee of Safe Food if—
  - (a) the chief executive officer is satisfied the committee members are, or employee is, appropriately qualified; and
  - (b) the board approves the delegation.

#### (3) In this section—

appropriately qualified, for a committee member or an employee, includes having the qualifications, experience or standing appropriate to exercise the power.

Example of standing—

An employee's seniority level within the staff of Safe Food.

# Part 3 Food Safety Advisory Committee

## Division 1 Establishment and functions

#### 25 Establishment

The Food Safety Advisory Committee (the *advisory committee*) is established.

<sup>4</sup> Sections 54 (Immediate suspension) and 69 (Immediate suspension of approvals)

#### 26 Functions

The advisory committee's functions are—

- (a) to give advice, or make recommendations, to Safe Food or the Minister about—
  - (i) the development and making of food safety schemes or regulations under this Act; and
  - (ii) any matter relating to Safe Food's functions; and
  - (iii) any matter relating to food safety or the operation of this Act that is referred to the committee by Safe Food or the Minister; and
- (b) any other functions prescribed under a regulation.

## Division 2 Membership

## 27 Membership of committee

- (1) The advisory committee consists of the following members—
  - (a) the chief executive officer of Safe Food;
  - (b) the chief executive of the department;
  - (c) the chief executive of the department through which the *Food Act 1981* is administered:
  - (d) a number of persons, each of whom represents an organisation that represents the interests of a section of an industry to which a food safety scheme, or a proposed food safety scheme, relates;
  - (e) any other person appointed by the Minister as a committee member.
- (2) The chief executive officer of Safe Food is the chairperson of the committee.
- (3) The members mentioned in subsection (1)(d) must be appointed by the Minister.
- (4) The Minister may appoint a person under subsection (1)(e) only if satisfied the person has experience or expertise in 1 or more of the following—

- (a) food technology;
- (b) agricultural science, aquacultural science, food science or veterinary science;
- (c) human nutrition;
- (d) microbiology or epidemiology;
- (e) design, implementation, management or auditing of food safety schemes, food safety programs or other matters relating to food safety;
- (f) the production or sale of primary produce;
- (g) consumer advocacy;
- (h) environmental or public health;
- (i) business, public administration or risk management.

## 28 Term of appointment

An appointed member is to be appointed for a term of no more than 3 years.

## 29 Conditions of appointment

A member holds office on the conditions not provided for by this Act that are decided by the Minister.

## Division 3 Proceedings

#### 30 Conduct of business

Subject to this division, the advisory committee may conduct its business, including its meetings, in the way it considers appropriate.

#### 32 Chief executive officer to invite committee members

(1) The chief executive officer must invite the members mentioned in section 27(1)(b) and (c) to each advisory committee meeting.

- (2) If a meeting is called to consider a matter relating to a food safety scheme, or a proposed food safety scheme, the chief executive officer must invite to the meeting the members mentioned in section 27(1)(d) who represent the section of an industry to which the scheme relates.
- (3) The chief executive officer may invite to a meeting other members the chief executive officer believes appropriate for the matters to be considered at the meeting.

#### 33 Quorum

A quorum for a meeting of the advisory committee is the number equal to half the number of its members invited to the meeting plus 1 or, if half the number of members is not a whole number, the next highest whole number.

#### 34 Presiding at meetings

- (1) The chief executive officer is to preside at all meetings of the advisory committee at which the chief executive officer is present.
- (2) If the chief executive officer is not present at a meeting, a delegate of the chief executive officer is to preside.

## 35 Conduct of meetings

- (1) A question at an advisory committee meeting is decided by a majority of the votes of the members present.
- (2) Each member present at the meeting has a vote on each question to be decided and, if the votes are equal, the member presiding also has a casting vote.
- (3) A member present at the meeting may abstain from voting.
- (4) The committee may hold meetings, or allow members to take part in its meetings, by using any technology allowing reasonably contemporaneous and continuous communication between members taking part in the meeting.
- (5) A member who takes part in a meeting under subsection (4) is taken to be present at the meeting.

#### 36 Minutes

The advisory committee must keep minutes of its proceedings.

#### 37 Disclosure of interests by committee members

- (1) This section applies to a member of the advisory committee if—
  - (a) the member has an interest in a matter being considered, or about to be considered, by the committee; and
  - (b) the interest could conflict with the proper performance of the member's duties about the consideration of the matter.
- (2) As soon as practicable after the relevant facts come to the member's knowledge, the member must disclose the nature of the interest to a meeting of the committee.
  - Maximum penalty—50 penalty units.
- (3) Unless the Minister or the committee otherwise directs, the member must not—
  - (a) be present when the committee considers the matter; or
  - (b) take part in a decision of the committee about the matter.
  - Maximum penalty—50 penalty units.
- (4) The member must not be present when the committee is considering whether to give a direction under subsection (3).
  - Maximum penalty—50 penalty units.
- (5) If there is another member who must, under subsection (2), also disclose an interest in the matter, the other member must not—
  - (a) be present when the committee is considering whether to give a direction under subsection (3); or
  - (b) take part in making the decision about giving the direction.
  - Maximum penalty—50 penalty units.
- (6) A disclosure under subsection (2) must be recorded in the committee's minutes.

#### (7) In this section—

*interest*, of a committee member, relating to a matter under consideration does not include—

- (a) for a committee member mentioned in section 27(1)(d)—an interest the member has in common with members of the organisation represented by the committee member; or
- (b) for a committee member mentioned in section 27(1)(e)—an interest the member has in common with persons of similar experience or expertise as the member.

#### Division 4 Subcommittees

#### 38 Subcommittees

- (1) The advisory committee may establish subcommittees to help the committee perform its functions.
- (2) The advisory committee may appoint members of a subcommittee.
- (3) At least 1 of the members must be a member of the advisory committee.
- (4) The function of a subcommittee is to advise and make recommendations to the advisory committee about matters, within the scope of the advisory committee's functions, referred by the advisory committee to the subcommittee.
- (5) The subcommittee may decide incidental matters not provided for under this Act, including, for example, the way the subcommittee must conduct its business or meetings.

# Part 4 Food safety schemes and programs

## Division 1 Food safety schemes

#### 39 Making food safety schemes

- (1) The Governor in Council may make a food safety scheme.
- (2) A food safety scheme may be made about any of the following—
  - (a) how production of primary produce is to be carried out, including, for example, the temperatures at which primary produce must be kept;
  - (b) the premises, vehicles, plant or equipment used, or intended to be used, for the production of primary produce;
  - (c) prohibiting activities associated with the production of primary produce;
  - (d) the classification, marking or other identification of primary produce;
  - (e) the wholesomeness, testing or analysis of primary produce;
  - (f) sanitation, hygiene and the prevention of disease in primary produce;
  - (g) the blending or mixing of dairy produce or meat with any other thing;
  - (h) the persons who are to have accreditation for the production of primary produce;
  - (i) the preparation and implementation of food safety programs to ensure compliance with the food safety scheme;
  - (j) the auditing and approval of food safety programs mentioned in paragraph (i);
  - (k) the recall of primary produce;

- (l) the qualifications, skills or expertise required of a person to handle primary produce;
- (m) the giving of information or returns relating to food safety matters to Safe Food;
- (n) reviewing the operation of food safety schemes;
- (o) fees payable to Safe Food;
- (p) the adoption of standards about food safety;
- (q) any other matter relevant to food safety issues relating to the production of primary produce.
- (3) Before a food safety scheme is made, the Minister and Safe Food must consult with the advisory committee about the proposed scheme.
- (4) Failure to comply with subsection (3) does not affect the scheme's validity.
- (5) A food safety scheme is subordinate legislation.
- (6) A food safety scheme may provide that contravention of the scheme is an offence and prescribe a maximum penalty, of not more than 50 penalty units, for the offence.

## 40 Contents of food safety schemes

- (1) A food safety scheme must state the following—
  - (a) the primary produce to which the scheme applies;
  - (b) who must be accredited under the scheme and who must comply with the scheme;
  - (c) who must prepare and maintain a food safety program under the scheme;
  - (d) the aspects of the production of primary produce to which the scheme applies;
  - (e) the auditing requirements under the scheme.
- (2) Without limiting subsection (1), a food safety scheme may—
  - (a) state whether a person may engage in the production of primary produce to which the scheme applies without an approved food safety program; and

(b) identify a standard about food safety applying to an industry to which the scheme relates, including, for example, a standard about food hygiene practices, training for safe food handling and operating procedures for plant and equipment used in the industry.

## Division 2 Food safety programs

## 41 Food safety programs

- (1) This section applies to a person who must prepare and maintain a food safety program under a food safety scheme.
- (2) The food safety program must—
  - (a) identify significant food safety hazards associated with the production of primary produce carried out by the person; and
  - (b) state how the hazards are to be monitored and controlled; and
  - (c) state how hygienic and safe conditions for the primary produce are to be monitored and maintained; and
  - (d) state how often the program is to be reviewed by the person; and
  - (e) contain details about the provision of training for staff, if any, who deal with the primary produce; and
  - (f) contain any other information prescribed under the food safety scheme.
- (3) The person must keep a copy of the food safety program at each place to which the program relates.
  - Maximum penalty—50 penalty units.

## Part 5 Accreditation

## Division 1 Preliminary

## 42 Purpose of accreditation system

The purpose of the accreditation system established under this part is to ensure the production of primary produce is carried out in a way that makes the primary produce safe for human and animal consumption.

## 43 Authority given by accreditation

- (1) An accreditation authorises the holder of the accreditation to produce primary produce—
  - (a) stated in the accreditation; and
  - (b) on the conditions stated in the accreditation and under this Act.
- (2) The accreditation does not authorise the holder of the accreditation to do anything prohibited under another Act.

## Division 2 Obtaining accreditation

## 44 Application for grant or renewal of accreditations

- (1) A person may apply to Safe Food for an accreditation or renewal of an accreditation.
- (2) The application must be—
  - (a) in the approved form; and
  - (b) accompanied by the following—
    - (i) the prescribed fee;
    - (ii) a description of the activities carried out, or proposed to be carried out, by the applicant in connection with the production of primary produce;

- (iii) a description of the premises, vehicles, plant or equipment used, or proposed to be used, by the applicant for the activities mentioned in subparagraph (ii);
- (iv) if the applicant is required under a food safety scheme to prepare and maintain a food safety program for the activities, a copy of the food safety program.

## 45 Additional information for applications

- (1) Safe Food may, by written notice, ask the applicant to—
  - (a) give it further reasonable information or documents about the application by the reasonable date stated in the notice; or
  - (b) allow an authorised officer to inspect premises, vehicles, plant or equipment used, or proposed to be used, by the applicant.
- (2) Safe Food may refuse the application if the applicant does not give it the further information or documents by the stated day, or allow the inspection, without reasonable excuse.
- (3) If Safe Food agrees, the applicant may amend the application before Safe Food has finished considering it.

## 46 Deciding applications

- (1) Safe Food must consider the application and either grant or renew the accreditation, with or without conditions, or refuse the application.
- (2) However, Safe Food may also grant a temporary accreditation under section 47.

## 47 Temporary accreditations

- (1) Before Safe Food grants an accreditation under section 46(1), it may grant to the applicant a temporary accreditation.
- (2) The temporary accreditation remains in force until the earlier of the following happens—

- (a) the end of the period stated in the temporary accreditation;
- (b) the accreditation applied for is granted, or the application is refused, under section 46(1).
- (3) The stated period must not be more than 2 months after the grant of the temporary accreditation.
- (4) A reference in this Act to an accreditation includes a reference to a temporary accreditation.

#### 48 Grant or renewal of accreditations

- (1) If Safe Food decides to grant or renew the accreditation, it must, within 14 days after making the decision, give the applicant—
  - (a) the accreditation; and
  - (b) if Safe Food decides to impose conditions on the accreditation, a written notice stating—
    - (i) the decision and the reasons for it; and
    - (ii) that the applicant may appeal against the decision; and
    - (iii) how to appeal.
- (2) The accreditation must state the place at which the applicant may produce the primary produce stated in the accreditation.
- (3) If the applicant must prepare and maintain a food safety program under a food safety scheme, Safe Food may grant or renew the accreditation only if satisfied the applicant's food safety program complies with the food safety scheme.
- (4) If Safe Food grants the accreditation, the applicant's food safety program becomes the approved food safety program for the accreditation.

## 49 Refusal of applications

If Safe Food decides to refuse the application, it must, within 14 days after making the decision, give the applicant a written notice stating—

- (a) the decision and the reasons for it; and
- (b) that the applicant may appeal against the decision; and
- (c) how to appeal.

#### 50 Conditions of accreditations

- (1) Safe Food may impose conditions on the accreditation it decides are reasonable and relevant having regard to the food safety scheme relating to the activities carried out by the applicant in connection with the production of primary produce.
- (2) Without limiting subsection (1), the accreditation must state that the accreditation holder must—
  - (a) comply with the food safety scheme; and
  - (b) allow an auditor to enter the place stated in the accreditation to conduct an audit under this Act.
- (3) The accreditation must also state the fees or other charges payable to Safe Food under the accreditation.
- (4) The accreditation remains in force, unless sooner cancelled or suspended, for a period prescribed under a regulation.

# Division 3 Amendment, suspension or cancellation of accreditations

## 51 Amendment—grounds

Safe Food may amend an accreditation, including, for example, by adding a further condition to the accreditation—

- (a) with the written agreement of the accreditation holder; or
- (b) if Safe Food believes the amendment is necessary or desirable to ensure the production of primary produce is carried out in a way that makes the primary produce safe for human or animal consumption and section 53 has been complied with.

## 52 Suspension or cancellation—grounds

Safe Food may suspend or cancel an accreditation if the chief executive officer believes on reasonable grounds—

- (a) the accreditation was granted in error or because of a materially false or fraudulent document, statement or representation; or
- (b) the holder of the accreditation—
  - (i) has committed, or is committing, an offence against this Act; or
  - (ii) has not complied with a condition of the accreditation; or
  - (iii) has not paid a prescribed fee or other amount payable to Safe Food.

#### 53 Amendment, suspension or cancellation—procedure

- (1) Before amending, suspending or cancelling an accreditation, Safe Food must give the holder of the accreditation a written notice inviting the holder to show why the accreditation should not be amended, suspended or cancelled (the *proposed action*).
- (2) The notice must state the following—
  - (a) the proposed action;
  - (b) the grounds for the proposed action;
  - (c) the facts and circumstances forming the basis for the grounds;
  - (d) if the proposed action is suspension of the accreditation, the proposed suspension period;
  - (e) if the proposed action is to amend the accreditation, the proposed amendment;
  - (f) that representations may be made about the notice;
  - (g) how the representations may be made;
  - (h) where the representations may be made or sent;
  - (i) a day and time for making the representations or a period within which the representations must be made.

- (3) The stated day or period must be, or must end, at least 28 days after the notice is given.
- (4) If, after considering all representations made within the stated period, the chief executive officer still considers the proposed action should be taken, Safe Food may—
  - (a) if the proposed action is to amend the accreditation—amend the accreditation; and
  - (b) if the proposed action is to suspend the accreditation—suspend the accreditation for no longer than the proposed suspension period; and
  - (c) if the proposed action is to cancel the accreditation—cancel the accreditation or suspend it for a period.
- (5) This section does not apply if the accreditation is amended under section 51(a).

## 54 Immediate suspension

- (1) This section applies if the chief executive officer believes on reasonable grounds the holder of an accreditation has committed, or is committing, a serious food safety offence.
- (2) The chief executive officer may immediately suspend the accreditation by written notice given to the holder.
- (3) The notice must state the reason for the decision.
- (4) Safe Food must, within 7 days after the chief executive officer gives the notice under subsection (2), give the holder a notice under section 53(2).
- (5) The accreditation is suspended under this section until the earlier of the following happens—
  - (a) Safe Food gives the holder a notice of Safe Food's decision under section 53(4);
  - (b) the end of 60 days after the notice under subsection (2) was given to the holder.

## 55 Notice and effect of amendment, suspension or cancellation

- (1) If Safe Food amends, suspends or cancels an accreditation under section 53, notice and particulars of the amendment, suspension or cancellation must be given to the accreditation holder.
- (2) The notice must state—
  - (a) the decision and the reasons for it; and
  - (b) that the holder may appeal against the decision; and
  - (c) how to appeal.
- (3) An amendment takes effect from the day stated in the notice.
- (4) If Safe Food suspends the accreditation, it is ineffective during the period of suspension.
- (5) The suspension—
  - (a) may be for the period Safe Food decides; and
  - (b) has effect from—
    - (i) the day the notice is given; or
    - (ii) if a later day is stated in the notice—the stated day.
- (6) If Safe Food cancels the accreditation, it ceases to have effect from—
  - (a) the day the notice is given; or
  - (b) if a later day is stated in the notice—the stated day.

## 56 Return of amended, suspended or cancelled accreditations

- (1) If Safe Food amends, suspends or cancels an accreditation, it may, by written notice, ask the holder of the accreditation to give the accreditation to Safe Food by the reasonable day stated in the notice.
- (2) The holder must comply with the notice unless the holder has a reasonable excuse for not complying with it.
  - Maximum penalty—40 penalty units.

- (3) After amending an accreditation, Safe Food must return it to the holder.
- (4) If a suspended accreditation is returned to Safe Food, Safe Food must give the accreditation to the holder at the end of the suspension period.

### Division 4 Surrender

#### 57 Surrender of accreditations

- (1) The holder of an accreditation may surrender the accreditation by written notice given to Safe Food.
- (2) The accreditation must accompany the notice.

## Part 6 Auditing

## Division 1 Preliminary

## 58 Purpose of auditing system

The purpose of the auditing system established under this part is to ensure places and activities associated with the production of primary produce comply with this Act.

## 59 Auditors' authority

An approval as an auditor under this part authorises the holder of the approval to conduct audits under this Act.

## Division 2 Obtaining approval

## 60 Applications for approval as auditor

- (1) An individual may apply to Safe Food for an approval, or renewal of an approval, as an auditor.
- (2) The application must be—
  - (a) in the approved form; and
  - (b) accompanied by the prescribed fee.

## 61 Additional information for applications

- (1) Safe Food may, by written notice, ask the applicant to give it further reasonable information or documents about the application by the reasonable date stated in the request.
- (2) Safe Food may refuse the application if the applicant does not give it the further information or documents by the stated day, without reasonable excuse.
- (3) If Safe Food agrees, the applicant may amend the application before Safe Food has finished considering it.

## 62 Deciding applications

- (1) Safe Food must consider the application and either grant or renew the approval, with or without conditions, or refuse the application.
- (2) However, Safe Food may grant or renew the approval only if satisfied—
  - (a) the applicant has the necessary expertise or experience to carry out the functions of an auditor; and
  - (b) if the Minister has given Safe Food a written notice of a public sector policy relating to the approval of auditors under section 16(1),<sup>5</sup> the policy has been complied with.
- (3) Without limiting subsection (2), in deciding whether the applicant has the necessary expertise or experience Safe Food

<sup>5</sup> Section 16 (Ministerial direction)

- may have regard to any guidelines about auditing practices approved by Safe Food.
- (4) Safe Food may only approve guidelines mentioned in subsection (3) if it has consulted with the advisory committee about the guidelines.

## 63 Grant or renewal of approvals

If Safe Food decides to grant or renew the approval, it must, within 14 days after making the decision, give the applicant—

- (a) the approval; and
- (b) if Safe Food imposes conditions on the approval, a written notice stating—
  - (i) the decision and the reasons for it; and
  - (ii) that the applicant may appeal against the decision; and
  - (iii) how to appeal.

## 64 Refusal of applications

If Safe Food decides to refuse the application, it must, within 14 days after making the decision, give the applicant a written notice stating—

- (a) the decision and the reasons for it; and
- (b) that the applicant may appeal against the decision; and
- (c) how to appeal.

## 65 Term of approvals

An approval remains in force, unless sooner cancelled or suspended, for 1 year.

# Division 3 Amendment, suspension or cancellation of approvals

#### 66 Amendment—grounds

Safe Food may amend an approval or add a further condition to the approval—

- (a) with the written agreement of the approval holder; or
- (b) if Safe Food believes the amendment is necessary or desirable to ensure appropriate auditing of places or activities associated with the production of primary produce and section 68 has been complied with.

## 67 Suspension or cancellation—grounds

Safe Food may suspend or cancel an approval if Safe Food believes on reasonable grounds that—

- (a) the approval was granted in error or because of a materially false or fraudulent document, statement or representation; or
- (b) the holder of the approval—
  - (i) has committed, or is committing, an offence against this Act; or
  - (ii) has, within 5 years, been convicted of an indictable offence; or
  - (iii) has not complied with a condition of the approval; or
  - (iv) has not paid a prescribed fee or other amount payable to Safe Food.

## 68 Amendment, suspension or cancellation—procedure

(1) Before amending, suspending or cancelling an approval, Safe Food must give the holder of the approval a written notice inviting the holder to show why the approval should not be amended, suspended or cancelled (the *proposed action*).

- (2) The notice must state the following—
  - (a) the proposed action;
  - (b) the grounds for the proposed action;
  - (c) the facts and circumstances that are the basis for the grounds;
  - (d) if the proposed action is suspension of the approval, the proposed suspension period;
  - (e) if the proposed action is to amend the approval, the proposed amendment;
  - (f) that representations may be made about the notice;
  - (g) how the representations may be made;
  - (h) where the representations may be made or sent;
  - (i) a day and time for making the representations or a period within which the representations must be made.
- (3) The stated day or period must be, or must end, at least 28 days after the notice is given.
- (4) If, after considering all representations made within the stated period, the chief executive officer still considers the proposed action should be taken, Safe Food may—
  - (a) if the proposed action is to amend the approval—amend the approval; and
  - (b) if the proposed action is to suspend the approval—suspend the approval for no longer than the proposed suspension period; and
  - (c) if the proposed action is to cancel the approval—cancel the approval or suspend it for a period.
- (5) This subsection does not apply if an approval is amended under section 66(a).

## 69 Immediate suspension of approvals

(1) This section applies if the chief executive officer believes on reasonable grounds the holder of an approval is not competent to conduct audits under this Act.

- (2) The chief executive officer may immediately suspend the approval by written notice given to the holder.
- (3) The notice must state the reason for the decision.
- (4) Safe Food must, within 7 days after the chief executive officer gives the notice under subsection (2), give the holder a notice under section 68(2).
- (5) The approval is suspended under this section until the earlier of the following happens—
  - (a) Safe Food gives the holder a notice of Safe Food's decision under section 68(4);
  - (b) the end of 60 days after the notice under subsection (2) was given to the holder.

## 70 Notice and effect of amendment, suspension or cancellation

- (1) If Safe Food amends, suspends or cancels an approval under section 68, notice and particulars of the amendment, suspension or cancellation must be given to the approval holder.
- (2) The notice must state—
  - (a) the decision and the reasons for it; and
  - (b) that the holder may appeal against the decision; and
  - (c) how to appeal.
- (3) An amendment takes effect from the day stated in the notice.
- (4) If Safe Food suspends the approval, it is ineffective during the period of suspension.
- (5) The suspension—
  - (a) has effect from—
    - (i) the day the notice is given; or
    - (ii) if a later day is stated in the notice—the later day; and
  - (b) may be for the period Safe Food decides.

- (6) If Safe Food cancels the approval, it ceases to have effect from—
  - (a) the day the notice is given; or
  - (b) if a later day is stated in the notice—the later day.

## 71 Return of amended, suspended or cancelled approvals

- (1) If Safe Food amends, suspends or cancels an approval, it may, by written notice, ask the holder of the approval to give the approval to Safe Food by the reasonable day stated in the notice.
- (2) The holder must comply with the notice unless the holder has a reasonable excuse for not complying with it.
  - Maximum penalty—40 penalty units.
- (3) After amending an approval, Safe Food must return it to the holder.
- (4) If a suspended approval is returned to Safe Food, Safe Food must give the approval to the holder at the end of the suspension period.

## Division 4 Surrender

## 72 Surrender of approvals

- (1) The holder of an approval may surrender the approval by written notice given to Safe Food.
- (2) The approval must accompany the notice.

## Division 5 Identity cards and register

## 73 Auditor's identity card

- (1) Safe Food must give each auditor an identity card.
- (2) The identity card must—
  - (a) contain a recent colour photograph of the auditor; and

- (b) contain a copy of the auditor's signature; and
- (c) identify the individual as an auditor under this Act; and
- (d) state the conditions of the auditor's approval; and
- (e) state the day, if any, on which the approval expires.

## 74 Register of auditors

- (1) Safe Food must keep a register of auditors.
- (2) The register must contain the following information about each auditor—
  - (a) the auditor's name;
  - (b) the conditions, if any, of the auditor's approval;
  - (c) any other information decided by Safe Food.
- (3) Safe Food must ensure the register is available for inspection by members of the public during normal office hours at Safe Food's head office.

# Division 6 Audit reports and auditors' responsibilities

## 75 Audit reports

- (1) An auditor must, within 14 days after completion of an audit under this Act, give a copy of the report about the audit to—
  - (a) Safe Food; and
  - (b) the person audited.

Maximum penalty—50 penalty units.

- (2) The audit report must include the following information—
  - (a) the auditor's name;
  - (b) the day the audit started;
  - (c) the day the audit was completed;
  - (d) the duration of the audit;

- (e) the address of, or other information sufficient to identify, the place at which the audit is conducted;
- (f) details of the activities audited, and the food safety scheme or food safety program relevant to the audit;
- (g) whether, in the auditor's opinion—
  - (i) the activities comply with the food safety scheme relating to the activities; or
  - (ii) the auditor needs to conduct a further audit in relation to the person's food safety program;
- (h) the reasons that the auditor considers the activities comply, or do not comply, with the food safety scheme.

#### 76 Responsibilities of auditors

- (1) If, in the course of conducting the audit, the auditor forms a reasonable belief a person has committed, or is committing, an offence against this Act, the auditor must inform Safe Food of—
  - (a) the person's name and address; and
  - (b) details about the facts and circumstances giving rise to the belief.
- (2) If the offence is a serious food safety offence, the auditor must inform Safe Food—
  - (a) immediately after the auditor forms the reasonable belief unless the auditor has a reasonable excuse for not informing Safe Food immediately; or
  - (b) if the auditor has a reasonable excuse for not informing Safe Food immediately—immediately after the reasonable excuse ceases to have effect.

Maximum penalty—1300 penalty units.

- (3) If the offence is another offence, the auditor must inform Safe Food—
  - (a) within 7 days after the auditor forms the reasonable belief unless the auditor has a reasonable excuse for not informing Safe Food within 7 days; or

(b) if the auditor has a reasonable excuse for not informing Safe Food within 7 days—within 7 days after the reasonable excuse ceases to have effect.

Maximum penalty for subsection (3)—100 penalty units.

## Part 7 Serious food safety offences

## 77 Supply of unsafe primary produce

A person must not supply primary produce that the person knows, or ought reasonably to know, is unsafe.

Maximum penalty—3000 penalty units or imprisonment for 2 years.

## 78 Production of unsafe primary produce

A person must not engage in the production of primary produce if the person knows, or ought reasonably to know, the primary produce would be unsafe after production.

Maximum penalty—3000 penalty units or imprisonment for 2 years.

## 79 Unauthorised production of primary produce

- (1) This section applies only to a person engaged in the production of primary produce to which a food safety scheme applies.
- (2) The person must not engage in the production of the primary produce other than under an accreditation.

Maximum penalty—2000 penalty units or imprisonment for 2 years.

## 80 Supply of unwholesome meat or seafood

(1) A person must not supply meat or seafood ready for human consumption, or preparation for human consumption, if the

person knows, or ought reasonably to know, the meat or seafood is unwholesome.

Maximum penalty—1000 penalty units or imprisonment for 1 year.

#### (2) In this section—

**unwholesome** means the meat or seafood is in a condition, or contains a substance, a consumer would ordinarily regard as making the meat or seafood unfit for human consumption.

#### 81 Meat substitution

A person must not, during meat processing, do something to the meat—

- (a) with the intention of deceiving someone else about the species of animal the meat is from; or
- (b) that the person knows, or reasonably to know, is likely to result in someone else being deceived about the species of animal the meat is from.

Maximum penalty—1500 penalty units.

## 82 Supply of equipment or other things

- (1) This section applies to equipment or another thing that, if used for the purpose for which it is designed or intended to be used, is likely to make primary produce unsafe when the primary produce is supplied to someone.
- (2) A person must not supply the equipment or thing if the person knows, or ought reasonably to know, that the equipment or thing is likely to make the primary produce unsafe.

Maximum penalty—650 penalty units.

# Part 8 Enforcement, investigations and offences

## Division 1 Enforcement and investigations

## Subdivision 1 Authorised officers

## 83 Appointment and qualifications of authorised officers

- (1) Safe Food may appoint any of the following persons to be an authorised officer—
  - (a) an employee of Safe Food;
  - (b) a public service employee;
  - (c) an employee of a local government if the local government approves of the appointment;
  - (d) an employee of the Commonwealth or another State;
  - (e) an employee of an entity—
    - (i) established under a law of the Commonwealth or another State with functions relating to food safety matters; and
    - (ii) prescribed under a regulation.
- (2) However, Safe Food may appoint a person as an authorised officer only if satisfied the person has the necessary expertise or experience to be an authorised officer.

## 84 Functions and powers of authorised officers

- (1) An authorised officer has the function of conducting investigations and inspections to monitor and enforce compliance with this Act.
- (2) An authorised officer has the powers given under this or another Act.
- (3) The powers of an authorised officer may be limited—
  - (a) under a regulation; or

- (b) under a condition of appointment; or
- (c) by notice of Safe Food given to the authorised officer.

#### 85 Conditions of appointment of authorised officers

- (1) An authorised officer holds office on the conditions stated in the officer's instrument of appointment.
- (2) An authorised officer—
  - (a) if the appointment provides for a term of appointment, ceases to hold office at the end of the term; and
  - (b) may resign by signed notice of resignation given to Safe Food.

## 86 Authorised officer's identity card

- (1) Safe Food must give each authorised officer an identity card.
- (2) The identity card must—
  - (a) contain a recent colour photograph of the authorised officer; and
  - (b) contain a copy of the authorised officer's signature; and
  - (c) identify the person as an authorised officer under this Act.
- (3) This section does not prevent the giving of a single identity card to a person for this Act and other Acts.

## 87 Failure to return identity card

A person who ceases to be an authorised officer must return the person's identity card to Safe Food as soon as practicable, but within 15 business days, after ceasing to be an authorised officer, unless the person has a reasonable excuse for not returning it.

Maximum penalty—10 penalty units.

## 88 Production or display of identity card

- (1) An authorised officer may exercise a power under this Act in relation to someone else only if the authorised officer—
  - (a) first produces his or her identity card for the person's inspection; or
  - (b) has the identity card displayed so it is clearly visible to the person.
- (2) However, if for any reason it is not practicable to comply with subsection (1), the authorised officer must produce the identity card for the person's inspection at the first reasonable opportunity.
- (3) Failure to comply with this section does not effect the validity of the exercise of the power.

## Subdivision 2 Power to enter places

## 89 Power to enter places

- (1) An authorised officer may enter a place if—
  - (a) its occupier consents to the entry; or
  - (b) it is a public place and the entry is made when it is open to the public; or
  - (c) the entry is authorised by a warrant; or
  - (d) the authorised officer enters the place under section 116(2).6
- (2) For the purpose of asking the occupier of a place for consent to enter, an authorised officer may, without the occupier's consent or a warrant—
  - (a) enter land around premises at the place to an extent that is reasonable to contact the occupier; or
  - (b) enter part of the place the authorised officer reasonably considers members of the public ordinarily are allowed to enter when they wish to contact the occupier.

<sup>6</sup> Section 116 (Emergency powers)

## Subdivision 3 Procedure for entry

#### 90 Entry with consent

- (1) This section applies if an authorised officer intends to ask an occupier of a place to consent to the authorised officer or another authorised officer entering the place under section 89(1)(a).
- (2) Before asking for the consent, the authorised officer must tell the occupier—
  - (a) the purpose of the entry; and
  - (b) that the occupier is not required to consent.
- (3) If the consent is given, the authorised officer may ask the occupier to sign an acknowledgment of the consent.
- (4) The acknowledgment must state—
  - (a) the occupier has been told—
    - (i) the purpose of the entry; and
    - (ii) that the occupier is not required to consent; and
  - (b) the purpose of the entry; and
  - (c) the occupier gives the authorised officer consent to enter the place and exercise powers under this division; and
  - (d) the time and date the consent was given.
- (5) If the occupier signs the acknowledgment, the authorised officer must immediately give a copy to the occupier.
- (6) A court must find the occupier of a place did not consent to an authorised officer entering the place under this division if—
  - (a) an issue arises in a proceeding before the court whether the occupier of the place consented to the entry under section 89(1)(a); and
  - (b) an acknowledgment mentioned in subsection (4) is not produced in evidence for the entry; and
  - (c) it is not proved by the person relying on the lawfulness of the entry that the occupier consented to the entry.

## 91 Application for warrant

- (1) An authorised officer may apply to a magistrate for a warrant for a place.
- (2) The application must be sworn and state the grounds on which the warrant is sought.
- (3) The magistrate may refuse to consider the application until the authorised officer gives the magistrate all the information the magistrate requires about the application in the way the magistrate requires.

#### Example—

The magistrate may require additional information supporting the application to be given by statutory declaration.

#### 92 Issue of warrant

- (1) The magistrate may issue a warrant only if the magistrate is satisfied there are reasonable grounds for suspecting—
  - (a) there is a particular thing or activity (the *evidence*) that may provide evidence of an offence against this Act; and
  - (b) the evidence is at the place, or, within the next 7 days, may be at the place.

#### (2) The warrant must state—

- (a) that a stated authorised officer may, with necessary and reasonable help and force—
  - (i) enter the place and any other place necessary for the entry; and
  - (ii) exercise the authorised officer's powers under this division; and
- (b) the offence for which the warrant is sought; and
- (c) the evidence that may be seized under the warrant; and
- (d) the hours of the day or night when the place may be entered; and
- (e) the date, within 14 days after the warrant's issue, the warrant ends.

## 93 Special warrants

- (1) An authorised officer may apply for a warrant (a *special warrant*) by phone, fax, radio or another form of communication if the authorised officer considers it necessary because of—
  - (a) urgent circumstances; or
  - (b) other special circumstances, including, for example, the authorised officer's remote location.
- (2) Before applying for the special warrant, the authorised officer must prepare an application stating the grounds on which the warrant is sought.
- (3) The authorised officer may apply for the special warrant before the application is sworn.
- (4) After issuing the special warrant, the magistrate must promptly fax a copy (a *facsimile warrant*) to the authorised officer if it is reasonably practicable to fax the copy.
- (5) If it is not reasonably practicable to fax a copy to the authorised officer—
  - (a) the magistrate must tell the authorised officer—
    - (i) what the terms of the special warrant are; and
    - (ii) the date and time the special warrant is issued; and
  - (b) the authorised officer must complete a form of warrant (a *warrant form*) and write on it—
    - (i) the magistrate's name; and
    - (ii) the date and time the magistrate issued the special warrant; and
    - (iii) the terms of the special warrant.
- (6) The facsimile warrant, or the warrant form properly completed by the authorised officer, authorises the entry and the exercise of the other powers stated in the special warrant issued.
- (7) The authorised officer must, at the first reasonable opportunity, send to the magistrate—
  - (a) the sworn application; and

- (b) if the authorised officer completed a warrant form—the completed warrant form.
- (8) On receiving the documents, the magistrate must attach them to the special warrant.
- (9) A court must find the exercise of the power by an authorised officer was not authorised by a special warrant if—
  - (a) an issue arises in a proceeding before the court whether the exercise of the power was authorised by a special warrant; and
  - (b) the warrant is not produced in evidence; and
  - (c) it is not proved by the person relying on the lawfulness of the entry that the authorised officer obtained the warrant.

## 94 Warrants—procedure before entry

- (1) This section applies if an authorised officer named in a warrant issued under this division for a place is intending to enter the place under the warrant.
- (2) Before entering the place, the authorised officer must do or make a reasonable attempt to do the following things—
  - (a) comply with section 88(1);<sup>7</sup>
  - (b) give the person a copy of the warrant or, if the entry is authorised by a facsimile warrant or warrant form mentioned in section 93(6), a copy of the facsimile warrant or warrant form;
  - (c) tell the person the authorised officer is permitted by the warrant to enter the place;
  - (d) give the person an opportunity to allow the authorised officer immediate entry to the place without using force.
- (3) However, the authorised officer need not comply with subsection (2) if the authorised officer reasonably believes that immediate entry to the place is required to ensure the effective execution of the warrant is not frustrated.

<sup>7</sup> Section 88 (Production or display of identity card)

## Subdivision 4 Powers after entering a place

## 95 General powers after entering places

- (1) This section applies to an authorised officer who enters a place.
- (2) However, if an authorised officer enters a place to get the occupier's consent to enter the place, this section applies to the authorised officer only if the consent is given or the entry is otherwise authorised.
- (3) For monitoring or enforcing compliance with this Act, the authorised officer may—
  - (a) search any part of the place; or
  - (b) inspect, measure, test, photograph or film any part of the place or anything at the place; or
  - (c) take a thing, or a sample of or from a thing, at the place for analysis or testing; or
  - (d) copy a document at the place; or
  - (e) take into or onto the place any person, equipment and materials the authorised officer reasonably requires for the exercise of a power under this division; or
  - (f) require the occupier of the place, or a person at the place, to give the authorised officer reasonable help to exercise the authorised officer's powers under paragraphs (a) to (e); or
  - (g) require the occupier of a place, or a person at the place, to give the authorised officer information to help the authorised officer ascertain whether the Act is being complied with.
- (4) When making a requirement mentioned in subsection (3)(f) or (g), the authorised officer must warn the person it is an offence to fail to comply with the requirement, unless the person has a reasonable excuse.

## 96 Failure to help authorised officer

(1) A person required to give reasonable help under section 95(3)(f) must comply with the requirement, unless the person has a reasonable excuse.

Maximum penalty—50 penalty units.

(2) A person has a reasonable excuse if complying with the requirement might tend to incriminate the person.

## 97 Failure to give information

(1) A person required to give information under section 95(3)(g) must comply with the requirement, unless the person has a reasonable excuse.

Maximum penalty—50 penalty units.

(2) A person has a reasonable excuse if complying with the requirement might tend to incriminate the person.

## Subdivision 5 Power to seize evidence

#### 98 Definition for sdiv 5

In this subdivision—

owner, of a seized thing, includes the person entitled to possession of it.

## 99 Seizing evidence

- (1) This section applies if—
  - (a) an authorised officer—
    - (i) is authorised to enter a place under this division only with the consent of the occupier or a warrant; and
    - (ii) the authorised officer enters the place after obtaining the necessary consent or warrant; or

- (b) the authorised officer enters the place under section 116(2).8
- (2) If the authorised officer enters the place with the occupier's consent, the authorised officer may seize a thing at the place if—
  - (a) the authorised officer reasonably believes the thing is evidence of an offence against this Act; and
  - (b) seizure of the thing is consistent with the purpose of entry as told to the occupier when asking for the occupier's consent.
- (3) If the authorised officer enters the place with a warrant, the authorised officer may seize the evidence for which the warrant was issued.
- (4) The authorised officer may seize anything else at the place if the authorised officer reasonably believes—
  - (a) the thing is evidence of an offence against this Act; and
  - (b) the seizure is necessary to prevent the thing being—
    - (i) hidden, lost or destroyed; or
    - (ii) used to continue, or repeat, the offence.
- (5) Also, the authorised officer may seize a thing at the place if the authorised officer reasonably believes it has just been used in committing an offence against this Act.

## 100 Securing seized things

Having seized a thing, an authorised officer may—

- (a) move the thing from the place where it was seized (the *place of seizure*); or
- (b) leave the thing at the place of seizure but take reasonable action to restrict access to it; or
- (c) if the thing is equipment—make it inoperable.

Examples of restricting access to a thing—

1 Sealing a thing and marking it to show access to it is restricted.

8

Section 116 (Emergency powers)

2 Sealing the entrance to a place where the thing is situated and marking it to show access to it is restricted.

Example of making equipment inoperable—

Dismantling equipment or removing a component of equipment without which the equipment is not capable of being used.

## 101 Tampering with seized things

(1) If an authorised officer restricts access to a seized thing, a person must not tamper with the thing, or something restricting access to the thing, without an authorised officer's approval.

Maximum penalty—100 penalty units.

(2) If an authorised officer makes seized equipment inoperable, a person must not tamper with the equipment, without an authorised officer's approval.

Maximum penalty—100 penalty units.

(3) In this section—

tamper includes attempt to tamper.

## 102 Powers to support seizure

- (1) To enable a thing to be seized, an authorised officer may require the person in control of it—
  - (a) to take it to a stated reasonable place by a stated reasonable time; and
  - (b) if necessary, to remain in control of it at the stated place for a stated reasonable period.
- (2) The requirement—
  - (a) must be made by notice in the approved form; or
  - (b) if for any reason it is not practicable to give the notice, may be made orally and confirmed by a notice in the approved form as soon as practicable.
- (3) A further requirement may be made under this section about the thing if it is necessary and reasonable to make the further requirement.

(4) A person of whom a requirement is made under subsection (1) or (3) must comply with the requirement, unless the person has a reasonable excuse.

Maximum penalty for subsection (4)—50 penalty units.

## 103 Receipts for seized things

- (1) As soon as practicable after an authorised officer seizes a thing, the authorised officer must give a receipt for it to the person from whom it was seized.
- (2) However, if for any reason it is not practicable to comply with subsection (1), the authorised officer must leave the receipt at the place of seizure in a conspicuous position and in a reasonably secure way.
- (3) The receipt must describe generally each thing seized and its condition.
- (4) This section does not apply to a thing if it is impracticable, or would be unreasonable, to give the receipt, having regard to the thing's nature, condition and value.

# 104 Authorised officer may dispose of seized primary produce

- (1) This section applies to primary produce seized under section 999 if an authorised officer believes on reasonable grounds that the primary produce poses a health risk to any person or animal, or is otherwise unfit for consumption or sale.
- (2) The authorised officer may, with the chief executive officer's approval, destroy or dispose of the primary produce in a way decided by the authorised officer.
- (3) If the authorised officer destroys or disposes of primary produce under subsection (2), the officer must give the owner of the primary produce a notice stating—
  - (a) the primary produce has been destroyed or disposed of; and
  - (b) the reason for the destruction or disposal; and

<sup>9</sup> Section 99 (Seizing evidence)

(c) that the owner may claim compensation under section 121 for loss or damage caused by the destruction or disposal.

## 105 Forfeiture by authorised officer

- (1) A thing that has been seized under this subdivision is forfeited to Safe Food if the authorised officer who seized the thing—
  - (a) can not find its owner, after making reasonable inquiries; or
  - (b) can not return it to its owner, after making reasonable efforts.
- (2) In applying subsection (1)—
  - (a) subsection (1)(a) does not require the authorised officer to make inquiries if it would be unreasonable to make inquiries to find the owner; and
  - (b) subsection (1)(b) does not require the authorised officer to make efforts if it would be unreasonable to make efforts to return the thing to its owner.

Example for paragraph (b)—

The owner of the thing has migrated to another country.

- (3) Regard must be had to a thing's nature, condition and value in deciding—
  - (a) whether it is reasonable to make inquiries or efforts; and
  - (b) if making inquiries or efforts, what inquiries or efforts, including the period over which they are made, are reasonable.

#### 106 Forfeiture on conviction

- (1) On conviction of a person for an offence against this Act, the court may order the forfeiture to Safe Food of anything owned by the person and seized under this subdivision.
- (2) The court may make any order to enforce the forfeiture it considers appropriate.
- (3) This section does not limit the court's powers under the *Penalties and Sentences Act 1992* or another law.

## 107 Dealing with forfeited things

- (1) On forfeiture of a thing to Safe Food, the thing becomes Safe Food's property and may be dealt with by Safe Food as it considers appropriate.
- (2) Without limiting subsection (1), Safe Food may destroy or dispose of the thing.

## 108 Recovering costs of destruction or disposal

Any reasonable cost or expense incurred by Safe Food in destroying or disposing of a thing under this division is a debt owing to Safe Food by—

- (a) if the thing is destroyed or disposed of under section 104(2)—the owner of the thing immediately before its seizure; and
- (b) if the thing is destroyed or disposed of under section 107—the owner of the thing immediately before its forfeiture.

## 109 Return of seized things

- (1) If a seized thing is not forfeited, or destroyed or disposed of under section 104(2),<sup>10</sup> the authorised officer must return it to its owner—
  - (a) at the end of 6 months; or
  - (b) if a proceeding for an offence involving the thing is started within 6 months—at the end of the proceeding and any appeal from the proceeding.
- (2) Despite subsection (1), unless the thing is forfeited, or destroyed or disposed of under section 104(2), the authorised officer must immediately return a thing seized to its owner if the authorised officer stops being satisfied—
  - (a) its continued retention as evidence is necessary; or
  - (b) its continued retention is necessary to prevent the thing being used to continue, or repeat, the offence.

<sup>10</sup> Section 104 (Authorised officer may dispose of seized primary produce)

## 110 Access to seized things

- (1) Until a seized thing is forfeited, destroyed or disposed of under section 104(2) or returned, an authorised officer must allow its owner to inspect it and, if it is a document, to copy it.
- (2) Subsection (1) does not apply if it is impracticable, or would be unreasonable, to allow the inspection or copying.

### Subdivision 6 Power to obtain information

## 111 Power to require name and address

- (1) This section applies if—
  - (a) an authorised officer finds a person committing an offence against this Act; or
  - (b) an authorised officer finds a person in circumstances that lead, or has information that leads, the authorised officer to reasonably suspect the person has just committed an offence against this Act.
- (2) The authorised officer may require the person to state the person's name and residential address.
- (3) When making the requirement, the authorised officer must warn the person it is an offence to fail to state the person's name or residential address, unless the person has a reasonable excuse.
- (4) The authorised officer may require the person to give evidence of the correctness of the stated name or residential address if the authorised officer reasonably suspects the stated name or address to be false.

## 112 Failure to give name or address

- (1) A person of whom a requirement is made under section 111 must comply with the requirement, unless the person has a reasonable excuse.
  - Maximum penalty—50 penalty units.
- (2) A person does not commit an offence against subsection (1) if—

- (a) the person was required to state the person's name and residential address by an authorised officer who suspected the person had committed an offence against this Act; and
- (b) the person is not proved to have committed the offence.

## 113 Power to require information

- (1) This section applies if an authorised officer reasonably believes—
  - (a) an offence against this Act has been committed; and
  - (b) a person may be able to give information about the offence.
- (2) The authorised officer may, by notice given to the person, require the person to give information about the offence to the authorised officer at a stated reasonable place and at a stated reasonable time.
- (3) The person must comply with a requirement under subsection (2), unless the person has a reasonable excuse.
  - Maximum penalty—50 penalty units.
- (4) It is a reasonable excuse for a person not to give information if giving the information may tend to incriminate the person.

## 114 Power to require production of documents

- (1) An authorised officer may require a person to make available for inspection by an authorised officer, or produce to the authorised officer for inspection, at a reasonable time and place nominated by the authorised officer, a document required to be kept by the person under this Act.
- (2) The authorised officer may keep the document to copy it.
- (3) If the authorised officer copies a document mentioned in subsection (1), or an entry in the document, the authorised officer may require the person responsible for keeping the document to certify the copy as a true copy of the document or entry.

(4) The authorised officer must return the document to the person as soon as practicable after copying it.

### 115 Failure to produce documents

- (1) A person required to make available, or produce, for inspection a document under section 114(1) must comply with the requirement, unless the person has a reasonable excuse.
  - Maximum penalty—50 penalty units.
- (2) A person has a reasonable excuse if complying with the requirement might tend to incriminate the person.

# Subdivision 7 Emergency powers of authorised officers

## 116 Emergency powers

- (1) This section applies if an authorised officer is satisfied on reasonable grounds—
  - (a) the production of primary produce is being carried out at a place, other than a place, or part of a place, used only for residential purposes; and
  - (b) it is necessary to exercise powers under this section to avoid an imminent risk of death or serious illness of any person from the primary produce.
- (2) The authorised officer may, without a warrant or the consent of the occupier of the place, enter the place.
- (3) Before entering the place, the authorised officer must do or make a reasonable attempt to do the following things—
  - (a) comply with section 88(1);<sup>11</sup>
  - (b) tell the person the authorised officer is permitted under this Act to enter the place;
  - (c) give the person an opportunity to allow the authorised officer immediate entry to the place without using force.

<sup>11</sup> Section 88 (Production or display of identity card)

- Food Froduction (Sajety) Act 2000
- (4) However, the authorised officer need not comply with subsection (3) if the authorised officer reasonably believes that immediate entry to the place is required to avoid an imminent risk of death or serious illness of any person.
- (5) Also, the authorised officer may in relation to the primary produce—
  - (a) direct a person at the place to take stated reasonable steps within a stated reasonable period in relation to the primary produce; or
  - (b) take the reasonable steps; or
  - (c) authorise another person to take the reasonable steps.
- (6) The direction may be given orally or by written notice.
- (7) However, if the direction is given orally, the authorised officer must as soon as practicable confirm the direction by written notice given to the person.
- (8) When giving the direction under subsection (5)(a), the authorised officer must warn the person it is an offence not to comply with the direction unless the person has a reasonable excuse.
- (9) If the authorised officer takes the steps, the officer may also exercise any of the powers of an authorised officer under this division.
- (10) The authorised officer may exercise the powers mentioned in subsections (2), (5)(b) and (9) (the *emergency powers*) with the help, and using the force, that is necessary and reasonable in the circumstances.
- (11) In exercising or attempting to exercise emergency powers, an authorised officer must take all reasonable steps to ensure the officer causes as little inconvenience to any person at the place, and does as little damage, as is practicable in the circumstances.
- (12) This section does not limit any power an authorised officer has apart from this section.
- (13) If an authorised officer authorises a person to take steps under subsection (5)(c)—

- (a) the person may exercise the powers mentioned in subsection (9); and
- (b) the authorised officer must inform the person—
  - (i) of the steps the person is authorised to take; and
  - (ii) of the person's powers under this section.

## 117 Failure to comply with authorised person's directions in emergency

A person to whom a direction is given under section 116(5)(a) must comply with the direction unless the person has a reasonable excuse.

Maximum penalty—300 penalty units.

## **Subdivision 8** Power to require compliance

## 118 Compliance notice

- (1) This section applies if an authorised officer reasonably believes a person—
  - (a) is committing an offence against this Act; or
  - (b) has committed an offence against this Act.
- (2) The authorised officer may give the person a notice (a *compliance notice*) requiring the person to—
  - (a) stop committing the offence; or
  - (b) stop committing the offence and rectify the matter; or
  - (c) rectify the matter.
- (3) The compliance notice must state—
  - (a) that the authorised officer believes the person—
    - (i) is committing an offence against this Act; or
    - (ii) has committed an offence against this Act; and
  - (b) the offence the authorised officer believes is being, or has been, committed; and

- (c) briefly, how it is believed the offence is being, or has been committed; and
- (d) if the notice requires the person to rectify a matter—
  - (i) the matter the authorised officer believes is reasonably capable of being rectified; and
  - (ii) the reasonable steps the person must take to rectify the matter; and
  - (iii) the stated reasonable period in which the person must take the steps.
- (4) The person must comply with the compliance notice unless the person has a reasonable excuse.
  - Maximum penalty—300 penalty units.
- (5) If the person does, or does not do, something in contravention of the compliance notice, the authorised officer may take any reasonable action to stop the contravention.
- (6) Any reasonable cost or expense incurred by the authorised officer in doing anything under subsection (5) may be recovered as a debt owing to Safe Food by the person if the person is convicted of the offence mentioned in subsection (3)(b).
- (7) If the compliance notice requires the person to rectify a matter relating to an offence against this Act, the person can not be prosecuted for the offence if the person rectifies the matter within the period stated in the notice.

## Division 2 Other enforcement provisions

## 119 Restraining orders

- (1) Safe Food may bring a proceeding in the District Court for an order to restrain a person from continuing or repeating a particular activity.
- (2) The court may make an order under subsection (1) if satisfied—
  - (a) the person will commit an offence against this Act if the person continues or repeats the activity; and

- (b) the activity may adversely affect the health of persons or animals.
- (3) If a person fails to comply with an order under this section, the person commits an offence against this subsection.

Maximum penalty for subsection (3)—1000 penalty units.

## 120 Notice of damage

- (1) This section applies if—
  - (a) an authorised officer damages property when exercising or purporting to exercise a power; or
  - (b) a person (the *other person*) acting under the direction or authority of an authorised officer damages property.
- (2) The authorised officer must immediately give notice of particulars of the damage to the person who appears to the authorised officer to be the owner of the property.
- (3) If the authorised officer believes the damage was caused by a latent defect in the property or circumstances beyond the authorised officer's, or other person's, control, the authorised officer may state the belief in the notice.
- (4) If, for any reason, it is impracticable to comply with subsection (2), the authorised officer must leave the notice in a conspicuous position and in a reasonably secure way where the damage happened.
- (5) This section does not apply to damage the authorised officer reasonably believes is trivial.
- (6) In this section—

owner, of property, includes the person in possession or control of it.

## 121 Compensation

(1) A person may claim compensation from Safe Food if the person incurs loss or damage because of the exercise or purported exercise of a power under this part.

- (2) Without limiting subsection (1), compensation may be claimed for loss or damage incurred in complying with a requirement made of the person under this part.
- (3) Compensation may be claimed and ordered to be paid in a proceeding—
  - (a) brought in a court with jurisdiction for the recovery of the amount of compensation claimed; or
  - (b) for an offence against this Act brought against the person claiming compensation.
- (4) A court may order compensation to be paid only if satisfied it is just to make the order in the circumstances of the particular case.

#### Division 3 Offences

#### 122 False or misleading statements

- (1) A person must not state anything to an authorised officer that the person knows is false or misleading in a material particular.
  - Maximum penalty—60 penalty units.
- (2) In a proceeding for an offence against subsection (1), it is enough to state that the statement made was, without specifying which, false or misleading.

#### 123 False or misleading documents

- (1) A person must not give an authorised officer a document containing information that the person knows is false or misleading in a material particular.
  - Maximum penalty—60 penalty units.
- (2) In a proceeding for an offence against subsection (1), it is enough to state that the document was, without specifying which, false or misleading.

#### 124 Obstructing an authorised officer

(1) A person must not obstruct an authorised officer in the exercise of a power, unless the person has a reasonable excuse.

Maximum penalty—60 penalty units.

- (2) If a person has obstructed an authorised officer and the authorised officer decides to proceed with the exercise of the power, the authorised officer must warn the person that—
  - (a) it is an offence to obstruct the authorised officer, unless the person has a reasonable excuse; and
  - (b) the authorised officer considers the person's conduct an obstruction.
- (3) In this section—

*obstruct* includes assault, hinder and threaten, and attempt to obstruct.

### 125 Impersonation of authorised officer

A person must not pretend to be an authorised officer.

Maximum penalty—80 penalty units.

## Part 9 Appeals

### 126 Who may appeal

The following persons (an *appellant*) may appeal to a Magistrates Court under this part against the decisions mentioned in relation to the person—

- (a) a person whose application for accreditation, or renewal of an accreditation, under part 5 has been granted subject to a condition or refused;
- (b) a person whose accreditation is amended, suspended or cancelled under section 53(4);

- (c) a person whose application for approval, or renewal of an approval, as an auditor under part 6 has been granted subject to a condition or refused;
- (d) a person whose approval as an auditor is amended, suspended or cancelled under section 68(4).<sup>12</sup>

### 127 Starting appeal

- (1) An appeal is started by—
  - (a) filing a written notice of appeal with the clerk of a Magistrates Court; and
  - (b) giving a copy of the notice to Safe Food.
- (2) The notice must be filed within 28 days after the appellant receives notice of the decision appealed against.
- (3) The court may at any time extend the period for filing the notice of appeal.

#### 128 Stay of operation of decisions

- (1) The Magistrates Court may stay a decision appealed against to secure the effectiveness of the appeal.
- (2) A stay—
  - (a) may be given on conditions the court considers appropriate; and
  - (b) has effect for the period fixed by the court; and
  - (c) may be revoked or amended by the court.
- (3) The period of the stay must not extend past the time when the court decides the appeal.
- (4) The appeal affects the decision or carrying out of the decision only if the decision is stayed.

<sup>12</sup> Sections 53 and 68 (Amendment, suspension or cancellation—procedure)

### 129 Hearing procedures

- (1) The procedure for an appeal to the Magistrates Court is to be under—
  - (a) the rules of court applicable to the appeal; or
  - (b) in the absence of relevant rules—directions of the court.
- (2) The appeal is by way of rehearing.
- (3) In deciding the appeal, the court—
  - (a) is not bound by the rules of evidence; and
  - (b) must observe natural justice.

#### 130 Powers of court on appeal

- (1) In deciding an appeal, the Magistrates Court may—
  - (a) confirm the decision appealed against; or
  - (b) vary the decision; or
  - (c) set aside the decision and substitute another decision; or
  - (d) set aside the decision and return the matter to Safe Food with directions the court considers appropriate.
- (2) The decision as varied or substituted may be any decision that Safe Food may make.
- (3) If the court substitutes another decision, the substituted decision is, for the purposes of this Act other than this part, taken to be the decision of Safe Food.
- (4) The court may make an order for costs it considers appropriate.

#### 131 Appeal to District Court on questions of law only

- (1) A party dissatisfied by the decision of the Magistrates Court may appeal to the District Court, but only on a question of law.
- (2) On hearing the appeal, the District Court may make an order for costs it considers appropriate.

## Part 10 Miscellaneous

#### 132 Review of Act

- (1) The Minister must review this Act within 6 years after the date of assent to decide whether the provisions remain appropriate.
- (2) The Minister must, as soon as practicable after finishing the review, table a report about the outcome of the review in the Legislative Assembly.

## 133 Protecting authorised persons and other persons from liability

- (1) An authorised officer or a person acting under direction of an authorised officer is not civilly liable for an act done, or an omission made, honestly and without negligence under this Act.
- (2) If subsection (1) prevents a civil liability from attaching to a person, the liability instead attaches to Safe Food.

#### 134 Summary proceedings for offences

- (1) A proceeding for an offence against this Act is to be taken in a summary way under the *Justices Act 1886*.
- (2) The proceeding must start—
  - (a) within 1 year after the offence is committed; or
  - (b) within 6 months after the commission of the offence comes to the complainant's knowledge, but within 2 years after the commission of the offence.

#### 135 Regulation-making power

- (1) The Governor in Council may make regulations under this Act.
- (2) Without limiting subsection (1), a regulation may be made about any matter for which provision may be made by a food safety scheme.

- (3) A regulation may impose a penalty of not more than—
  - (a) for a contravention of a provision of a regulation about a matter for which a food safety scheme may be made—50 penalty units; or
  - (b) for a contravention of another provision—20 penalty units.

# Part 11 Transitional and savings provisions

## Division 1 Transitional and savings provisions for Act No. 45 of 2000

#### 136 Definitions for div 1

In this division—

*commencement* means the commencement of the section in which it appears.

**Queensland Livestock and Meat Authority** means the Queensland Livestock and Meat Authority established under the *Meat Industry Act 1993*.

## 137 Dissolution of Queensland Livestock and Meat Authority

- (1) On the commencement—
  - (a) the Queensland Livestock and Meat Authority is dissolved; and
  - (b) the administrator of the Queensland Livestock and Meat Authority appointed under the *Meat Industry Act 1993*, part 7A, goes out of office.
- (2) No compensation is payable to the administrator because of subsection (1)(b).

#### 138 Transfer of assets and liabilities

The assets and liabilities of the Queensland Livestock and Meat Authority are transferred to Safe Food and become assets and liabilities of Safe Food.

## 139 Administrator becomes chief executive officer of Safe Food

- (1) The administrator of the Queensland Livestock and Meat Authority immediately before the commencement becomes the chief executive officer of Safe Food.
- (2) The administrator—
  - (a) is taken to be the chief executive officer until the earlier of the following—
    - (i) the day a person is appointed as the chief executive officer under section 17(1);<sup>13</sup>
    - (ii) 31 March 2001; and
  - (b) holds office on the conditions not provided for by this Act that are decided by the Minister.

## 140 Employees

- (1) A person employed by the Queensland Livestock and Meat Authority (the *former employer*) immediately before the commencement becomes an employee of Safe Food.
- (2) Subsection (1) does not—
  - (a) constitute a redundancy or retrenchment of the person's employment by the former employer; or
  - (b) entitle the person to a benefit or payment merely because the person is no longer employed by the former employer; or
  - (c) interrupt the person's continuity of service.

<sup>13</sup> Section 17 (Appointment of chief executive officer)

- (3) For the Industrial Relations Act, the person's period of employment with the former employer is taken to be an equivalent period of employment with Safe Food.
- (4) Subject to the Industrial Relations Act, the person has the same employment rights against Safe Food that the person had against the former employer immediately before the commencement.
- (5) If an industrial instrument under the Industrial Relations Act bound the person and the former employer immediately before the commencement, it binds the person and Safe Food.
- (6) In this section—

employment rights includes existing and accruing rights to—

- (a) remuneration; and
- (b) recreation, long service, sick or other leave; and
- (c) superannuation or other benefits and entitlements.

Industrial Relations Act means the Industrial Relations Act 1999.

## Division 2 Transitional and savings provisions for repeal of Dairy Industry Act 1993

#### 140A Definitions for div 2

In this division—

*commencement* means the commencement of the section in which it appears.

dissolution day means the dissolution day for the former authority under the repealed Act, section 99I.<sup>14</sup>

*former authority* means the former Queensland Dairy Authority established under the repealed Act.

<sup>14</sup> Repealed Act, section 99I (Dissolution of authority)

part 3 or 4 matter means a matter that relates to the repealed Act, part 3 or 4.15

repealed Act means the repealed Dairy Industry Act 1993.

*tribunal* means the Dairy Industry Tribunal established under the repealed Act.

#### 140B Existing licences

- (1) This section applies to a person who, immediately before the commencement, held a licence under the repealed Act.
- (2) The person, on the commencement, is taken to be the holder of an accreditation for the same business in the dairy industry as the licence authorised.
- (3) The parts of the person's Quality Assurance Program about food safety issues are taken to be the person's food safety program.
- (4) Safe Food must review the person's food safety program within 1 year after the commencement to decide if the person's program is an approved program.
- (5) Until Safe Food reviews the food safety program, the program is taken to be the approved program for the accreditation.
- (6) If the licence held by the person immediately before the commencement was subject to a restriction or condition, the accreditation the person is taken to hold on the commencement is also taken to be subject to a condition in the same terms, so far as practicable, as the restriction or condition.
- (7) The accreditation the person is taken to hold ends, unless sooner cancelled or suspended, on the earlier of the following days—
  - (a) the day the balance of the licence period ends;
  - (b) if Safe Food grants an accreditation under section 48,<sup>16</sup> the day the accreditation is granted.

<sup>15</sup> Repealed Act, part 3 (Licensing) or 4 (Industry standards)

<sup>16</sup> Section 48 (Grant or renewal of accreditations)

- (8) If Safe Food grants an accreditation before the licence period ends, Safe Food must refund the person the proportion of the licence fee paid for any unused part of the licence period for which the fee was paid.
- (9) In this section—

balance of the licence period means the part of the licence period after the commencement.

*licence period*, for a licence, means the period for which the licence was granted under the repealed Act, starting on the day the licence was granted.

**Quality Assurance Program** means a program approved by the former authority under the repealed Act.

#### 140C Variation, suspension and cancellation of licences

If, before the commencement, the former authority—

- (a) has given a person written notice of a proposed variation, suspension or cancellation of the person's licence; and
- (b) has not made a decision about the proposed variation, suspension or cancellation;

the decision must be made under the repealed Act.

### 140D Existing tribunal appeals about part 3 or 4 matter

If, before the dissolution day, an appeal to the tribunal about a part 3 or 4 matter has not been decided, it may be continued before, and finished by, the tribunal as if this Act had not been enacted.

## 140E Appeals to court about part 3 or 4 matter

- (1) If before the dissolution day—
  - (a) a person had appealed to a court against a decision of the former authority or the tribunal about a part 3 or 4 matter; and
  - (b) the appeal had not been decided;

the court may hear, or continue to hear, and decide the appeal under that Act as if it had not been repealed.

#### (2) If—

- (a) because of an event that happened before the dissolution day, a person could have appealed to a court against a decision of the former authority about a part 3 or 4 matter; and
- (b) the person had not appealed before the dissolution day; the person may appeal under that the repealed Act as if it had not been repealed.

## 140F Proceedings by or against former authority about part 3 or 4 matters

- (1) A proceeding by or against the former authority about a part 3 or 4 matter that has not been finished before the dissolution day may be continued and finished by or against Safe Food.
- (2) If, because of an event that happened before the dissolution day, a proceeding could have been started by or against the former authority about a part 3 or 4 matter, it may be started by or against Safe Food.<sup>17</sup>

## 140G Liabilities of former authority for part 3 or 4 matters

On the dissolution day, a liability of the former authority about a part 3 or 4 matter becomes a liability of Safe Food.<sup>18</sup>

#### 140H Existing authorised persons

A person who held an appointment as an authorised person under the repealed Act immediately before the commencement is taken to be appointed as an authorised person under this Act.

For other proceedings, see the repealed Act, section 99J (Proceedings by or against authority not about part 3 or 4).

<sup>18</sup> For other liabilities, see the repealed Act, section 99I (Dissolution of authority).

#### 140I References to repealed Act

In an Act or document, a reference to the repealed Act may, if the context permits, be taken as a reference to this Act.

#### 140J Safe Food taken to be the former authority

In an Act or document, a reference to the former authority must, if the context permits, be taken to be a reference to Safe Food.

# Division 3 Transitional and savings provisions for repeal of Meat Industry Act 1993

#### 140K Definitions for div 3

In this division—

*commencement* means the commencement of the section in which it appears.

*former authority* means the former Queensland Livestock and Meat Authority established under the repealed Act.

repealed Act means the repealed Meat Industry Act 1993.

*tribunal* means the Meat Industry Tribunal established under the repealed Act.

#### 140L Existing accreditations

- (1) This section applies to a person who, immediately before the commencement, held an accreditation under the repealed Act.
- (2) The person, on the commencement, is taken to be the holder of an accreditation for the same business in the meat industry as the accreditation under the repealed Act authorised.
- (3) The parts of the person's program of production about food safety issues are taken to be the person's food safety program.
- (4) Safe Food must review the person's food safety program within 1 year after the commencement to decide if the person's program is an approved program.

- (5) Until Safe Food reviews the food safety program, the program is taken to be the approved program for the accreditation.
- (6) If the accreditation held by the person immediately before the commencement was subject to a restriction or condition, the accreditation the person is taken to hold on the commencement is also taken to be subject to a condition in the same terms, so far as practicable, as the restriction or condition.
- (7) The accreditation the person is taken to hold ends, unless sooner cancelled or suspended, on the earlier of the following days—
  - (a) the day the balance of the accreditation period ends;
  - (b) if Safe Food grants an accreditation under section 48,<sup>19</sup> the day the accreditation is granted.
- (8) If Safe Food grants an accreditation before the accreditation period ends, Safe Food must refund the person the proportion of the accreditation fee for the unused part of the accreditation period.
- (9) In this section—

accreditation fee, for an accreditation, means the fee paid for accreditation granted under the repealed Act.

accreditation period, for an accreditation, means the period for which the accreditation was granted under the repealed Act, starting on the day the accreditation was granted.

balance of the accreditation period means the part of the accreditation period after the commencement.

**program of production** means a program approved by the former authority under the repealed Act.

## 140M Existing temporary accreditations

(1) This section applies to a person who, immediately before the commencement, held a temporary accreditation under the repealed Act.

<sup>19</sup> Section 48 (Grant or renewal of accreditations)

- (2) The person, on the commencement, is taken to be the holder of a temporary accreditation for the same business in the meat industry as the temporary accreditation authorised.
- (3) The parts of the person's program of production about food safety issues are taken to be the approved program.
- (4) The temporary accreditation remains in force until the earlier of the following happens—
  - (a) the end of the period stated in the temporary accreditation;
  - (b) the accreditation applied for is granted, or the application is refused, under section 46(1);
  - (c) a temporary accreditation is granted under section 47(1).
- (5) In this section—

*program of production* means a program approved by the former authority under the repealed Act.

#### 140N Variation, suspension and cancellation of accreditation

If, before the commencement, the former authority—

- (a) has given a person written notice of a proposed variation, suspension or cancellation of the person's accreditation; and
- (b) has not made a decision about the proposed variation, suspension or cancellation;

the decision must be made under the repealed Act.

## 1400 Existing appeals to tribunal

- (1) This section applies if an appeal has been made to the tribunal, but not decided, under the repealed Act.
- (2) The proceeding may be continued before, and completed by, the tribunal as if this Act had not been enacted.

## 140P Appeals to court

(1) If—

- (a) a person had appealed to a court under the repealed Act before the commencement against a decision of the former authority or the tribunal; and
- (b) the appeal had not been decided before the commencement;

the court may hear, or continue to hear, and decide the appeal under that Act as if it had not been repealed.

#### (2) If—

- (a) because of an event that happened before the commencement a person could have appealed to a court under the repealed Act against a decision of the former authority or the tribunal; and
- (b) the person had not appealed before the commencement; the person may appeal under that Act as if it had not been repealed.

#### 140Q Proceedings by or against former authority

- (1) A proceeding by or against the former authority that has not been finished before the commencement may be continued and finished by or against Safe Food.
- (2) If, because of an event that happened before the commencement, a proceeding could have been started by or against the former authority, it may be started by or against Safe Food.

#### 140R Existing meat safety persons

A person who held an appointment as a meat safety person under the repealed Act immediately before the commencement is taken to be appointed as an authorised person under this Act.

#### 140S References to repealed Act

In an Act or document, a reference to the repealed Act may, if the context permits, be taken as a reference to this Act.

#### 140T Safe Food taken to be the former authority

In an Act or document, a reference to the authority must, if the context permits, be taken to be a reference to Safe Food.

# Division 4 Transitional provision for Primary Industries and Other Legislation Amendment Act 2003

#### 140U References in existing documents

In a document in existence, for the purposes of part 2, division 3, immediately before the commencement of this section, a reference to the Minister may, if the context permits, be taken to be a reference to the board.

## Part 12 Repeal of Acts

## 141 Repeal of Dairy Industry Act 1993

- (1) The Dairy Industry Act 1993 is repealed.
- (2) The *Dairy Industry Act 1993*, sections 99I and 99J are declared to be laws to which the *Acts Interpretation Act 1954*, section 20A applies.<sup>20</sup>

## 142 Repeal of Meat Industry Act 1993

(1) The *Meat Industry Act 1993* is repealed.

<sup>20</sup> Dairy Industry Act 1993, sections 99I (Dissolution of authority) and 99J (Proceedings by or against authority not about part 3 or 4)

Acts Interpretation Act 1954, section 20A (Repeal does not end saving, transitional or validating effect etc.)

(2) The *Meat Industry Act 1993*, parts 7 and 7B are declared to be laws to which the *Acts Interpretation Act 1954*, section 20A applies.<sup>21</sup>

<sup>21</sup> *Meat Industry Act 1993*, parts 7 (Queensland abattoir corporation) and 7B (Administration and winding-up of abattoir corporation)

# Schedule 1 Additional provisions about board of Safe Food

section 16F

## Part 1 Directors

#### 1 Qualifications for appointment

- (1) A person is not qualified to be, or to continue as, a director if the person—
  - (a) is an insolvent under administration within the meaning of the Corporations Act, section 9; or
  - (b) is, or has been, convicted of an indictable offence.
- (2) A person is not qualified to be, or to continue as, a director appointed under section 16C(1)(c) (an *appointed director*) if the person is—
  - (a) the holder of an accreditation; or
  - (b) a member or employee of an organisation the functions of which include representing accreditation holders.

## 2 Duration of appointment

The appointment of an appointed director is for the term, not longer than 3 years, stated in the director's instrument of appointment.

### 3 Terms of appointment

- (1) An appointed director is appointed on a part-time basis.
- (2) Appointed directors are entitled to be paid the remuneration and allowances decided by the Governor in Council.
- (3) In relation to matters not provided under this Act, an appointed director holds office on the terms decided by the Governor in Council.

#### 4 Termination of appointment

The Governor in Council may, at any time, terminate the appointment of all appointed directors, or an appointed director, for any reason or none.

# Part 2 Business and meetings of board

#### 5 Conduct of business

Subject to this part, the board may conduct its business, including its meetings, in the way it considers appropriate.

#### 6 Committees

The board may, from time to time, establish a committee to advise on matters referred to the committee by the board.

Example—

a risk management committee or an audit committee

## 7 Times and places of meetings

- (1) Board meetings are to be held at the times and places the chairperson decides.
- (2) However, the chairperson must call a meeting if asked, in writing, to do so by at least the number of directors forming a quorum for the board.

#### 8 Quorum

A quorum for the board is the number equal to one-half of the number of directors or, if one-half is not a whole number, the next highest whole number.

#### 9 Presiding at meetings

- (1) The chairperson must preside at all meetings of the board at which the chairperson is present.
- (2) If the chairperson is absent from a board meeting the director chosen by the members present must preside.

#### 10 Departmental officer may attend board meetings

- (1) A director mentioned in section 16C(1)(a) or (b) may nominate a senior officer of the director's department to attend board meetings instead of the director if the director is unable to attend.
- (2) The board must give the officer notice of each board meeting—
  - (a) for an ordinary meeting—5 business days before the meeting; or
  - (b) for another meeting—a reasonable time before the meeting.
- (3) The officer may take part in board meetings and may exercise the vote of the director.
- (4) For sections 11 and 13 of this schedule, an officer who attends a board meeting instead of a director mentioned in section 16(1)(a) or (b) is taken to be a director.
- (5) In this section—

*senior officer* means a senior executive appointed under the *Public Service Act 1996*, section 60.

## 11 Conduct of meetings

- (1) A question at a board meeting is decided by a majority of the votes of the directors present.
- (2) Each director present at the meeting has a vote on each question to be decided and, if the votes are equal, the director presiding also has a casting vote.

- (3) A director present at the meeting who abstains from voting is taken to have voted for the negative.
- (4) The board may hold meetings, or allow directors to take part in its meetings, by using any technology that reasonably allows directors to hear and take part in discussions as they happen.

Example of use of technology—teleconferencing

- (5) A director who takes part in a board meeting under subsection (4) is taken to be present at the meeting.
- (6) A resolution is validly made by the board, even if it is not passed at a board meeting, if—
  - (a) a majority of the directors gives written agreement to the resolution; and
  - (b) notice of the resolution is given under procedures approved by the board.

#### 12 Minutes

The board must keep—

- (a) minutes of its meetings; and
- (b) a record of any resolutions made under section 11(6).

### 13 Disclosure of interests by directors

- (1) This section applies to a director if—
  - (a) the director has a direct or indirect interest in an issue being considered, or about to be considered, by the board; and
  - (b) the interest could conflict with the proper performance of the director's duties about the consideration of the issue.
- (2) As soon as practicable after the relevant facts come to the director's knowledge, the director must disclose the nature of the interest to a board meeting.

- (3) Unless the board otherwise directs, the director must not—
  - (a) be present when the board considers the issue; or
  - (b) take part in a decision of the board about the issue.
- (4) The director must not be present when the board is considering whether to give a direction under subsection (3).
- (5) If there is another director who must, under subsection (2), also disclose an interest in the issue, the other director must not—
  - (a) be present when the board is considering whether to give a direction under subsection (3) about the director; or
  - (b) take part in making the decision about giving the direction.
- (6) If—
  - (a) because of this section, a director is not present at a board meeting for considering or deciding an issue, or for considering or deciding whether to give a direction under subsection (3); and
  - (b) there would be a quorum if the director were present; the remaining directors present are a quorum of the board for considering or deciding the issue, or for considering or deciding whether to give the direction, at the meeting.
- (7) A disclosure under subsection (2) must be recorded in the board's minutes.

## Schedule 2 Dictionary

section 7

accreditation means an accreditation granted under part 5.

advisory committee see section 25.

appointed director see schedule 1, section 1.

approval means an approval granted under part 6.

*auditor* means an individual approved as an auditor under part 6.

authorised officer means a person appointed as an authorised officer under section 83.

**board** see section 16A.

*chairperson*, other than for section 27(2), means the chairperson of the board.

dairy produce see section 8.

directors see section 16C.

**food** means a substance ordinarily consumed, or intended for consumption, by humans or animals.

*food safety hazard*, for primary produce, means a thing or a situation that has the potential to cause the produce not to comply with—

- (a) if a compulsory standard applies under a regulation for a requirement under the regulation—the compulsory standard for the requirement; or
- (b) if an advisory standard applies under a regulation for a requirement under the regulation—
  - (i) the advisory standard for the requirement; or
  - (ii) if a program is following another way that gives the same or better level of risk for the requirement—the way stated in the program.

Example—

- (a) milk supplied to an accreditation holder who processes dairy produce has a residue level greater than the MRLs stated in the compulsory standard for a requirement; but
- (b) the milk is not unacceptable.

**food safety scheme** means a food safety scheme made under section 39.

*food standards code* means the Australia New Zealand Food Standards Code as defined under the *Australia New Zealand Food Authority Act 1991* (Cwlth).

health chief executive means the chief executive of the department responsible for the administration of the Health Services Act 1991.

#### holder—

- (a) of an accreditation, means the person to whom the accreditation is granted; or
- (b) of an approval, means the person to whom the approval is granted.

*indictable offence* includes an indictable offence dealt with summarily, whether or not the Criminal Code, section 659,<sup>22</sup> applies to the indictable offence.

*meat* see section 9.

#### meat processing means—

- (a) the killing of animals for meat; or
- (b) anything done to a killed animal, or part of a killed animal, to produce meat; or
- (c) the preparation, packaging or display of meat for retail sale.

*MRLs* means maximum residue limits within the meaning of the food standards code, Part 1.4 'Contaminants and residues', Standard 1.4.2 'Maximum residue limits (Australia only)'.

owner, for part 8, division 1, subdivision 5, see section 98.

<sup>22</sup> Criminal Code, section 659 (Effect of summary conviction for indictable offences)

packaging does not include labelling.

*place* includes—

- (a) land or premises; and
- (b) a vehicle.

#### *premises* includes—

- (a) a building or structure, or part of a building or structure; and
- (b) land on which a building or structure is situated.

*primary produce* see section 10.

production of primary produce see section 11.

*public place* means a place the public is entitled to use, open to the public or used by the public, whether or not on payment of an amount.

**Safe Food** see section 13(1).

**seafood** means any of the following intended for human or animal consumption—

- (a) marine, estuarine or freshwater fish or other aquatic animals;
- (b) aquatic plants.

sell includes the following—

- (a) barter or exchange;
- (b) offer or agree to sell;
- (c) invite to treat or expose for sale;
- (d) cause or permit to be sold;
- (e) supply under a lease, exchange, hiring or other commercial arrangement.

serious food safety offence means an offence against part 7.

## smallgoods means—

(a) dried meat; or

Example of dried meat—Beef jerky.

(b) uncooked and fermented minced meat products; or Example for paragraph (b)—Salami.

(c) cooked offal or minced meat products; or

Examples for paragraph (c)—

- 1 Chicken liver pâté.
- 2 Luncheon sausage.
- (d) cooked whole meat products; or

Example for paragraph (d)—Ham.

(e) bacon.

supply includes the following—

- (a) distribute, give or sell;
- (b) offer or agree to distribute, give or sell;
- (c) cause or permit to be distributed, given or sold;
- (d) attempt to supply or do an act mentioned in paragraphs (a) to (c).

unsafe, for primary produce, means—

- (a) if the primary produce is ready for immediate consumption—the primary produce, or food produced by a process involving a substantial change to the primary produce, is likely to cause harm to a person who consumes the primary produce or food if it is prepared, stored or consumed according to its reasonable intended use; or
- (b) if the primary produce is not ready for immediate consumption—food produced by the production of the primary produce, or another process involving a substantial change to the primary produce, is likely to cause harm to a person who consumes the food if it is

prepared, stored or consumed according to its reasonable intended use.

*vehicle* means anything used for carrying anything or any person by land, water or air.

## **Endnotes**

#### 1 Index to endnotes

		Page
2	Date to which amendments incorporated	98
3	Key	98
4	Table of reprints	99
5	Tables in earlier reprints	99
6	List of legislation	99
7	List of annotations	100

## 2 Date to which amendments incorporated

This is the reprint date mentioned in the Reprints Act 1992, section 5(c). Accordingly, this reprint includes all amendments that commenced operation on or before 1 December 2005. Future amendments of the Food Production (Safety) Act 2000 may be made in accordance with this reprint under the Reprints Act 1992, section 49.

## 3 Key

Key to abbreviations in list of legislation and annotations

Key		Explanation	Key		Explanation
AIA	=	Acts Interpretation Act 1954	(prev)	=	previously
amd	=	amended	proc	=	proclamation
amdt	=	amendment	prov	=	provision
ch	=	chapter	pt	=	part
def	=	definition	pubd	=	published
div	=	division	R[X]	=	Reprint No.[X]
exp	=	expires/expired	RA	=	Reprints Act 1992
gaz	=	gazette	reloc	=	relocated
hdg	=	heading	renum	=	renumbered
ins	=	inserted	rep	=	repealed
lap	=	lapsed	(retro)	=	retrospectively
notfd	=	notified	rv	=	revised edition
o in c	=	order in council	S	=	section
om	=	omitted	sch	=	schedule
orig	=	original	sdiv	=	subdivision
p	=	page	SIA	=	Statutory Instruments Act 1992
para	=	paragraph	SIR	=	<b>Statutory Instruments Regulation 2002</b>
prec	=	preceding	SL	=	subordinate legislation
pres	=	present	sub	=	substituted
prev	=	previous	unnum	=	unnumbered

## 4 Table of reprints

Reprints are issued for both future and past effective dates. For the most up-to-date table of reprints, see the reprint with the latest effective date.

If a reprint number includes a letter of the alphabet, the reprint was released in unauthorised, electronic form only.

Reprint No.	Amendments to	Effective	Reprint date
1	none	25 October 2000	29 November 2000
1A	2001 Act No. 45	15 July 2001	20 July 2001
1B	2001 Act No. 69	1 January 2002	11 January 2002
Reprint	Amendments included	Effective	Notes
No.			
1C	2002 Act No. 49	24 September 2002	
1D	_	1 January 2003	certain provs
			commenced
			R1D withdrawn, see R2
2	_	1 January 2003	
2A	2003 Act No. 82	6 November 2003	
2B	2004 Act No. 27	12 October 2004	
2C	2004 Act No. 53	29 November 2004	
2D	2005 Act No. 48	1 December 2005	

## 5 Tables in earlier reprints

Name of table	Reprint No.
Corrected minor errors	1, 2

### 6 List of legislation

#### Food Production (Safety) Act 2000 No. 45

date of assent 25 October 2000 ss 1–2 commenced on date of assent pts 5–8, pt 11 divs 2–3, pt 12 commenced 1 January 2003 (2002 SL No. 352) remaining provisions commenced on date of assent

amending legislation—

#### Corporations (Ancillary Provisions) Act 2001 No. 45 ss 1–2, 29 sch 3

date of assent 28 June 2001

ss 1-2 commenced on date of assent

sch 3 commenced 15 July 2001 (see s 2(2) of Act 2001 No. 45 (Qld) and Corporations Act 2001 No. 50 (Cwlth) and proc pubd Cwlth of Australia gaz 13 July 2001, No. S285

remaining provision commenced immediately before 15 July 2001 (see s 2(1) of Act 2001 No. 45 (Qld) and Corporations Act 2001 No. 50 (Cwlth) and proc pubd Cwlth of Australia gaz 13 July 2001, No. S285)

#### Crime and Misconduct Act 2001 No. 69 ss 1-2, 378 sch 1

date of assent 8 November 2001 ss 1–2 commenced on date of assent remaining provisions commenced 1 January 2002 (2001 SL No. 221)

#### Primary Industry Legislation Amendment Act 2002 No. 49 s 1, pt 6

date of assent 24 September 2002 commenced on date of assent

## Primary Industries and Other Legislation Amendment Act 2003 No. 82 ss 1–2(1)(a), pt 6

date of assent 6 November 2003 commenced on date of assent (see s 2(1)(a))

## Primary Industries and Fisheries Legislation Amendment Act 2004 No. 27 ss 1, 2(3) nt 4

date of assent 12 October 2004 ss 1–2 commenced on date of assent remaining provisions commenced on date of assent (see s 2(3))

#### Statute Law (Miscellaneous Provisions) Act 2004 No. 53

date of assent 29 November 2004 commenced on date of assent

#### Public Health Act 2005 No. 48 ss 1–2, 492 sch 1

date of assent 2 November 2005 ss 1–2 commenced on date of assent remaining provisions commenced 1 December 2005 (2005 SL No. 280)

### 7 List of annotations

#### Commencement

**s 2** sub 2002 No. 49 s 23

#### **Exemption from application of Act**

**s 6** amd 2003 No. 82 s 47; 2004 No. 27 s 17

#### **Definitions**

s 7 amd 2003 No. 82 s 48

#### Meaning of "primary produce"

**s 10** amd 2003 No. 82 s 49

#### Division 1—Establishment, functions and powers of Safe Food

**div hdg** sub 2003 No. 82 s 50

#### Establishment

**s 13** amd 2001 No. 45 s 29 sch 3

**Functions** 

**s 14** amd 2002 No. 49 s 24

Division 2—Board of directors

**div hdg** prev div hdg om 2003 No. 82 s 51

pres div hdg ins 2003 No. 82 s 52

The board

**s 16A** ins 2003 No. 82 s 52

Role of board

**s 16B** ins 2003 No. 82 s 52

Composition of board

**s 16C** ins 2003 No. 82 s 52

Chairperson to report to Minister

**s 16D** ins 2003 No. 82 s 52

Chairperson to give business plan to Minister

**s 16E** ins 2003 No. 82 s 52

Additional provisions about board

**s 16F** ins 2003 No. 82 s 52

Division 3—Chief executive officer of Safe Food

**div hdg** sub 2003 No. 82 s 53

Appointment of chief executive officer

s 17 amd 2003 No. 82 s 54

**Conditions of appointment** 

**s 18** amd 2003 No. 82 s 55

Qualifications for appointment

**s 19** amd 2001 No. 45 s 29 sch 3: 2003 No. 82 s 56

Responsibilities of chief executive officer

**prov hdg** sub 2003 No. 82 s 57(1)

s 21 amd 2003 No. 82 s 57(2)–(3)

Chief executive officer to give business plans to Minister

**s 22** om 2003 No. 82 s 58

**Application of other Acts** 

**s 23** amd 2001 No. 69 s 378 sch 1

Safe Food's seal

**s 23A** ins 2003 No. 82 s 59

Judicial notice of certain signatures

**s 23B** ins 2003 No. 82 s 59

**Authentication of documents** 

**s 23C** ins 2003 No. 82 s 59

**Delegation** 

s 24 amd 2003 No. 82 s 60

Time and place of first meeting

**s 31** om 2003 No. 82 s 61

Suspension or cancellation—grounds

**s 67** amd 2003 No. 82 s 62

PART 11—TRANSITIONAL AND SAVINGS PROVISIONS

**pt hdg** sub 2002 No. 49 s 25

Division 1—Transitional and savings provision for Act No. 45 of 2000

**div hdg** ins 2002 No. 49 s 25

**Definitions for div 1** 

**prov hdg** amd 2002 No. 49 s 26(1) s 136 amd 2002 No. 49 s 26(2)

Division 2—Transitional and savings provisions for repeal of Dairy Industry Act

1993

**div hdg** ins 2002 No. 49 s 27

Definitions for div 2

**s 140A** ins 2002 No. 49 s 27

**Existing licences** 

**s 140B** ins 2002 No. 49 s 27

amd 2004 Act No. 53 s 2 sch

Variation, suspension and cancellation of licences

s 140C ins 2002 No. 49 s 27

Existing tribunal appeals about part 3 or 4 matter

**s 140D** ins 2002 No. 49 s 27

Appeals to court about part 3 or 4 matter

**s 140E** ins 2002 No. 49 s 27

Proceedings by or against former authority about part 3 or 4 matters

**s 140F** ins 2002 No. 49 s 27

Liabilities of former authority for part 3 or 4 matters

**s 140G** ins 2002 No. 49 s 27

**Existing authorised persons** 

**s 140H** ins 2002 No. 49 s 27

**References to repealed Act** 

**s 140I** ins 2002 No. 49 s 27

Safe Food taken to be the former authority

**s 140.J** ins 2002 No. 49 s 27

Division 3—Transitional and savings provisions for repeal of Meat Industry Act 1993

**div hdg** ins 2002 No. 49 s 27

**Definitions for div 3** 

**s 140K** ins 2002 No. 49 s 27

**Existing accreditations** 

**s 140L** ins 2002 No. 49 s 27

amd 2004 Act No. 53 s 2 sch

**Existing temporary accreditations** 

**s 140M** ins 2002 No. 49 s 27

Variation, suspension and cancellation of accreditation

**s 140N** ins 2002 No. 49 s 27

Existing appeals to tribunal

**s 1400** ins 2002 No. 49 s 27

Appeals to court

**s 140P** ins 2002 No. 49 s 27

Proceedings by or against former authority

**s 1400** ins 2002 No. 49 s 27

**Existing meat safety persons** 

**s 140R** ins 2002 No. 49 s 27

References to repealed Act

**s 140S** ins 2002 No. 49 s 27

Safe Food taken to be the former authority

**s 140T** ins 2002 No. 49 s 27

Division 4—Transitional provision for Primary Industries and Other Legislation Amendment Act 2003

**div 4 (s 140U)** ins 2003 No. 82 s 63

PART 12—REPEAL OF ACTS

**pt hdg** sub 2002 No. 49 s 28

Division 1—Repeal of Dairy Industry Act 1993

**div hdg** om 2002 No. 49 s 28

Repeal of Dairy Industry Act 1993

**s 141** prev s 141 om R1 (see RA s 40)

pres s 141 ins 2002 No. 49 s 28

Repeal of Meat Industry Act 1993

**s 142** prev s 142 om R1 (see RA s 40)

pres s 142 ins 2002 No. 49 s 28

Division 2—Amendment of Agricultural Standards Act 1994

**div hdg** om R1 (see RA s 40)

Amendment of s 74 (Review of Act)

**s 143** om R1 (see RA s 40)

Division 3—Amendment of Meat Industry Act 1993

div 3 (ss 144–160) om R1 (see RA s 40)

SCHEDULE 1—ADDITIONAL PROVISIONS ABOUT BOARD OF SAFE FOOD

ins 2003 No. 82 s 65

#### **SCHEDULE 2—DICTIONARY**

(prev sch) renum 2003 No. 82 s 64(2) def "appointed director" ins 2003 No. 82 s 64(1) def "board" ins 2003 No. 82 s 64(1) def "chairperson" ins 2003 No. 82 s 64(1) def "directors" ins 2003 No. 82 s 64(1) def "food safety hazard" ins 2003 No. 82 s 64(1) def "food standards code" ins 2003 No. 82 s 64(1) def "health chief executive" ins 2003 No. 82 s 64(1) amd 2005 No. 48 s 492 sch 1 def "indictable offence" ins 2003 No. 82 s 64(1) def "MRLs" ins 2003 No. 82 s 64(1)

© State of Queensland 2005