

Queensland



Subordinate Legislation 1995 No. 410

Consumer Credit (Queensland) Act 1994

CONSUMER CREDIT REGULATION 1995

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FORMS

Note—This regulation is made under the *Consumer Credit (Queensland) Act 1994*, part 4 on the recommendation of the Ministerial Council established under the Uniform Consumer Credit Laws Agreement 1993. The regulation will be applied as a uniform regulation under the Consumer Credit Code by participating States and Territories.

PART 1—PRELIMINARY

Short title

1. This regulation may be cited as the *Consumer Credit Regulation 1995*.

Commencement

2. This regulation commences on the day the *Consumer Credit (Queensland) Act 1994*, section 10 commences.

Definition

3. In this regulation—

“the Code” means the Consumer Credit Code.

Forms

4.(1) A reference in this regulation to a form of a particular number is a reference to a form of that number in the schedule.

(2) The number of a form or a reference to the provision of the Code and this regulation to which the form relates need not appear on a document that is required to comply with the form.

(3) The expression “credit provider”, “debtor”, “lessor” or “lessee” in a form may be replaced by the name of the credit provider, debtor, lessor or lessee or, if first explained, by another expression.

(4) A document that is required to comply with a form need not contain any matter that is not relevant to the credit contract, mortgage, guarantee or consumer lease concerned. Consequential renumbering of items is permissible.

Note—Schedule 2, clause 11 of the Code makes provision with respect to forms. The clause provides, among other things, that strict compliance with a form is not necessary and substantial compliance is sufficient.

PART 2—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 1 OF THE CODE (PRELIMINARY)

Exempt credit—maximum account charges

5. For the purposes of section 7(3) of the Code, the prescribed maximum charge is—

- (a) for the period of 12 months after the continuing credit contract is made—\$200; and
- (b) for any subsequent period of 12 months—\$125.

Note—Section 7(3) of the Code provides that the Code does not apply to the provision of credit under a continuing credit contract if the only charge that is or may be made for providing the credit is a periodic or other fixed charge that does not vary according to the amount of credit provided. However, the Code applies if the charge exceeds the maximum charge (if any) prescribed by the regulations.

Additional exempt credit

6. The Code (except part 4, division 3 and part 5) does not apply to the provision of credit under a contract (other than a continuing credit contract) if—

- (a) the amount of credit does not at any time exceed \$200; and
- (b) there is no insurance financed under the contract; and
- (c) there is no mortgage or guarantee taken by the credit provider; and
- (d) the annual percentage rate for the contract does not exceed the maximum annual percentage rate (if any) for the contract if it were a contract to which the Code applies.

Note—Section 7(10) of the Code provides that the regulations may exclude the provision of credit of any class from the Code.

Mortgages—exemptions from Code

7.(1) The Code does not apply to the following mortgages—

- (a) any mortgage relating to perishable goods, livestock, primary produce or food stuffs;
- (b) a banker's right to combine accounts;
- (c) a lien or charge arising by operation of any Act or law or by custom.

However, sections 14 and 15 of the Code (relating to disclosures) apply in respect of a mortgage referred to in paragraph (a).

(2) Section 83 of the Code does not apply to any mortgage relating to goods that are lawfully in the possession of the credit provider.

Note—This exclusion is made under section 8(3) of the Code.

Guarantees—exemption from Code

8. The Code does not apply to any guarantee by the supplier under a tied loan contract or tied continuing credit contract.

Note—This exclusion is made under section 9(3) of the Code.

Deemed mortgages for goods lease with option to purchase

9. For the purposes of section 10(3)(f) of the Code, the relevant terms and conditions of the mortgage are those set out in form 1.

Note—Section 10 of the Code deems a goods lease with an option to purchase to be a sale of goods by instalments for the purposes of the Code. If the lease is a credit contract because of section 6(1) of the Code, a mortgage containing the terms and conditions set out in the regulations is taken by section 10(3)(f) of the Code to have been entered into between the person to whom the goods are hired and the supplier as security for payments to the supplier by the hirer.

Declaration of purposes for which credit provided

10.(1) For the purposes of section 11 of the Code, the form of the declaration is as follows—

‘I/We declare that the credit to be provided to me/us by the credit provider is to be applied wholly or predominantly for business or investment purposes (or for both purposes).’.

(2) The declaration is to contain (immediately below the above words) a warning in the following form—

IMPORTANT

You should **not** sign this declaration unless this loan is wholly or predominantly for business or investment purposes.

By signing this declaration you may **lose** your protection under the Consumer Credit Code.

(3) The declaration is to contain—

- (a) the signature of each person making the declaration; and
- (b) either the date on which the declaration is signed or the date on which it is received by the credit provider.

Note—The Code applies only to credit provided or intended to be provided for personal, domestic or household purposes. Section 11(2) of the Code provides that credit is conclusively presumed not to be provided for those purposes if the debtor declares, before entering into the credit contract, that the credit is to be applied wholly or predominantly for business or investment purposes (or for both purposes). The declaration is not effective unless it is substantially in the form required by the regulations.

PART 3—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 2 OF THE CODE (CREDIT CONTRACTS)

Statement about debtor's statutory rights and obligations

11.(1) For the purposes of section 14(1)(b) of the Code, the information statement is to be a written statement in form 2.

(2) The information statement may be in the form of a separate document or a part of the credit contract document.

Note—Section 14(1)(b) of the Code requires a credit provider to give a prospective debtor an information statement in the form required by the regulations of the debtor's statutory rights and statutory obligations. The statement must be given before the contract is entered into or before the debtor makes an offer to enter into the contract, whichever first occurs. Because of section 4(4) of this regulation, the information need not contain any matter set out in form 2 if it is not relevant to the credit contract concerned (for example, information about mortgages is not required for an unsecured loan).

Comparison rate

12.(1) This section applies if—

- (a)** a credit provider, before entering into a credit contract, informs the debtor of the comparison rate pursuant to section 14(3) of the Code; or
- (b)** a person publishes, or causes to be published, an advertisement that states or implies that credit is available and includes in the advertisement the comparison rate pursuant to section 14(3) of the Code.

(2) The comparison rate must be calculated as a nominal rate per annum, together with the compounding frequency, in accordance with this section.

(3) The comparison rate is given by the following formula—

$$i = n \times r \times 100\%$$

where—

“n” is the number of repayments per annum to be made under the credit

contract (annualised if the term of the contract is less than 12 months), except that—

- (i) if repayments are to be made weekly or fortnightly— n is to be 52.18 or 26.09, respectively; and
- (ii) if the contract does not provide for a constant interval between repayments— n is to be derived from the interval selected for the purposes of the definition of j mentioned below.

“ r ” is the solution of the following—

$$\sum_{j=0}^t \frac{A_j}{(1+r)^j} = \sum_{j=0}^t \frac{R_j + C_j}{(1+r)^j}$$

where—

“ j ” is the time, measured as a multiple (not necessarily integral) of the interval between contractual repayments that will have elapsed since the first amount of credit is provided under the credit contract, except that if the contract does not provide for a constant interval between repayments an interval of any kind is to be selected by the credit provider as the unit of time.

“ t ” is the time, measured as a multiple of the interval between contractual repayments (or other interval so selected) that will elapse between the time when the first amount of credit is provided and the time when the last repayment is to be made under the contract.

“ A_j ” is the amount of credit to be provided under the contract at time j (the value of j for the provision of the first amount of credit is taken to be zero).

“ R_j ” is the repayment to be made at time j .

“ C_j ” is the fee or charge (if any) payable by the debtor at time j (j is taken to be zero for any such fee or charge payable before the time of the first amount of credit provided) in addition to the repayments R_j , being a credit fee or charge that is ascertainable when the comparison rate is disclosed.

(4) The comparison rate must be correct to at least the nearest one hundredth of 1% per annum.

(5) In the application of the above formulae, reasonable approximations may be made if it would be impractical or unreasonably onerous to make a precise calculation. For example, if repayments are to be made on a fixed day each month, it may be assumed that repayments will be made on that day each month even though the credit contract provides for payment on the preceding or succeeding business day when the due date is not a business day.

(6) The tolerances and assumptions under sections 158 to 160 of the Code apply to the calculation of the comparison rate.

(7) The comparison rate must be accompanied by a statement of the amount of credit on which it is based and the term for which credit is provided.

(8) In the case of a comparison rate under section 14(3) of the Code—

- (a) the amount of credit is to be the amount (or the maximum amount) required by the debtor; and
- (b) the term for which credit is provided is to be the term (or the maximum term) required by the debtor; and
- (c) the amount of credit, in the case of a continuing credit contract, is not to exceed the credit limit required by the debtor.

If such a requirement is not made by the debtor, the credit provider may determine the matter.

(9) In the case of a comparison rate under section 140(3) of the Code, the amount of credit and term are to be typical of the type of credit contract offered in the advertisement. A number of comparison rates may be included in the advertisement for different credit contracts so long as the amount of credit and term applicable to each such rate are clearly stated.

(10) At the time that the debtor is informed of the comparison rate under section 14(3) of the Code, the debtor must be given a warning by the credit provider that is in the following form—

‘Care should be taken in using this comparison rate. Differences between contracts, and variations permitted during the period of a contract, can detract from its usefulness or even lead to a false impression.’.

The warning must be in writing if the comparison rate is given in writing.

(11) An advertisement that contains a comparison rate under section 140(3) of the Code must include a warning that the comparison rate is accurate only for the example given.

(12) A warning under this section must be given immediately after the comparison rate is given.

Note—Section 14(3) of the Code provides that the credit provider may inform the debtor of the comparison rate before entering into the contract. Section 140(3) of the Code provides that a person who publishes an advertisement about the availability of credit may include in the advertisement the comparison rate. If the credit provider or person does so, the comparison rate must be calculated as prescribed by the regulations and be accompanied by the warnings set out in the regulations.

Pre-contractual statement

13.(1) For the purposes of section 14(4) of the Code, the following financial information under section 15 of the Code, which is to be contained in the precontractual statement, is prescribed (the “**relevant financial information**”)—

- (a) section 15(B) (Amount of credit)—the amount of credit agreed to be provided (if ascertainable) or (if not ascertainable) the maximum amount of credit agreed to be provided, or the credit limit under the contract, (if any);
- (b) section 15(C) (Annual percentage rate or rates)—the information referred to in section 15(C), except paragraph (c)(iii);
- (c) section 15(D) (Calculation of interest charges)—the maximum duration of any interest free period under the credit contract;
- (d) section 15(E) (Total amount of interest charges payable)—the information referred to in section 15(E);
- (e) section 15(F) (Repayments)—the information referred to in section 15(F);
- (f) section 15(G) (Credit fees and charges)—the information referred to in section 15(G)(a) and (b), but only in respect of—
 - (i) retained credit fees and charges (that is, credit fees and charges retained by the credit provider and not passed on to or retained in reimbursement of an amount paid to a third party); and

(ii) lenders mortgage insurance.

(2) The relevant financial information is to be set out separately from the remainder of the information under section 15 of the Code that is to be set out in the precontractual statement. The relevant financial information is to be set out in tabular form, in either portrait or landscape format (the “**financial table**”).

(3) Additional information may be included in the financial table, but only in the following circumstances—

- (a) any information referred to in section 15(B), (C), (D), (E), (F) or (G) of the Code that is not relevant financial information may be included with the relevant financial information;
- (b) any other information referred to in section 15(A) or (H) to (O) of the Code may be included after the relevant financial information and any information included under paragraph (a).

(4) If the relevant financial information relates to more than 1 type of credit facility, the information may be set out in a single financial table or in separate financial tables.

(5) The financial table is to be set out on the first page of the precontractual statement (excluding any cover page) and, if necessary, on the immediately succeeding pages of the statement. If the precontractual statement consists of more than 1 document, the financial table need not be repeated. If the precontractual statement is not a separate document, the financial table is to be set out on the first, and if necessary any immediately succeeding, pages of the proposed contract document.

(6) If any of the relevant financial information can change under the credit contract because of a unilateral change by the credit provider, a clear statement must be made in the financial table that it is subject to change and that the change can be made without the debtor’s consent. A single statement may be made in respect of 2 or more items of information subject to change.

(7) Any expression may be used for the purposes of the relevant financial information if the expression is defined elsewhere in the precontractual statement.

(8) The relevant date of disclosure of the information in the financial table may be set out in the financial table.

(9) This section does not prevent a repetition of the relevant financial information in the financial table in any other form in connection with the remainder of the information under section 15 of the Code that is to be set out in the precontractual statement.

Note—Section 14(1)(a) of the Code requires a credit provider to give a prospective debtor a precontractual statement setting out matters required by section 15 of the Code to be included in the credit contract document. The precontractual statement must be given before the credit contract is entered into or before the debtor makes an offer to enter into the contract, whichever first occurs. Under section 14(4) of the Code, the regulations may prescribe the form in which any of that financial information is to be contained in the precontractual statement.

Additional disclosures about insurance financed by contract

14. For the purposes of section 15(N)(c) of the Code, the term of each credit-related insurance contract, if ascertainable, is prescribed.

Note—Section 15(N) of the Code sets out the disclosures to be made about credit-related insurance contracts that are to be financed under the credit contract. Section 15(N)(c) enables the regulations to prescribe additional particulars about the insurance that is to be disclosed.

Additional disclosures about credit contracts to be signed by debtor

15.(1) For the purposes of section 15(O) of the Code, the information and warnings set out in form 3A or 3B (whichever is relevant to the particular case) are prescribed, but only if the credit contract document is to be signed by the debtor.

(2) The relevant form is—

- (a) form 3A if the document signed by the debtor constitutes an offer; or
- (b) form 3B if the document signed by the debtor constitutes the acceptance of an offer by the credit provider.

(3) The information and warnings referred to in subsection (1) are to comply with the following requirements—

- (a) they are to be in the relevant form (including in the form of a box);
- (b) they are to be set out immediately above (and on the same page

as) the place where the debtor (or at least 1 of the debtors) is to sign the contract document;

- (c) if the debtors are to sign the contract document on separate pages—they are to be so set out on each such page.

Note—Section 15 of the Code sets out the matters to be included in the credit contract document. Section 15(O) requires the contract document to contain any additional information or warnings required by the regulations.

Section 16 of the Code requires a contract document to conform to the requirements of the regulations as to its form and the way it is expressed.

Deduction of amount for interest charges

16. Section 23(1) of the Code does not apply to the deduction of an amount for the first payment of interest charges under a credit contract, but only if the deduction relates to interest charges for a period that is less than the normal period for which interest charges are to be periodically debited to the debtor's account.

Note—Section 23(1) of the Code provides, among other things, that a credit provider must not deduct from a payment to, or in accordance with the instructions of, the debtor an amount for interest charges under the credit contract. Section 23(2) of the Code authorises the making of regulations that exempt from that prohibition the deduction of an amount for the first payment of interest charges.

Calculation of unpaid daily balances

17.(1) This section applies to the calculation of average unpaid daily balances when interest charges under a credit contract are determined under section 26(2) of the Code for a month, a quarter or a half-year by applying the relevant fraction of the annual percentage rate.

(2) The actual unpaid daily balances for each day in the month, quarter or half-year concerned are to be added together and divided by the total number of days in the whole of that month, quarter or half-year.

(3) If the annual percentage rate applies to part (but not the whole) of the month, quarter or half-year, the calculation of the average unpaid daily balances for that part is to be made by adding together the actual unpaid daily balances for each day in that part and dividing the sum obtained by the total number of days in that month, quarter or half-year.

(4) If the last day or days of the month, quarter or half-year fall on a non-business day or days, the average unpaid daily balances for the month, quarter or half-year may be calculated without reference to the unpaid daily balances for the non-business day or days. In that event, the unpaid daily balances for the non-business day or days must be included in the next month, quarter or half-year for the purposes of calculating the average unpaid daily balances for that next month, quarter or half-year.

Note—Section 26(1) of the Code limits the maximum amount of an interest charge that may be imposed or provided under a credit contract generally to an amount determined by applying the daily percentage rate to the unpaid daily balances (as defined in section 25 of the Code). However, section 26(2) allows an interest charge for a month, a quarter or half-year to be determined by applying the annual percentage rate or rates, divided by 12 (for a month), by 4 (for a quarter) or by 2 (for a half-year), to the relevant average unpaid daily balances for the period. The regulations may provide for the calculation of unpaid daily balances in any such case.

Early debit or payment of interest charges

18. Section 27(1) of the Code does not apply to the first payment of interest charges under a credit contract, but only if it relates to interest charges for a period that is less than the normal period for which interest charges are to be periodically debited to the debtor's account.

Note—Section 27(1) of the Code provides that a credit provider must not require payment of or debit an interest charge at any time before the end of a day to which the interest charge applies. Section 27(3) of the Code authorises the making of regulations that exempt from that prohibition the first payment of interest charges.

When statement of account not required

19. For the purposes of section 31(3)(b) of the Code, the amount outstanding is fixed at \$10.

Note—Section 31 of the Code requires the credit provider to give the debtor periodic statements of account. Section 31(3) sets out the circumstances in which a statement is not required to be given. Section 31(3)(b) provides that a statement is not required if no amount has been debited or credited to the debtor's account during the statement period and the amount outstanding on the debtor's account is zero or below a level fixed by the regulations.

PART 4—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 3 OF THE CODE (RELATED MORTGAGES AND GUARANTEES)

Form of guarantees

20.(1) For the purposes of section 50 of the Code, a guarantee must contain a warning in form 4.

(2) The warning is to comply with the following requirements—

- (a) the warning is to be in the form of a box as indicated in form 4;
- (b) the warning is to be set out immediately above (and on the same page as) the place where the guarantor (or at least one of the guarantors) is to sign the guarantee document;
- (c) if the guarantors are to sign the guarantee document on separate pages—the warning is to be so set out on each such page.

Note—Section 50 of the Code requires a guarantee to be in writing signed by the guarantor. Section 50(3) provides that the regulations may make provision for or with respect to the content of guarantees and the way they are expressed.

Explanation about guarantor's rights and obligations

21.(1) For the purposes of section 51(1)(b) of the Code, the information document is to be a written document in form 5.

(2) The information document may be in the form of a separate document or a part of the guarantee document.

Note—Section 51(1)(b) of the Code requires a credit provider to give a prospective guarantor an explanation in the form required by the regulations of the guarantor's rights and obligations. The explanation must be given before the obligations under the relevant credit contract are secured by the guarantee.

**PART 5—MATTERS PRESCRIBED FOR THE
PURPOSES OF PART 4 OF THE CODE (CHANGES
TO OBLIGATIONS UNDER CREDIT CONTRACTS,
MORTGAGES AND GUARANTEES)**

Information about increases in the amount of credit

22. For the purposes of section 65(3) of the Code, such of the following information as is ascertainable is prescribed in respect of a credit contract (other than a continuing credit contract)—

- (a) the date of the change in the contract;
- (b) the unpaid daily balance at the date of the notice;
- (c) the amount by which the amount of credit will be increased in accordance with the agreement;
- (d) the persons, bodies or agents (including the credit provider) to whom the amount referred to in paragraph (c) is to be paid and the amounts payable to them;
- (e) the total of the amounts referred to in paragraphs (b) and (c);
- (f) details of any change to the annual percentage rate;
- (g) details of any credit fees or charges that will be payable after the change in the contract;
- (h) current repayment details, being the number of repayments yet to be made, the amount of each of those repayments and the total amount of those repayments yet to be paid;
- (i) the repayment details once the agreement is made, being the number of repayments yet to be made once the agreement is made, the amount of each of those repayments, the total amount of those repayments and details of any changes in the times or frequency of repayment;
- (j) if commission is to be paid by or to the credit provider for the introduction of credit business or business financed by the increased amount of credit under the contract—information of the kind referred to in section 15(M) of the Code;

- (k) the proposed increase in the term of the contract;
- (l) the proposed new expiry date for the contract.

Note—Section 65(1) of the Code requires a credit provider to give notice to the other party of a change to a credit contract, mortgage or guarantee that has been agreed to by the credit provider and the other party. The notice must be given within 30 days after the date of the agreement. Section 65(3) of the Code provides that, if the parties propose to increase the amount of credit by agreement, the credit provider must also give to the debtor, before the agreement is made, a written notice containing the information required by the regulations.

PART 6—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 5 OF THE CODE (ENDING AND ENFORCING CREDIT CONTRACTS, MORTGAGES AND GUARANTEES)

Information after surrender of goods

23. For the purposes of section 78(3) of the Code, the information required to be contained in the notice is to include the information set out in form 6.

Note—Section 78 of the Code enables a debtor of goods sold by instalments or mortgagor to surrender the goods. Section 78(3) requires a credit provider to give a debtor or mortgagor a written notice containing the estimated value of the goods and any other information required by the regulations.

Consent to enter premises

24. For the purposes of section 91 of the Code, consent by the occupier of premises to entry to the premises is taken to be given only if the following provisions have been complied with—

- (a) a request to the occupier for entry to the premises must be made by the credit provider or agent by application in writing or by calling at the premises concerned;
- (b) if the request is made personally, it may only be requested between the hours of 8 a.m. to 8 p.m. on any day other than a

Sunday or public holiday;

- (c) the consent in writing must be in form 7 and signed by the occupier;
- (d) the written document of consent is not to be presented to the occupier for signature with, or as part of, any other document (unless the other document, or the remainder of the other document, contains only the provisions of section 91 of the Code).

Note—Section 91(1) of the Code provides that a credit provider, or an agent of the credit provider, must not enter any part of premises used for residential purposes for the purpose of taking possession of mortgaged goods under a goods mortgage unless the court has authorised entry or the occupier of the premises (after being informed in writing of the provisions of section 91) consented in writing to the entry. Under section 91(2) of the Code, the regulations may provide procedures for the purposes of section 91 and set out circumstances in which consent is or is not taken to have been given.

Statement about mortgagor's rights and obligations

25. For the purposes of section 94(1)(c) of the Code, the information statement is to be a written statement in form 8.

Note—Section 94(1) of the Code requires a credit provider who has repossessed goods to give the mortgagor certain information, including an information statement in the form required by the regulations of the mortgagor's rights and obligations.

Information about proceeds of sale of mortgaged goods

26. For the purposes of section 96(3) of the Code, the information required to be given to the mortgagor includes an itemised account of each deduction made from the gross amount realised on the sale to arrive at the net proceeds of sale.

Note—Section 96(3) of the Code requires a credit provider that sells mortgaged goods to give the mortgagor a written notice stating the gross amount realised on the sale, the net proceeds of the sale and certain other information, including other information required by the regulations.

PART 7—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 7 OF THE CODE (RELATED SALE CONTRACTS)

Rate of interest on damages

27. For the purposes of section 122(1) of the Code, the prescribed rate of interest in respect of the relevant credit contract is the annual percentage rate under that contract as at—

- (a) the date of the judgment; or
- (b) if the contract was not still in force at that date—the date immediately before the contract was terminated.

Note—Section 122(1) of the Code allows interest to be paid on damages awarded under the linked credit provider provisions of the Code. The rate of interest is to be the rate prescribed by the regulations.

Informing debtor of rights

28. For the purposes of section 126(2) of the Code, the information given by the credit provider to the debtor is to be—

- (a) a written statement in form 9; and
- (b) given to the debtor within 21 days of the termination of the tied loan contract or the tied continuing credit contract.

Note—Section 126(1) of the Code provides for the termination of a linked maintenance services contract if a credit contract is terminated. Section 126(2) of the Code requires the credit provider in that case to inform the debtor in accordance with the regulations of the debtor's rights under section 126.

Rebate of consideration

29. For the purposes of section 126(3) of the Code, the manner of calculating the proportionate rebate of consideration is by applying the following formula—

$$R = \frac{C \times S}{T}$$

where—

“**R**” is the amount of rebate of consideration.

“**C**” is the amount of the charges under the maintenance services contract financed under the credit contract.

“**S**” is the number of whole months in the unexpired portion of the period for which maintenance was agreed to be provided.

“**T**” is the number of whole months for which maintenance was agreed to be provided.

Note—Section 126(1) of the Code provides that, if a debtor terminates a linked maintenance services contract because of the termination of the credit contract, the debtor is entitled to a proportionate rebate of consideration under the maintenance services contract. Section 126(3) of the Code provides that the regulations may prescribe the manner of calculating that proportionate rebate of consideration.

PART 8—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 8 OF THE CODE (RELATED INSURANCE CONTRACTS)

Particulars of insurance entered into by credit provider

30.(1) For the purposes of section 136(2) of the Code, the credit provider is to give the debtor particulars of the key features of the credit-related insurance contract.

(2) The key features of the contract are the following—

- (a) the name of the insurer;
- (b) the kind of insurance, the risks insured against and the exclusions;
- (c) the beneficiaries under the policy;
- (d) the expiry date of the policy;
- (e) the premium payable (to the extent ascertainable);
- (f) the fees and charges payable (to the extent ascertainable);
- (g) the person by whom, and the person with whom, a claim may be

made in respect of the policy, and the manner of making such a claim.

(3) The written notice of any of the particulars referred to in subsection (2) may be given by the provision of a copy of the policy containing those particulars.

Note—Section 136(2) of the Code provides that, if a credit provider enters into a credit-related insurance contract in which the debtor has a beneficial interest, the credit provider must ensure that a written notice containing particulars of the insurance prescribed by the regulations is given to the debtor within 14 days after the beneficial interest is acquired by the debtor. Credit-related insurance consists of insurance over mortgaged property or consumer credit insurance.

Proportionate rebate of consumer credit insurance premium

31. For the purposes of section 138(4) of the Code, the manner of calculating the proportionate rebate of premium is by applying the following formula—

$$Y = P \times \frac{D}{L}$$

where—

“**Y**” is the amount of the rebate of premium.

“**P**” is the amount of the premium paid.

“**D**” is the amount that would have been required to pay out the credit contract concerned before it was terminated (on the assumptions that no enforcement expenses were payable or had been paid and that no termination charges are payable).

“**L**” is the amount of credit provided under the contract.

Note—Section 138 of the Code provides that, on the termination of a credit contract, any relevant credit-related insurance contract financed under the credit contract for consumer credit insurance in force is also terminated. The credit provider is required to pay the debtor or credit the debtor with a proportionate rebate of premium paid under any such insurance contract. Section 138(4) provides that the regulations may prescribe the manner of calculating that proportionate rebate of premium.

Notice of right to cancel mortgaged property insurance

32. For the purposes of section 139(2) of the Code, the information given to the debtor by the credit provider is to be a written statement in form 10.

Note—Section 139 of the Code provides that if a credit contract is terminated before the end of the term of a credit-related insurance contract over mortgaged property financed under the credit contract, the debtor may terminate the insurance contract and recover from the insurer a proportionate rebate of premium. Section 139(2) provides that a credit provider must inform the debtor, in accordance with the regulations, of the debtor's rights under section 139. The information is to be given on the termination of the credit contract.

Proportionate rebate of premium for insurance over mortgaged property

33. For the purposes of section 139 of the Code, the manner of calculating the proportionate rebate of premium is to calculate the sum of the following amounts—

- (a) the amount of premium paid in respect of any period of the insurance contract that has not yet commenced;
- (b) 90% of the proportion of the amount of the premium for insurance paid in respect of the current period of the insurance contract attributable to the unexpired portion of that period consisting of whole months.

Note—Section 139(3) of the Code provides that the regulations may prescribe the manner of calculating the proportionate rebate of premium for the purposes of section 139.

PART 9—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 10 OF THE CODE (CONSUMER LEASES)

Declaration about purpose of leases

34.(1) For the purposes of section 150 of the Code, the form of the declaration is as follows—

‘I/We declare that the goods to be hired by me/us from the lessor are to be hired wholly or predominantly for business purposes.’.

(2) The declaration is to contain (immediately below the above words) a warning in the following form—

IMPORTANT

You should **not** sign this declaration unless the goods are hired wholly or predominantly for business purposes.

By signing this declaration you may **lose** your protection under the Consumer Credit Code.

(3) The declaration is to contain—

- (a) the signature of each person making the declaration; and
- (b) either the date on which the declaration is signed or the date on which it is received by the lessor.

Note—The Code applies to consumer leases only if the goods are hired for personal, domestic or household purposes. Section 150(2) of the Code provides that goods hired under a consumer lease are conclusively presumed not to be hired for those purposes if the lessee declares, before hiring the goods, that the goods are hired wholly or predominantly for business purposes. The declaration is not effective unless it is substantially in the form required by the regulations.

Explanation about rights and obligations of consumer lessees

35.(1) For the purposes of section 153 of the Code, the information statement is to be a written statement in form 11.

(2) The information statement may be in the form of a separate document or a part of the consumer lease document.

Note—Section 153 of the Code requires a lessor under a consumer lease to give a lessee a statement in the form required by the regulations explaining the lessee's rights and obligations. The explanation must be given within 14 days after entering into the lease.

PART 10—MATTERS PRESCRIBED FOR THE PURPOSES OF PART 11 OF THE CODE (MISCELLANEOUS)

Tolerances relating to disclosures

36.(1) For the purposes of section 158(1)(a) of the Code—

- (a) information about a percentage rate that contains more than 4 decimal places is within permissible tolerances if it is rounded-off to not less than 4 decimal places (so long as it is correct to the nearest fourth decimal place); and
- (b) information about any amount payable that includes a fraction of a cent is within permissible tolerances if it is rounded-off to the nearest whole cent.

(2) For the purposes of section 158(1)(a) of the Code, information about any amount payable that depends for its accuracy on an interest charge that is correct only because of a permissible tolerance under subsection (1) (and is not inaccurate for any other reason) is also within permissible tolerances.

(3) For the purposes of this section and section 37 of this regulation—

- (a) a percentage rate may be rounded up to the nearest highest fourth decimal place only if the part of the rate being rounded up exceeds 0.00005; and
- (b) a fraction of a cent may be rounded up to the nearest highest whole cent only if the fraction being rounded up exceeds 0.5 cents.

Note—Section 158 of the Code provides that information disclosed in a precontractual statement or contract document etc. under the Code is taken to be correctly disclosed if it is within tolerances allowed by the regulations and the disclosure is made as at a date stated in it.

Tolerances relating to amounts payable etc.

37.(1) For the purposes of section 159 of the Code—

- (a) if the daily or other percentage rate to be used for the calculation of an amount of interest contains more than 4 decimal places, the amount of interest is within permissible tolerances if the rate used for the calculation is rounded-off to not less than 4 decimal places (so long as it is correct to the nearest fourth decimal place); and
- (b) an amount charged, payable or calculated that includes a fraction of a cent is within permissible tolerances if it is rounded-off to the nearest whole cent; and
- (c) if the credit provider is authorised by a law of this jurisdiction to charge (or obtain reimbursement in respect of) an amount of duty in the nature of receipts or financial institutions duty that is not within a permissible tolerance under paragraph (a) or (b), that amount is within permissible tolerances.

(2) For the purposes of section 159 of the Code, any amount which depends for its accuracy on an interest charge that is correct only because of a permissible tolerance under subsection (1) (and is not inaccurate for any other reason) is also within permissible tolerances.

Note—Section 159 of the Code provides that all amounts charged, payable or calculated under or in connection with a credit contract, mortgage, guarantee or consumer lease comply with the Code if they are within tolerances allowed by the regulations.

Additional assumptions relating to interest charges and repayments

38. Disclosures for the purposes of the Code relating to interest charges and repayments may, if any repayment is to be made on a particular day, be made on the assumption that the repayment will be made on that day even though it is not a business day and the contract provides that the repayment is to be made in those circumstances on the next preceding or succeeding business day.

Note—Section 160 of the Code enables regulations to provide for additional assumptions with respect to disclosures under the Code.

Requirements for print or type

39. For the purposes of section 162(1)(b) of the Code, print or type must be not less than 10 point.

Note—Section 162(1)(b) of the Code provides that a credit contract, guarantee or notice given by a credit provider under the Code, to the extent that it is printed or typed, must conform with the provisions of the regulations as to print or type.

Address for notices

40. For the purposes of section 171(4) of the Code, a nomination is to be in the following form—

- (a) the nomination is to contain the words ‘I/We nominate [full name of person nominated] to receive notices and other documents under the Consumer Credit Code on behalf of me/all of us’;
- (b) the nomination is to be signed by each person making the nomination;
- (c) the nomination is to contain a prominent statement that each joint debtor/mortgagor/guarantor is entitled to receive a copy of any notice or other document under the Code and that by signing the form they are giving up the right to be provided with information direct from the credit provider;
- (d) the nomination is to contain a prominent statement that any person who has signed the form can advise the credit provider at any time in writing that they wish to cancel their nomination.

Note—Section 171(3) of the Code enables joint debtors, mortgagors or guarantors who reside at the same address to nominate one of them to receive notices and other documents under the Code on behalf of all of them. Section 171(4) of the Code requires the nomination to be in the form required by the regulations.

PART 11—SAVINGS AND TRANSITIONAL PROVISIONS

Note—The provisions of this part are authorised by the *Consumer Credit (Queensland) Act 1994*, section 11. Other savings and transitional provisions applicable in particular jurisdictions are contained in the legislation of participating States and Territories that adopt the Code.

Definitions

41. In this part—

“pre-Code continuing credit contract” means a pre-Code credit contract that is a continuing credit contract.

“pre-Code credit contract” means a contract for the provision of credit—

- (a) made before the commencement of the Code; or
- (b) made after the commencement of the Code if the offer by the credit provider or debtor to enter into the contract was made before the commencement of the Code.

“the commencement of the Code” means—

- (a) the day appointed under the *Consumer Credit (Queensland) Act 1994*, section 2 for the commencement of the Code; or
- (b) if different days are so appointed for the commencement of different provisions of the Code—the day so appointed for the commencement of the relevant provision of the Code.

Application of Code—pre-Code contracts other than continuing credit contracts

42.(1) The Code does not apply to the provision of credit under a pre-Code contract (other than a continuing credit contract) or to the contract and related matters.

(2) To avoid doubt, this section has effect even though credit is provided after the commencement of the Code.

(3) This section is subject to section 52 of this regulation.

Application of Code—pre-Code continuing credit contracts

43.(1) The Code applies to the provision of credit under a pre-Code continuing credit contract (and to the contract and related matters) on and from the deferred commencement date for the contract.

(2) The deferred commencement date for such a contract is—

- (a) the date of the commencement of the first complete statement period (referred to in section 32(A) of the Code) after the commencement of the Code; or
- (b) the date that is 3 months after the commencement of the Code or, if the contract is made after the commencement of the Code, 3 months after the contract is made;

whichever date first occurs.

(3) However—

- (a) if the debtor's debt under the contract has been written off—the deferred commencement date is the date that is 30 days after any amount is credited or debited to the debtor's account; or
- (b) if the debtor is in default under the contract and the credit provider has begun enforcement proceedings—the deferred commencement date is the date that is 30 days after the default is remedied or the enforcement proceedings are withdrawn (whichever first occurs); or
- (c) if the debtor is in default under the contract for more than 90 days and has been notified by the credit provider that no further credit will be provided under the contract—the deferred commencement date is the date that is 30 days after the credit provider agrees to provide further credit under the contract.

(4) The credit provider may, by written notice to the debtor under a pre-Code continuing credit contract, fix as the deferred commencement date for the contract a date that is earlier than the date otherwise fixed by subsection (2) and (3), and the notice has effect accordingly.

(5) Even though the Code commences to apply to a pre-Code continuing credit contract on the deferred commencement date for the contract, the Code does not apply to anything done or omitted to be done in respect of the contract before that deferred commencement date.

Application of Code—mortgages and guarantees

44.(1) The Code applies to a mortgage or guarantee made before the commencement of the Code to the extent that it secures obligations under a credit contract, or related guarantee, to which the Code applies or to the extent that it guarantees obligations under a credit contract to which the Code applies.

(2) However—

- (a) part 3 of the Code (except sections 54(2) and 56) does not apply to such a mortgage or guarantee; and
- (b) part 5, division 2 of the Code does not apply to any enforcement action under such a mortgage or guarantee that was commenced before the Code commences to apply to the credit contract or related guarantee concerned.

(3) The remainder of the Code applies only to anything done or omitted to be done in respect of such a mortgage or guarantee after the Code commences to apply to the credit contract or related guarantee concerned.

Application of Code—goods leases with option to purchase

45. Section 10 of the Code does not apply to a contract for the hire of goods—

- (a) made before the commencement of the Code; or
- (b) made after the commencement of the Code if the offer by the hirer or other party to enter into the contract was made before the commencement of the Code.

Application of Code—purpose for which credit is provided

46. In the application of section 6(1)(b) of the Code to a pre-Code continuing credit contract (relating to the purposes for which credit is provided or intended to be provided), the relevant date for determining that purpose is the date when the Code commences instead of the date when the contract is entered into.

Presumptions relating to application of Code to pre-Code continuing credit contracts

47.(1) The provisions of section 11(2) to (4) of the Code apply to a declaration relating to a pre-Code continuing credit contract.

(2) For that purpose—

- (a) the declaration is to be made in respect of the application of credit that is to be provided after the declaration is made; and
- (b) appropriate changes may be made to the form of declaration prescribed under section 11(4) of the Code.

(3) A declaration relating to a pre-Code continuing credit contract may, despite anything to the contrary in those provisions, be made after the contract was entered into and either before or after the commencement of the Code. However, if the declaration is made after the Code commences to apply to the credit contract, the declaration does not apply to or in respect of credit provided before the declaration is made.

Disclosures to debtors under pre-Code continuing credit contracts

48.(1) The credit provider under a pre-Code continuing credit contract must—

- (a) not later than 3 months after the commencement of the Code (and either before or after that commencement); or
- (b) if the contract is made after that commencement—not later than 3 months after the contract is made;

give the debtor the statements required by section 14 of the Code (Pre-contractual disclosure) to be given in the case of a credit contract to which that section applies.

Maximum penalty—50 penalty units.

(2) Such a statement need not contain any information or warning that is only relevant to action to be taken before or at the time of entering the contract nor any information or warning that has ceased to be relevant. In particular, such a statement need not be given about any amount that became due for payment before the statement is given.

(3) However, for the purposes only of a statement of the information

referred to in section 15(L)(b) of the Code, the relevant period of 3 months in subsection (1) is increased to 15 months.

(4) The requirements of this section may be complied with by the issue of a new contract document in which the required statements under this section are included.

(5) The information required by this section need not be set out in the form and manner required by section 13 of this regulation.

(6) Part 6 of the Code does not apply to a requirement imposed by this section.

Special transitional provision with respect to pre-determined credit charge

49. Sections 26 and 27 of the Code do not prohibit the imposition of credit charges under a credit contract (other than a continuing credit contract) that are determined at the date the contract is entered into if—

- (a) the contract is entered into within 12 months after the commencement of the Code; and
- (b) the contract provides that at the end of the contract a refund is to be made to the debtor of the amount (if any) by which the amount of interest charges that has been paid exceeds the amount of interest charges that would have been payable if the contract complied with sections 26 and 27 of the Code.

Special transitional provision with respect to early payment of interest

50.(1) This section applies only to a credit contract—

- (a) that is part of a securitised program; and
- (b) that is entered into within 12 months after the commencement of the Code.

(2) Section 27 of the Code does not prohibit a requirement for payment of or the debit of an interest charge before the end of the day to which the interest charge applies if—

- (a) it is permitted under the credit contract; and

- (b) that payment is not demanded or debited more than 21 days in advance of the end of the day to which the interest charge applies.

(3) In this section—

“securitised program” means a program—

- (a) involving the funding, or proposed funding, of credit that has been or is to be provided by a credit provider by the issue of instruments or entitlements to investors; and
- (b) under which payments to investors in respect of those instruments or entitlements are principally derived, directly or indirectly, from repayments in respect of credit so provided.

First statement of opening balance for pre-Code continuing credit contracts

51. Section 33 of the Code does not apply to the first statement of account given under the Code for a pre-Code continuing credit contract.

Variation of existing pre-Code non-continuing credit contracts to increase credit

52. Section 65(3) of the Code applies to a pre-Code credit contract that is not a continuing credit contract, despite section 42 of this regulation.

Variation of existing contracts imposing monetary liabilities prohibited by Code

53.(1) If a pre-Code continuing credit contract to which the Code applies imposes a monetary liability prohibited by the Code, the credit provider may, by notice to the debtor, unilaterally change the contract so that it does not impose such a liability.

(2) Any such change must not increase the obligations of the debtor under the contract.

(3) Any such change may be made to take effect from the day on which the Code first applies to the contract, even though the notice of the change is not given to the debtor until after that day.

(4) Part 6 of the Code does not apply to the imposition of a monetary liability prohibited by the Code in a pre-Code continuing credit contract, being a liability imposed before the Code begins to apply to the contract.

Application of Code—hardship and unjust transactions with respect to pre-Code continuing credit contracts

54.(1) Sections 66 to 69 of the Code (relating to changes on grounds of hardship) apply to applications in respect of any pre-Code continuing credit contract even though the cause of the hardship arose before the commencement of the Code.

(2) Sections 70 and 72 of the Code (relating to re-opening unjust transactions and unconscionable charges) do not apply, except as provided by subsection (3), in respect of—

- (a) a pre-Code continuing credit contract; or
- (b) a mortgage or guarantee relating to such a contract that is made before the Code commences to apply to the contract.

(3) If the provisions of a pre-Code continuing credit contract, or such a mortgage or guarantee, are varied after that commencement, sections 70 and 72 of the Code apply in respect of the contract, mortgage or guarantee, but—

- (a) the operation of the contract, mortgage or guarantee before that commencement may not be affected; and
- (b) the court may have regard to anything that is unjust or unconscionable only if it is attributable to the variation.

Previous default notice

55.(1) A default notice referred to in section 80 of the Code includes, in the case of enforcement proceedings for a default under a pre-Code credit contract to which the Code applies, a default notice for that default duly given before the commencement of the Code under the law then in force.

(2) Accordingly—

- (a) a further default notice need not be given under the Code in respect of that default; and

- (b) the default notice is taken to be a default notice under section 80 of the Code for the purposes of section 85 and the other provisions of the Code.

Application of Code—related sale contracts

56. Part 7 of the Code does not apply to anything done or omitted to be done in respect of a sale contract that is related to a pre-Code continuing credit contract if it was done or omitted before the Code begins to apply to that credit contract.

Application of Code—consumer leases

57. The Code does not apply to a consumer lease—

- (a) entered into before the commencement of the Code; or
- (b) entered into after the commencement of the Code if the offer by the lessor or lessee to enter into the lease was made before the commencement of the Code.

SCHEDULE

FORMS

section 4

FORM 1

section 10(3)(f) of the Code
section 9 of the regulation

PRESCRIBED TERMS AND CONDITIONS OF MORTGAGE

1. In this mortgage—

“goods” means the goods hired under the hire contract.

“hire contract” means the contract for the hire of goods as a consequence of which the mortgagor and the supplier are deemed by section 10(3)(f) of the Code to have entered into this mortgage.

“mortgagor” means the person to whom the goods are hired under the hire contract.

“supplier” means the person from whom the goods are hired under the hire contract.

“the Code” means the Consumer Credit Code.

2. The mortgagor gives and the supplier takes a mortgage of the goods.

3. The mortgagor’s right or obligation to purchase the goods, which is contained in the hire contract, is extinguished.

SCHEDULE (continued)

4. Subject to item 5, the supplier may take possession of the goods, or may take possession of, and sell, the goods if—

- (a) the supplier was induced by fraud on the part of the mortgagor to enter into the hire contract; or
- (b) the mortgagor, contrary to a term of the hire contract, has attempted to assign or dispose of the goods; or
- (c) the mortgagor, contrary to a term of the hire contract, has—
 - (i) failed to keep the goods in good order and repair; or
 - (ii) failed to keep the goods insured or registered; or
- (d) the mortgagor has made default in the payment of any instalment or other monetary sum due under the hire contract; or
- (e) the mortgagor has made default in any other obligation under the hire contract which is likely to affect directly the value of the supplier's security; or
- (f) the mortgagor has returned the goods to the supplier, or has given notice in writing to the supplier, that the mortgagor cannot continue to observe the obligations imposed by the hire contract.

5. Nothing in item 4 affects the operation of any statute or any principle of law or equity applicable to the rights and duties of the mortgagor or supplier in relation to each other.

SCHEDULE (continued)

FORM 2

section 14(1)(b) of the Code

section 11 of the regulation

INFORMATION STATEMENT**THINGS YOU SHOULD KNOW ABOUT YOUR
PROPOSED CREDIT CONTRACT**

This statement tells you about some of the rights and obligations of yourself and your credit provider. It does not state the terms and conditions of your contract.

If you have any concerns about your contract, contact your credit provider and, if you still have concerns, your Government Consumer Agency, or get legal advice.

THE CONTRACT**1. How can I get details of my proposed credit contract?**

Your credit provider must give you a precontractual statement containing certain information about your contract. The precontractual statement, and this document, must be given to you before—

- your contract is entered into; or
- you make an offer to enter into the contract;

whichever happens first.

SCHEDULE (continued)

2. How can I get a copy of the final contract?

If the contract document is to be signed by you and returned to your credit provider, you must be given a copy to keep.

Also, the credit provider must give you a copy of the final contract within 14 days after it is made. This rule does not, however, apply, if the contract can be accepted by you—

- accessing or drawing down credit to incur a liability; or
- satisfying other conditions.

If you want another copy of your contract write to your credit provider and ask for one. Your credit provider may charge you a fee. Your credit provider has to give you a copy—

- within 14 days of your written request if the original contract came into existence 1 year or less before your request; or
- otherwise within 30 days of your written request.

3. Can I terminate the contract?

Yes. So long as you have not obtained or tried to obtain any credit under the contract, you can terminate the contract by writing to the credit provider.

However, you will still have to pay any fees or charges incurred before you terminated the contract.

4. Can I pay my credit contract out early?

Yes. Pay your credit provider the amount required to pay out your credit contract on the day you wish to end your contract.

5. How can I find out the pay out figure?

You can write to your credit provider at any time and ask for a statement of the pay out figure as at any date you specify. You can also ask for details of how the amount is made up.

Your credit provider must give you the statement within 7 days after you

SCHEDULE (continued)

give your request to the credit provider. You may be charged a fee for the statement.

6. Will I pay less interest if I pay out my contract early?

Yes. The interest you can be charged depends on the actual time money is owing. However, you may have to pay an early termination charge (if your contract permits your credit provider to charge one) and other fees.

7. Can my contract be changed by my credit provider?

Yes, but only if your contract says so.

8. Will I be told in advance if my credit provider is going to make a change in the contract?

That depends on the type of change. For example—

- you get at least same day notice for a change to an annual percentage rate. That notice may be a written notice to you or a notice published in a newspaper.
- you get 30 days advance written notice for—
 - a change in the way in which interest is calculated; or
 - a change in repayments; or
 - a change in credit fees and charges; or
 - any other changes by your credit provider;

except where the change reduces what you have to pay or the change happens automatically under the contract.

9. Is there anything I can do if I think that my contract is unjust?

Yes. You should first talk to your credit provider. Discuss the matter and see if you can come to some arrangement. If that is not successful you could apply to the court. Contact the Government Consumer Agency or get legal advice on how to go about this.

SCHEDULE (continued)

INSURANCE**10. Do I have to take out insurance?**

Your credit provider can insist you take out or pay the cost of types of insurance specifically allowed by law. These are compulsory third party personal injury insurance, mortgage indemnity insurance or insurance over property covered by any mortgage. Otherwise, you can decide if you want to take out insurance or not.

11. Will I get details of my insurance cover?

Yes, if you have taken out insurance over mortgaged property or consumer credit insurance and the premium is financed by your credit provider. In that case the insurer must give you a copy of the policy within 14 days after the insurer has accepted the insurance proposal.

Also, if you acquire an interest in any such insurance policy which is taken out by your credit provider then, within 14 days of that happening, your credit provider must ensure you have a written notice of the particulars of that insurance.

You can always ask the insurer for details of your insurance contract. If you ask in writing your insurer must give you a statement containing all the provisions of the contract.

12. If the insurer does not accept my proposal, will I be told?

Yes, if the insurance was to be financed by the credit contract. The insurer will inform you if the proposal is rejected.

13. In that case, what happens to the premiums?

Your credit provider must give you a refund or credit unless the insurance is to be arranged with another insurer.

SCHEDULE (continued)

14. What happens if my credit contract ends before any insurance contract over mortgaged property?

You can end the insurance contract and get a proportionate rebate of any premium from the insurer.

MORTGAGES**15. If my contract says I have to give a mortgage, what does this mean?**

A mortgage means that you give your credit provider certain rights over any property you mortgage. If you default under your contract, you can lose that property and you might still owe money to the credit provider.

16. Should I get a copy of my mortgage?

Yes. It can be part of your credit contract or, if it is a separate document, you will be given a copy of the mortgage within 14 days after your mortgage is entered into.

17. Is there anything that I am not allowed to do with the property I have mortgaged?

The law says you cannot assign or dispose of the property unless you have your credit provider's, or the court's, permission. You must also look after the property. Read the mortgage document as well. It will usually have other terms and conditions about what you can or cannot do with the property.

18. What can I do if I find that I cannot afford my repayments and there is a mortgage over property?

See the answers to questions 22 and 23.

SCHEDULE (continued)

Otherwise you may—

- if the mortgaged property is goods—give the property back to your credit provider, together with a letter saying you want the credit provider to sell the property for you;
- sell the property, but only if your credit provider gives permission first;

OR

- give the property to someone who may then take over the repayments, but only if your credit provider gives permission first.

If your credit provider won't give permission contact your Government Consumer Agency for help.

If you have a guarantor, talk to the guarantor who may be able to help you.

You should understand that you may owe money to your credit provider even after mortgaged property is sold.

19. Can my credit provider take or sell the mortgaged property?

Yes, if you have not carried out all of your obligations under your contract.

20. If my credit provider writes asking me where the mortgaged goods are, do I have to say where they are?

Yes. You have 7 days after receiving your credit provider's request to tell your credit provider. If you do not have the goods you must give your credit provider all the information you have so they can be traced.

21. When can my credit provider or its agent come into a residence to take possession of mortgaged goods?

Your credit provider can only do so if it has the court's approval or the

SCHEDULE (continued)

written consent of the occupier which is given after the occupier is informed in writing of the relevant section in the Consumer Credit Code.

GENERAL**22. What do I do if I cannot make a repayment?**

Get in touch with your credit provider immediately. Discuss the matter and see if you can come to some arrangement. You can ask your credit provider to change your contract in a number of ways, for example—

- to extend the term of the contract and either reduce the mount of each payment accordingly or defer payments for a specified period; or
- to simply defer payments for a specified period.

23. What if my credit provider and I cannot agree on a suitable arrangement?

If you have been unemployed, sick or there is another good reason why you are having problems with your contract, then your contract may be able to be changed to meet your situation.

You may be able to apply to the court. Contact your Government Consumer Agency or get legal advice on how to go about this.

There are other people, such as financial counsellors, who may be able to help.

24. Can my credit provider take action against me?

Yes, if you are in default under your contract. But the law says that you cannot be unduly harassed or threatened for repayments. If you think you are being unduly harassed or threatened, contact your Government Consumer Agency or the Trade Practices Commission, or get legal advice.

SCHEDULE (continued)

25. Do I have any other rights and obligations?

Yes. The law will give you other rights and obligations. You should also **READ YOUR CONTRACT** carefully.

IF YOU HAVE ANY DOUBTS, OR WANT MORE INFORMATION, CONTACT YOUR GOVERNMENT CONSUMER AGENCY OR GET LEGAL ADVICE. PLEASE KEEP THIS INFORMATION STATEMENT. YOU MAY WANT SOME INFORMATION FROM IT AT A LATER DATE.

SCHEDULE (continued)

FORM 3A

section 15(O) of the Code

section 15(2)(a) of the regulation

IMPORTANT**BEFORE YOU SIGN**

* READ THIS CONTRACT DOCUMENT so that you know exactly what contract you are entering into and what you will have to do under the contract.

* You should also read the information statement: "THINGS YOU SHOULD KNOW ABOUT YOUR PROPOSED CREDIT CONTRACT".

* Fill in or cross out any blank spaces.

* Get a copy of this contract document.

* **Do not sign** this contract document if there is anything you do not understand.

THINGS YOU MUST KNOW

* You can withdraw this offer at any time before the credit provider accepts it. When the credit provider does accept it, you are bound by it. However, you may end the contract before you obtain (or try to obtain) any credit by telling the credit provider in writing, but you will still be liable for any fees or charges already incurred.

* You **do not** have to take out consumer credit insurance unless you want to. If this contract document says so, you must take out insurance over any mortgaged property.

* If you take out insurance, the credit provider cannot insist on any particular insurance company.

* If this contract document says so, the credit provider can vary the annual percentage rate (the interest rate), the repayments and the fees and charges and can add new fees and charges without your consent.

* If this contract document says so, the credit provider can charge a fee if you pay out your contract early.

SCHEDULE (continued)

FORM 3B

section 15(O) of the Code

section 15(2)(b) of the regulation

IMPORTANT**BEFORE YOU SIGN**

- * READ THIS CONTRACT DOCUMENT so that you know exactly what contract you are entering into and what you will have to do under the contract.
- * You should also read the information statement: "THINGS YOU SHOULD KNOW ABOUT YOUR PROPOSED CREDIT CONTRACT".
- * Fill in or cross out any blank spaces.
- * Get a copy of this contract document.
- * **Do not sign** this contract document if there is anything you do not understand.

THINGS YOU MUST KNOW

- * Once you sign this contract document, you will be bound by it. However, you may end the contract before you obtain (or try to obtain) any credit by telling the credit provider in writing, but you will still be liable for any fees or charges already incurred.
- * You **do not** have to take out consumer credit insurance unless you want to. If this contract document says so, you must take out insurance over any mortgaged property.
- * If you take out insurance, the credit provider cannot insist on any particular insurance company.
- * If this contract document says so, the credit provider can vary the annual percentage rate (the interest rate), the repayments and the fees and charges and can add new fees and charges without your consent.
- * If this contract document says so, the credit provider can charge a fee if you pay out your contract early.

SCHEDULE (continued)

FORM 4

section 50 of the Code
section 20 of the regulation

IMPORTANT**BEFORE YOU SIGN****THINGS YOU MUST KNOW**

- | | |
|--|--|
| <p>* READ THIS GUARANTEE DOCUMENT AND THE CREDIT CONTRACT DOCUMENT.</p> | <p>* Understand that, by signing this guarantee, you may become personally responsible instead of, or as well as, the debtor to pay the amounts which the debtor owes and the reasonable expenses of the credit provider in enforcing the guarantee.</p> |
| <p>* You should also read the information statement: "THINGS YOU SHOULD KNOW ABOUT GUARANTEES."</p> | <p>* If the debtor does not pay you must pay. This could mean you lose everything you own including your home.</p> |
| <p>* You should obtain independent legal advice.</p> | <p>* You may be able to withdraw from this guarantee or limit your liability. Ask your legal adviser about this before you sign this guarantee.</p> |
| <p>* You should also consider obtaining independent financial advice.</p> | <p>* You are not bound by a change to the credit contract, or by a new credit contract, that increases your liabilities under the guarantee unless you have agreed in writing and have been given written particulars of the change or a copy of the new credit contract document.</p> |
| <p>* You should make your own inquiries about the credit worthiness, financial position and honesty of the debtor.</p> | |

SCHEDULE (continued)

FORM 5

section 51(1)(b) of the Code

section 21 of the regulation

INFORMATION STATEMENT**THINGS YOU SHOULD KNOW ABOUT
GUARANTEES**

This information tells you about some of the rights and obligations of yourself and the credit provider. It does not state the terms and conditions of your guarantee.

GUARANTEES**1. What is a guarantee?**

A promise by you that the person who is getting credit under a credit contract (the “**debtor**”) will keep to all the terms and conditions. If that person does not do so, you promise to pay the credit provider all the money owing on the contract (and any reasonable enforcement expenses) as soon as the money is asked for, up to the limit, if any, stated in the guarantee. If you do not pay, then the credit provider can take enforcement action against you which may result in the forced sale of any property owned by you such as your house.

2. How do I know how much the debtor is borrowing and how the credit charges are worked out?

These details are on the copy of the credit contract or proposed credit contract that you should be given before you sign the guarantee.

SCHEDULE (continued)

3. What documents should I be given?

Before you sign the guarantee you should get—

- the document you are reading now; and
- a copy of the credit contract or proposed credit contract.

Your guarantee is not enforceable unless you get a copy of the credit contract or proposed credit contract before you sign.

Within 14 days after you sign the guarantee and give it to the credit provider, the credit provider must give you a copy of—

- the signed guarantee; and
- the credit contract or proposed credit contract (if you do not already have a copy of the contract).

4. Can I get a statement of the amount that the debtor owes?

Yes. You can ask the credit provider at any time for a statement of the amount the debtor currently owes or any amounts credited or debited during a period you specify or any amounts which are overdue and when they became overdue or any amount payable and the date it became due.

The credit provider must give you the requested information—

- within 14 days if all the information requested related to a period 1 year or less before your request is given; or
- otherwise within 30 days.

This statement must be given to you in writing if you ask for it in writing but otherwise may be given orally.

You may be charged a fee for the statement.

You are not entitled to more than 1 written statement every 3 months.

5. How can I find out the payout figure?

You can write to the credit provider at any time and ask for a statement of the amount required to pay out the credit contract as at any date you

SCHEDULE (continued)

specify. You can also ask for details of the items that make up the amount.

The credit provider must give you the statement within 7 days after you give your request to the credit provider. You may be charged a fee for the statement.

6. What other information can I get?

You can write to the credit provider and ask for a copy of—

- the guarantee; or
- any credit-related insurance contract (such as insurance on mortgaged property) the credit provider has; or
- a notice previously given to you, the debtor or the mortgagor under the Consumer Credit Code.

The credit provider must give you the requested copy—

- within 14 days of your written request if the contract came into existence 1 year or less before the request was given to the credit provider; or
- otherwise within 30 days.

The credit provider may charge you a fee.

Your request can be made any time up to 2 years after the end of the credit contract.

7. Can I withdraw from my guarantee?

Yes, by written notice to the credit provider, if—

- you do so before the debtor gets any credit under the credit contract; or
- at any time if the final credit contract is materially different from the proposed credit contract given to you before you signed the guarantee.

SCHEDULE (continued)

8. Can I limit my guarantee?

Yes, if it relates to a continuing credit contract (such as a credit card contract or an overdraft). In that case you can give the credit provider a notice limiting the guarantee so that it only applies to—

- credit previously given to the debtor; and
- any other amount you agree to guarantee.

9. Can my guarantee also apply to any future contracts?

No, unless the credit provider has given you a copy of the proposed new credit contract and you have given your written acceptance.

10. If my guarantee says I have to give a mortgage, what does this mean?

A mortgage means that you give the credit provider certain rights over any property you mortgage. If you default under your guarantee, you can lose that property and you might still owe money to the credit provider.

11. Should I get a copy of my mortgage?

Yes. It can be part of your guarantee or, if it is a separate document, you will be given a copy of the mortgage within 14 days after your mortgage is entered into.

12. Is there anything that I am not allowed to do with the property I have mortgaged?

The law says you cannot assign or dispose of the property unless you have the credit provider's, or the court's, permission. You must also look after the property. Read the mortgage document as well. It will usually have other terms and conditions about what you can or cannot do with the property.

SCHEDULE (continued)

13. What can I do if I find that I cannot afford to pay out the credit contract and there is a mortgage over my property?

See the answer to question 22.

Otherwise you may—

- if the mortgaged property is goods—give the property back to your credit provider, together with a letter saying you want the credit provider to sell the property for you;
- sell the property, but only if the credit provider gives permission first;

OR

- give the property to someone who may then pay all amounts owing under the guarantee or give a similar guarantee, but only if the credit provider gives permission first.

If the credit provider won't give permission contact your Government Consumer Agency for help.

You should understand that you may owe money to the credit provider even after mortgaged property is sold.

14. Can the credit provider take or sell the mortgaged property?

Yes, if you have not carried out all of your obligations under your guarantee.

15. If the credit provider writes asking me where the mortgaged goods are, do I have to say where they are?

Yes. You have 7 days after receiving the credit provider's request to tell the credit provider. If you do not have the goods you must give the credit provider all the information you have so they can be traced.

SCHEDULE (continued)

16. When can the credit provider or its agent come into a residence to take possession of mortgaged goods?

The credit provider can only do so if it has the court's approval or the written consent of the occupier which is given after the occupier is informed in writing of the relevant section in the Consumer Credit Code.

17. If the debtor defaults, do I get any warning that the credit provider wants to take action against the debtor?

In most cases both you and the debtor get at least 30 days from the date of a notice in writing to do something about the matter. The notice must advise—

- why the credit provider wants to take action; and
- what can be done to stop it (if the default can be remedied); and
- that if the same sort of default is committed within 30 days of the date of the notice and is not remedied within that period, the credit provider can take action without further notice.

You should immediately discuss any warning notice with the debtor and consider getting independent legal advice and/or financial advice.

However, there will be no warning notice if—

- there is a good reason to think the debtor committed a fraud to persuade the credit provider to enter into the contract; or
- the credit provider has been unable to locate the debtor after making reasonable efforts to do so; or
- the court says so; or
- there is a good reason to think that the debtor has, or will, remove or dispose of mortgaged goods without the credit provider's consent, or that urgent action is necessary to protect mortgaged property.

SCHEDULE (continued)

18. When can the credit provider enforce a judgment against me?

When—

- the credit provider has judgment against the debtor and if the judgment amount has still not been met 30 days after the credit provider has asked the debtor in writing to pay it; or
- the court says so because recovery from the debtor is unlikely; or
- the credit provider has been unable to locate the debtor after making reasonable efforts to do so; or
- the debtor is insolvent.

19. If the debtor cannot be found and the credit provider intends to take legal action against me do I get any warning?

You may not. See the answer to question 17.

20. Can the credit provider take action against me without first taking action against the debtor?

Yes, but the credit provider will not be able to enforce any judgement against you except in the circumstances described in the answer to question 18.

21. How much do I have to pay the credit provider if the debtor defaults?

You have to pay what the debtor owes the credit provider, subject to any limit provided in the guarantee, plus the credit provider's reasonable expenses in making you honour your contract of guarantee.

SCHEDULE (continued)

GENERAL**22. What can I do if I am asked to pay out the credit contract and I cannot pay it all at once?**

Talk to the credit provider and see if some arrangement can be made about paying.

If you cannot come to a suitable arrangement, contact the Government Consumer Agency. There are other people, such as financial counsellors, who may be able to help.

23. If I pay out money for a debtor, is there any way I can get it back?

You can sue the debtor, but remember, if the debtor cannot pay the credit provider, he or she probably cannot pay you back for a while, if at all.

24. What happens if I go guarantor for someone who is under 18 when he or she signs a credit contract?

You are responsible for the full debt if the contract of guarantee has a clear and obvious warning. The warning has to tell you that the courts might not let you sue the debtor if you have to pay out the credit contract for him or her.

25. Do I have any other rights and obligations?

Yes. The law does give you other rights and obligations. You should also **READ YOUR GUARANTEE** carefully.

IF YOU HAVE ANY DOUBTS, OR YOU WANT MORE INFORMATION, CONTACT THE GOVERNMENT CONSUMER AGENCY OR GET LEGAL ADVICE.

PLEASE KEEP THIS INFORMATION STATEMENT, YOU MAY WANT SOME INFORMATION FROM IT AT A LATER DATE.

SCHEDULE (continued)

FORM 6

section 78(3) of the Code
section 23 of the regulation

**INFORMATION AFTER SURRENDER OF
MORTGAGED GOODS**

.....
Date

TO:

(name of mortgagor)

.....

(address of mortgagor)

.....

.....

FROM:

(name of credit provider)

.....

(address of credit provider)

.....

CONTACT PERSON:.....

(name, telephone number and address)

SCHEDULE (continued)

You have returned mortgaged goods to the credit provider/asked the credit provider to sell the mortgaged goods.*

This information tells you some of your rights and obligations and some of the options open to you.

DETAILS YOU SHOULD KNOW

Description of the goods:.....

Date you returned the goods to the credit provider/asked the credit provider to sell the goods*:.....

The cost of enforcing the mortgage up to the date you returned the goods to the credit provider/asked the credit provider to sell the goods* is \$.....

The cost of the goods being in the credit provider's possession is \$..... per**

The credit provider's estimate of the value of the goods is \$.....

HOW TO GET THE GOODS RETURNED OR NOT SOLD

YOU CAN GET THE GOODS BACK OR STOP THEM BEING SOLD BY THE CREDIT PROVIDER IF YOU ASK THE CREDIT PROVIDER AND IF THE REPAYMENTS AND OTHER OBLIGATIONS UNDER THE CREDIT CONTRACT HAVE BEEN MET. YOUR REQUEST MUST BE MADE IN WRITING WITHIN 21 DAYS OF THIS NOTICE BEING GIVEN TO YOU.

SCHEDULE (continued)**IF YOU DO NOTHING, YOU MAY LOSE THE
GOODS.****SALE OF GOODS**

The law says that the credit provider must get the best price reasonably obtainable for the goods.

If you want to, you can introduce a buyer to the credit provider. This has to be done in writing within 21 days after the date of this notice and the buyer must be willing to pay the credit provider's estimate of the value of the goods or any greater amount for which the credit provider has obtained a written offer to buy the goods.

The credit provider must offer to sell the goods to the buyer you have introduced.

Your letter introducing the buyer has to reach the credit provider before the goods are sold. If you post the letter, it is best to send it by certified or registered mail. Then you can check that it was delivered. If you take it to the credit provider's office, you should get an employee of the credit provider to sign and date something to say that your letter has been received. Make sure you keep anything that was signed by that employee.

Once the 21 day period has expired, the credit provider must sell the goods as soon as reasonably practicable unless you and the credit provider agree on some other time for sale.

As mentioned above, the goods must be sold for the best price reasonably obtainable.

FINALISING THE CONTRACT

As soon as the goods are sold, the total amount payable under the credit contract becomes due. The credit provider must credit you with the

SCHEDULE (continued)

proceeds of the sale less—

- the amount owing under your mortgage (which cannot be more than the amount owing under the contract); and
- any amount owing under a prior mortgage of the goods; and
- any amount owing under a subsequent mortgage of the goods which the credit provider knows about; and
- the credit provider's reasonable expenses of enforcing the mortgage.

After the goods are sold the credit provider must give you a notice setting out certain information including—

- what the sale price was; and
- the net proceeds of the sale; and
- the amount credited to you; and
- the net amount due under the credit contract.

GENERAL

You should discuss this matter with the credit provider as soon as possible. You should know that even after the goods are sold, you will still have to pay the credit provider any amount still outstanding. You may be able to work out some alternative arrangement about your contract if you are the debtor. For example, you could ask the credit provider—

- to extend the term of the contract and either reduce the amount of each payment accordingly or defer payments for a specified period; or
- to simply defer payments for a specified period.

The name and telephone number of the person to contact is on the front of this document.

SCHEDULE (continued)

If you cannot come to a suitable arrangement with the credit provider, contact the Government Consumer Agency immediately. If you are the debtor and have been **unemployed, sick** or there is another **good reason** why you are having problems making payments under your contract, then your contract may be able to be varied under the law to meet your situation.

There are other people, such as financial counsellors, who may be able to help.

**IF YOU HAVE ANY DOUBTS OR YOU WANT MORE
INFORMATION, CONTACT THE GOVERNMENT
CONSUMER AGENCY OR GET LEGAL ADVICE.**

.....
(signature of credit provider or person signing on behalf of credit
provider)

.....
(name of person signing)

.....
(position of person signing)

* *Delete if inapplicable.*

** *Indicate the daily, monthly or other rate at which enforcement
expenses may accrue.*

SCHEDULE (continued)

FORM 7

section 91(2) of the Code
section 24 of the regulation

CONSENT TO ENTER PREMISES

.....

Date

TO:

(name of credit provider)

FROM:

(name of occupier)*

.....

(address of occupier's premises)

.....

.....

("the premises")

I consent to the credit provider entering the premises for the purpose of
taking possession of the mortgaged goods described below.

SCHEDULE (continued)

The mortgaged goods are:**

.....

.....

| |
|--|
| <p>IMPORTANT</p> <p>YOU HAVE THE RIGHT TO REFUSE CONSENT. IF YOU DO THE CREDIT PROVIDER MAY GO TO COURT FOR PERMISSION TO ENTER THE PREMISES.</p> |
|--|

.....

(signature of occupier giving consent) *

.....

(Name, address and signature of credit provider's representative by whom
the consent was obtained.)

* *The name/signature of occupier.*

** *Insert brief details of the mortgaged goods.*

SCHEDULE (continued)

FORM 8

section 94(1)(c) of the Code

section 25 of the regulation

**NOTICE AFTER TAKING POSSESSION OF
MORTGAGED GOODS**.....
DateTO:
(name of mortgagor).....(address
of mortgagor)FROM:
(name of credit provider).....
(address of credit provider).....
(name, telephone number and address)

SCHEDULE (continued)

This information tells you some of your rights and obligations and some of the options open to you.

DETAILS YOU SHOULD KNOW

Description of the goods:.....

Date the goods were taken:.....

The goods were taken because:.....

.....

The cost of enforcing the mortgage up to the date the goods were taken is \$.....

The cost of the goods remaining in the credit provider's possession is \$..... per*

The credit provider's estimate of the value of the goods is \$.....

HOW TO GET THE GOODS BACK

IF YOU WANT THE GOODS BACK YOU MUST DO ONE OF THE THINGS LISTED BELOW AS SOON AS POSSIBLE. IF YOU DO NOT ACT WITHIN 21 DAYS AFTER THE DATE OF THIS NOTICE, THE CREDIT PROVIDER MAY SELL THE GOODS. IT IS ALSO

SCHEDULE (continued)

POSSIBLE THAT THE GOODS MIGHT BE SOLD EARLIER IF THE CREDIT PROVIDER GETS A COURT ORDER.

EITHER

You can get the goods back if you pay \$..... and there is no repetition of the default that caused the goods to be taken. This amount of \$..... is calculated as follows—

Arrears \$

Enforcement expenses \$

TOTAL \$

OR

You can pay out the credit contract. If you do this you can get the goods back and you do not have any further obligations.

To give you an idea of what the amount required to pay out the credit contract may be, 2 figures are given below. The first is the amount required to pay out the contract at the date of this notice. The second is the amount required calculated 21 days from that date. Any difference is the result of further payments or charges that fall due between the 2 dates.

1. Amount required to pay out
the credit contract on / / \$

2. Amount required to pay out
the credit contract on / / \$

SCHEDULE (continued)

**IF YOU DO NOTHING, YOU WILL LOSE THE
GOODS.****SALE OF GOODS**

The law says that the credit provider must get the best price reasonably obtainable for the goods.

If you want to, you can introduce a buyer to the credit provider. This has to be done in writing within 21 days after the date of the notice you receive and the buyer must be willing to pay the credit provider's estimate of the value of the goods or any greater amount for which the credit provider has obtained a written offer to buy the goods.

The credit provider must offer to sell the goods to the buyer you have introduced.

Your letter introducing the buyer has to reach the credit provider before the goods are sold. If you post the letter, it is best to send it by certified or registered mail then you can check that it was delivered. If you take it to the credit provider's office, you should get an employee to sign and date something to say that your letter has been received. Make sure you keep anything that was signed by the employee.

Once the 21 day period has expired, the credit provider must sell the goods as soon as reasonably practicable unless—

- you and the credit provider agree on some other time for sale; or
- legal proceedings have been taken which prevent the sale.

As mentioned above, the goods must be sold for the best price reasonably obtainable.

SCHEDULE (continued)

FINALISING THE CONTRACT

As soon as the goods are sold, the total amount payable under the contract becomes due. However, the credit provider will have to deduct from what you owe any amount the credit provider gets for the goods less—

- the amount owing under your mortgage (which cannot be more than the amount owing under the contract); and
- any amount owing under a prior mortgage of the goods; and
- any amount owing under a subsequent mortgage of the goods which the credit provider knows about; and
- the credit provider's reasonable expenses of enforcing the mortgage.

After the goods are sold, the credit provider must give you a notice setting out certain information including—

- what the sale price was; and
- the net proceeds of the sale after the amounts referred to above have been deducted; and
- the amount due under the credit contract or the amount of any surplus due to you; and
- details of any further recovery action that might be taken against you under the credit contract if you are the debtor.

GENERAL

You should discuss this matter with the credit provider as soon as possible. You should know that after the goods have been sold, you will still have to pay the credit provider any amount still outstanding. You may be able to work out some alternative arrangement about the contract and mortgage. For example, if you are the debtor, you could ask the credit provider—

SCHEDULE (continued)

- to extend the term of the contract and either reduce the amount of each payment accordingly or defer payments for a specified period; or
- to simply defer payments for a specified period.

The name, telephone number and address of the person to contact is on the front of this form.

If you cannot come to a suitable arrangement with the credit provider, contact the Government Consumer Agency immediately. If you are the debtor and have been **unemployed, sick** or there is another **good reason** why you are having problems with your contract, then your contract may be able to be varied under the law to meet your situation.

There are other people, such as financial counsellors, who may be able to help.

IF YOU HAVE ANY DOUBTS, OR YOU WANT MORE INFORMATION, CONTACT THE GOVERNMENT CONSUMER AGENCY OR GET LEGAL ADVICE.

.....
(signature of credit provider or person signing on behalf of credit provider)

.....
(name of person signing)

.....
(position of person signing)

** Indicate the daily, monthly or other rate at which enforcement expenses accrue.*

SCHEDULE (continued)

FORM 9

section 126(2) of the Code

section 28 of the regulation

**NOTICE OF RIGHT TO TERMINATE
MAINTENANCE SERVICES CONTRACT**.....
Date

TO:.....

(name of debtor)

.....
(address of debtor)

.....

.....

FROM:.....

(name of credit provider)

.....
(address of credit provider)

SCHEDULE (continued)

.....

.....

The law says that you must be told, now that your credit contract has terminated, that you can also—

- terminate your maintenance services contract with

.....dated

.....* (“**supplier**”); and

- recover from the supplier a proportionate rebate of the amount you have paid under the maintenance services contract.

You must tell the supplier in writing if you want to terminate the maintenance services contract.

The proportionate rebate must be calculated in accordance with the law.

IF YOU HAVE ANY DOUBTS, OR WANT MORE INFORMATION, CONTACT THE GOVERNMENT CONSUMER AGENCY OR GET LEGAL ADVICE.

.....

(signature of credit provider or person signing on behalf
of credit provider)

.....

(name of person signing)

SCHEDULE (continued)

.....

(position of person signing)

** Insert name and address of supplier under the maintenance services contract.*

SCHEDULE (continued)

FORM 10

section 139(2) of the Code

section 32 of the regulation

**NOTICE OF RIGHT TO CANCEL MORTGAGED
PROPERTY INSURANCE**.....
DateTO:
(name of debtor).....
(address of debtor)FROM:
(name of credit provider).....
(address of credit provider)

SCHEDULE (continued)

The law says that you must be told, now that your credit contract has terminated, that you can also—

- terminate your insurance contract over mortgaged property financed under the credit contract; and
- recover from the insurer a proportionate rebate of premium paid under the insurance contract.

Your insurer will not terminate the insurance contract unless you ask the insurer in writing to do so. If you terminate the insurance, you will not be covered in the event of loss or damage to the property.

According to our records your insurer is.....

The mortgaged property is—

.....

.....

.....

The proportionate rebate of insurance must be calculated in accordance with the law.

IF YOU HAVE ANY DOUBTS, OR WANT MORE INFORMATION, CONTACT THE GOVERNMENT CONSUMER AGENCY OR GET LEGAL ADVICE.

.....

(signature of credit provider or person signing on behalf of credit provider)

SCHEDULE (continued)

.....
(name of person signing)

.....
(position of person signing)

SCHEDULE (continued)

FORM 11

section 153 of the Code
section 35 of the regulation

INFORMATION STATEMENT**THINGS YOU SHOULD KNOW ABOUT YOUR
CONSUMER LEASE**

This statement tells you about some of the rights and obligations of yourself and your lessor. It does not state the terms and conditions of your lease.

THE LEASE**1. How can I get details of my lease?**

Your lessor must give you a copy of your consumer lease with this statement. Both documents must be given to you within 14 days after the lessor enters into the consumer lease.

If you want another copy of your lease write to your lessor and ask for one. Your lessor may charge you a fee. Your lessor has to give you a copy—

- within 14 days of your written request if the contract came into existence 1 year or less before your request; or
- otherwise within 30 days.

SCHEDULE (continued)

2. What should my lease tell me?

You should read your lease carefully.

Your lease should tell you about your obligations, and include information on matters such as—

- details of the goods which have been hired; and
- any amount you have to pay before the goods are delivered; and
- stamp duty and other government charges you have to pay; and
- charges you have to pay which are not included in the rental payments; and
- the amount of each rental payment; and
- the date on which the first rental payment is due and either the dates of the other rental payments or the interval between them; and
- the number of rental payments; and
- the total amount of rent; and
- when you can end your lease; and
- what your obligations are (if any) when your lease ends.

This information only has to be included in your lease if it is possible to give it at the relevant times.

If your lease does not tell you all these details, contact the Government Consumer Agency, or get legal advice as you may have rights against your lessor.

3. Can I end my lease early?

Yes. Simply return the goods to your lessor. The goods may be returned in ordinary business hours or at any other time you and the lessor agree on or the court decides.

SCHEDULE (continued)

4. What will I have to pay if I end my lease early?

The amount the lease says you have to pay.

If you have made rental payments in advance then it is possible that your lessor might owe you money if you return the goods early.

5. Can my lease be changed by my lessor?

Yes, but only if your lease says so.

6. Is there anything I can do if I think that my lease is unjust?

Yes. You can apply to the court. Contact the Government Consumer Agency or get legal advice on how to go about this.

THE GOODS**7. If my lessor writes asking me where the goods are, do I have to say where they are?**

Yes. You have 7 days after receiving your lessor's request to tell your lessor. If you do not have the goods you must give your lessor all the information you have so they can be traced.

8. When can my lessor or its agent come into a residence to take possession of the goods?

Your lessor can only do so if it has the court's approval or the written consent of the occupier which is given after the occupier is informed in writing of the relevant section in the Consumer Credit Code.

SCHEDULE (continued)

GENERAL**9. What do I do if I cannot make a rental payment?**

Get in touch with your lessor immediately. Discuss the matter and see if you can come to some arrangement. For example, you could ask your lessor—

- to extend the term of the lease and either reduce the amount of each rental payment accordingly or defer rental payments for a specified period; or
- to simply defer rental payments for a specified period.

10. What if my lessor and I cannot agree on a suitable arrangement?

You can apply to the court. Contact the Government Consumer Agency or get legal advice on how to go about this.

If you have been **unemployed, sick** or there is **another good reason** why you are having problems with your lease, then your lease may be able to be changed to meet your situation.

There are other people, such as financial counsellors, who may be able to help.

11. Can my lessor take action against me?

Yes, if you are in default under your lease. But the law says that you cannot be unduly harassed or threatened for rental payments. If you think you are being unduly harassed or threatened, contact the Government Consumer Agency or the Trade Practices Commission, or get legal advice.

12. Do I have any other rights and obligations?

Yes. The law will give you other rights and obligations. You should also **READ YOUR LEASE** carefully.

SCHEDULE (continued)

IF YOU HAVE ANY DOUBTS, OR WANT MORE INFORMATION, CONTACT THE GOVERNMENT CONSUMER AGENCY OR GET LEGAL ADVICE. PLEASE KEEP THIS INFORMATION STATEMENT. YOU MAY WANT SOME INFORMATION FROM IT AT A LATER DATE.

ENDNOTES

1. Made by the Governor in Council on 21 December 1995.
2. Notified in the gazette on 22 December 1995.
3. Laid before the Legislative Assembly on . . .
4. The administering agency is the Office of Consumer Affairs.