

Queensland



Optometrists Act 1974

OPTOMETRISTS BY-LAW 1996

**Reprinted as in force on 26 September 1996
(SL not amended up to this date)**

Reprint No. 1

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Information about this reprint

This by-law is reprinted as at 26 September 1996.

Minor editorial changes allowed under the provisions of the Reprints Act 1992 mentioned in the following list have been made to—

- use conjunctives and disjunctives consistent with current drafting practice (s 28)
- use aspects of format and printing style consistent with current drafting practice (s 35)
- omit provisions that are no longer required (s 40).

See endnotes for information about when provisions commenced.

Queensland



OPTOMETRISTS BY-LAW 1996

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OPTOMETRISTS BY-LAW 1996

[reprinted as in force on 26 September 1996]

PART 1—PRELIMINARY

Short title

1. This by-law may be cited as the *Optometrists By-law 1996*.

Definitions

2. In this by-law—

“**advertise**” means advertise a practice, or advertise a person as being an optometrist, in any way.

Examples of ways of advertising—

- (a) placing an advertisement in a newspaper or professional journal;
- (b) placing an entry in a directory;
- (c) distributing a circular;
- (d) displaying a sign or nameplate;
- (e) using printed stationery.

“**directory**” includes an electronic directory.

“**member**” means a board member.

“**meeting**” means a board meeting.

“**practice**” means an optometry practice.

PART 2—BOARD MEETINGS

Division 1—Ordinary meetings

Notice of meeting

3. The registrar must give each member written notice of the time and place of an ordinary meeting at least 3 clear days before the meeting.

Order of business at ordinary meeting

4. Unless the board decides otherwise, the order of business at an ordinary meeting of the board is as follows—

- (a) reading the minutes of the last meeting and confirming or amending them;
- (b) business arising out of the minutes;
- (c) considering correspondence received, or prepared, by the board;
- (d) financial matters, including consideration of the board's financial statements, bank statements and accounts payable;
- (e) considering applications for—
 - (i) restoration of a person's name to the register; or
 - (ii) registration as an optometrist; or
 - (iii) registration of additional qualifications;
- (f) motions of which notice has been given;
- (g) general business;
- (h) deciding a time for the next ordinary meeting.

Division 2—Special meetings

When a special meeting is to be held

5.(1) The registrar must call a special meeting—

- (a) at the chairperson's request; or
 - (b) on the written request of 3 members.
- (2) The request must state the business to be considered at the meeting.

Notice of special meeting

- 6.(1) The registrar must give each member written notice of the time and place of a special meeting at least 3 clear days before the meeting.
- (2) The notice must state the business to be considered at the meeting.

Business that may be considered at special meeting

7. The board may conduct business at a special meeting only if the business was stated in the notice of the meeting.

Division 3—General

Adjournment of meeting

- 8.(1) The members present at a meeting may adjourn the meeting at any time.
- (2) If a quorum is not present within 30 minutes after a meeting is due to start, the registrar may adjourn the meeting for not more than 14 days.
- (3) The registrar must give each member of the board written notice of the time and place of an adjourned meeting.

Disclosure of interests by members

- 9.(1) This section applies if—
- (a) a member has a direct or indirect personal interest in an issue being considered, or about to be considered, by the board; and
 - (b) the interest could conflict with the proper performance of the member's duties in considering the issue.
- (2) The member must disclose the nature of the interest at a meeting as

soon as practicable after the member becomes aware of the possible conflict of interest.

(3) The disclosure must be recorded in the minutes and, unless the board otherwise decides, the member must not—

- (a) be present when the board considers the issue; or
- (b) take part in a decision of the board on the issue.

Maximum penalty—30 penalty units.

(4) A member who makes a disclosure must not—

- (a) be present when the board is considering whether or not the member should be present when the board considers the issue; or
- (b) take part in a decision by the board under subsection (2).

Maximum penalty—30 penalty units.

PART 3—ADMINISTRATION

Board's funds

10.(1) An amount payable to the board must be given to the registrar.

(2) The registrar must deposit the amount in an account kept by the board with a financial institution.

(3) A payment may be made from the account only—

- (a) by a cheque signed by the registrar and a member authorised by the board to sign cheques; or
- (b) in another way decided by the board.

Board's common seal

11.(1) The registrar must have custody of the board's common seal.

(2) The registrar may only attach the common seal to—

- (a) a certificate of registration; or

- (b) another document if—
 - (i) the attachment is authorised in writing by the chairperson; or
 - (ii) the attachment is authorised by resolution of the board and witnessed by 2 members.

PART 4—REGISTRATION

Qualifications for registration—Act s 19(1)(a)

12. The following are the qualifications for registration—

- (a) Bachelor of Applied Science (Optometry), Queensland University of Technology;
- (b) Bachelor of Applied Science (Optometry), Queensland Institute of Technology;
- (c) Diploma of Applied Science (Optometry), Queensland Institute of Technology;
- (d) Bachelor of Optometry, University of New South Wales;
- (e) Bachelor of Science (Optometry), University of Melbourne;
- (f) Bachelor of Optometry, University of Melbourne;
- (g) Bachelor of Optometry, University of Auckland.

Register to be kept

13. The following particulars must be recorded in the register for each optometrist—

- (a) business address;
- (b) registration number;
- (c) date of registration;
- (d) qualifications entitling the optometrist to registration;

- (e) qualifications the optometrist is entitled under section 20 of the Act to have recorded in the register.

PART 5—PRACTICE

Practice names

14.(1) An optometrist must not practise under a name other than—

- (a) the optometrist's name; or
- (b) if the optometrist practices as a member of an association of optometrists and the name of the association consists only of the name of its members or former members—the name of the association; or
- (c) a name approved by the board.

Maximum penalty—30 penalty units.

(2) The board may approve a name for a practice only if it is satisfied the name—

- (a) is not misleading as to the persons working in the practice or the nature of the practice; and
- (b) does not imply superiority for the practice over other practices; and
- (c) does not imply the practice is the only practice in the area; and
- (d) is not vulgar or sensational; and
- (e) does not otherwise bring the profession of optometry into disrepute.

(3) If an optometrist practices under a name that does not include his or her name, the optometrist must display his or her name in a way that is clearly visible to persons visiting the practice.

Maximum penalty—30 penalty units.

PART 6—ADVERTISING

Advertising

15.(1) An optometrist must not advertise in a way that—

- (a) is false, misleading or deceptive; or
- (b) is vulgar or sensational; or
- (c) implies superiority for the optometrist over other optometrists; or
- (d) is otherwise unprofessional.

Maximum penalty—30 penalty units.

(2) An optometrist must not include in an advertisement—

- (a) an endorsement of, or testimonial about, the optometrist, the optometrist's practice or a service or product provided by the optometrist or practice; or
- (b) a reference to fees for a service or product provided by the optometrist or optometrist's practice; or
- (c) a claim that the optometrist holds a qualification, unless the qualification is recorded in the register for the optometrist.

Maximum penalty—30 penalty units.

Directory advertising

16.(1) An optometrist must not place an entry for a practice in a directory other than under subsection (2).

Maximum penalty—30 penalty units.

(2) The entry must—

- (a) include only the following matters—
 - (i) the name of the optometrist or the optometrist's practice;
 - (ii) the business address of the practice;

- (iii) the telephone and facsimile numbers of the practice (including any after hours number); and
- (b) be in standard or common size print used in the directory.

Advertising by another person

17. An optometrist must not permit another person to advertise the optometrist's practice, or a service or product provided by the optometrist, in a way that is contrary to this by-law.

Maximum penalty—30 penalty units.

PART 7—MISCELLANEOUS

Board may serve notice to comply

18.(1) If the board believes, on reasonable grounds, that an optometrist is practising or advertising in contravention of this by-law, the board may give the optometrist a written notice ("**notice to comply**") under this section.

(2) A notice to comply must state—

- (a) the act or omission comprising the alleged contravention; and
- (b) the action the person must take to rectify the alleged contravention; and
- (c) the day by which the optometrist must take the action (the "**due date**").

(3) The time between when the notice to comply is given to the optometrist and the due date must be reasonable, having regard to the action the optometrist must take.

(4) The optometrist must comply with the notice unless the optometrist has a reasonable excuse.

Maximum penalty—10 penalty units.

(5) An optometrist who receives a notice to comply may not be prosecuted for the alleged contravention unless the optometrist does not

comply with the notice by the due date.

(6) An optometrist may be prosecuted for an offence against this by-law even though the optometrist has not received a notice to comply.

Fees

19. The fees payable under the Act are in the schedule.

Expiry

21. This by-law expires on 1 July 1998.

SCHEDULE**FEEES**

section 19

	\$
1. Inspection of register	5.00
2. Registration	45.00
3. Registration of an additional qualification	5.00
4. Duplicate or certified copy of certificate of registration . .	5.00
5. Annual licence fee	130.00
6. Restoration of name to the register	5.00
7. Examination or test of an applicant for registration	75.00
8. Fee payable to an examiner for examining or testing applicant for registration	60.00

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2 Date to which amendments incorporated

This is the reprint date mentioned in the Reprints Act 1992, section 5(c). However, no amendments have commenced operation on or before that day. Future amendments of the Optometrists By-law 1996 may be made in accordance with this reprint under the Reprints Act 1992, section 49.

3 Key

Key to abbreviations in list of legislation and annotations

AIA	=	Acts Interpretation Act 1954	(prev)	=	previously
amd	=	amended	proc	=	proclamation
ch	=	chapter	prov	=	provision
def	=	definition	pt	=	part
div	=	division	pubd	=	published
exp	=	expires/expired	R[X]	=	Reprint No.[X]
gaz	=	gazette	RA	=	Reprints Act 1992
hdg	=	heading	reloc	=	relocated
ins	=	inserted	renum	=	renumbered
lap	=	lapsed	rep	=	repealed
notfd	=	notified	s	=	section
om	=	omitted	sch	=	schedule
o in c	=	order in council	sdiv	=	subdivision
p	=	page	SIA	=	Statutory Instruments Act 1992
para	=	paragraph	SL	=	subordinate legislation
prec	=	preceding	sub	=	substituted
pres	=	present	unnum	=	unnumbered
prev	=	previous			

4 List of legislation

Optometrists By-law 1996 SL No. 140

notfd gaz 21 June 1996 pp 1067–68

commenced on date of notification

Note—This by-law expires 1 July 1998 (see s 21)

5 List of annotations

Repeal

s 20 om R1 (RA s 40)